



Event: Housing Scrutiny Task Group
Place: **Kennet District Council Offices,** Room 1b
Date: Friday 1st August
Time: 10.30am

**A MEMBERS' BRIEFING TO PREPARE FOR THIS MEETING
WILL TAKE PLACE ON
FRIDAY 1ST AUGUST – 9.45AM
KENNET DISTRICT COUNCIL OFFICES, ROOM 1B**

Membership

Cllr Janet Giles (Chairman)	Kennet District Council
Cllr Nina Phillips	North Wiltshire District Council
Cllr Mike Fowler	Salisbury District Council
Cllr Pip Ridout	West Wiltshire District Council
Cllr Pat Rugg	Wiltshire County Council

**PLEASE COULD ALL TASK GROUP MEMBERS
BRING THEIR DIARIES TO THIS MEETING**

AGENDA

- 1. Apologies**
- 2. Minutes of the Previous Meeting (enclosed)**
Members are asked to approve the minutes of the 11th June task group meeting
- 3. Chairman's Announcements**
- 4. Key Issues, Opportunities, Risks, Pressures for the New Housing Service**
The Chairman has invited:
 - Mark Boden (Corporate Director – Economic Development, Planning & Housing),
 - Graham Hogg (Service Director – Housing)
 - Derek Streek (Housing Workstream Lead Officer/Champion)- to appraise the task group of the key issues, opportunities, risks and pressures that have so far been identified in working towards one unified housing service.
The purpose of this item is to help the task group focus down on a manageable number of key issues to pursue as part of its future work

5. Issues for Transition: A Housing Association's Perspective (enclosed)

The task group is invited to consider a report listing issues which have been raised by Westlea Housing Association regarding the move to one council, and the corresponding responses provided by the Frontline Services Workstream Owner.

Members are also invited to consider how to use this report as a basis for further consultation/dialogue with all relevant Housing Associations in Wiltshire, as part of the task group's future work.

6. Risk Register & Issues Log (report to follow)

The task group has requested more detail to help fulfil its terms of reference (point 3), i.e. "to identify any anticipated issues, or problems and risk areas associated with the transition to the new council".

This item links with (4) and (5) above, and the Frontline Services Manager and Housing Lead Officer have been requested to provide detailed information relating to the risk register and issues log.

7. Salisbury District Council's Housing Service

Derek Streek, Housing Manager from Salisbury District Council will deliver a presentation to assist the task group in clarifying what are the key characteristics of this council's housing service (including its officer support arrangements), and the implications for taking it forward into one housing service in the new council.

8. Performance Update – 1st Quarter Report for 2008/09 (report to follow)

Derek Streek will present the 1st Quarter performance report to assist members in fulfilling point 1 of its terms of reference, i.e. to identify current service....performance for [housing services]

9. Task Group's Draft Position Paper (enclosed)

Members are asked to consider a draft position paper relating to its work and findings so far, and agree to delegate final approval of this report to the Chairman, in order for the paper to be ready for the August 27th Joint Overview & Scrutiny Transition Board meeting.

10. Date of next meeting

Members are requested to bring their diaries with them to this meeting, in order that the dates of future meetings can be agreed.