ID	Product Description	Work stream	Lead Officer	Deadline	What's Needed on Day1	Key Risks	Key Decision Required	Resources	Status RAG	Change since last report (improved, same, worse)	Comments if status is Red
FLS 053	Economic Assessment/ Strategy	FLS	Alistair Cunningham		Single strategy for Wiltshire		Member decision				
FLS 054	Local regenerations	FLS	Alistair Cunningham		Ensure business as usual						
IT 005	Email	IT	Andy Hutchinson	Nov-08	Top level exchange environment on new domain. Trust relationships to existing systems. Active Directory created and functional	Delays from infrastructure issues. Unkown technical issues. Delays in Active Directory deployment.	Detailed service structure required with full scope of applications required by 2008 to allow appropriate lead in for network design				
RES 004	Appoint s 151 officer	Resources	Carlton Brand		S 151 officer and appropriate support structure to deliver s 114 of local government finance act 1972		Appointment of s 151				
RES 005	Financial management staff structure to be in place	Resources	Carlton Brand		S 151 officer and appropriate support structure to deliver s 114 of local government finance act 1972		Appointment of key staff				
IT 008	ICT security systems	ΙT	Chris Christensen		WAN Secured, full AV and firewall boundary security in place, Web and Email content sweeping. Agreed security policy.		Detailed service structure required with full scope of applications required by 2008 to allow appropriate lead in for network design				
FLS 019	Audit of Car Parking Order and Agreements	FLS	Chris Major		Assurance that existing order will transfer to new council						
FLS 020	County-wide car parking strategy	FLS	Chris Major		Strategy with developed procedures and charging policies				1		
HR 008	Development of staff	HR	Deborah Griffin		Workforce development plan						
HR009	HR Structure	HR	Deborah Griffin		The provision of a centrally managed HR service County-wide HR Lifecycle/Payroll team located within SST providing joint services to all Wiltshire county staff. Recruitment Team working as a single team to a standard way of working. All other HR staff to continue to be based at existing work locations operating existing service delivery arrangements. Structure for final HR Service agreed and plan in place for delivering a transformed HR service by 2010. Head of HR appointed and in place. Decisions made on positioning of L&D, Health & Safety and Occupational Health functions		Which HR services sit within SST				
HR010	HR Processes	HR	Deborah Griffin		Key transactional processes will operate within SST. Non SST transactional processes will operate as usual. Plan developed for standardised approach for other transactional activities based on lean principles	ldentified in Risk Register					
HR011	HR Technology	HR	Deborah Griffin		SAP system operates for County and District transactional activities (where part of SST). E- recruitment system used for all authorities. EDRMS used for new HR service for all new recording processes	Identified in Risk Register					
FLS 007	Strategic housing governance arrangements	FLS	Derek Streek		Clear understanding of decision making process, reporting arrangements and accountability						
FLS 008	Housing - Policies, practices and procedures	FLS	Derek Streek		Harmonise policies (affordable housing strategy and global \$106 agreements; joint homelessness strategy; joint allocations policy), practices and procedures including approach to housing repairs and communication with tenants		Member approval				
FLS 009	Choice based lettings	FLS	Derek Streek		delivery of choice based lettings scheme including statutory consultations		Member approval				
FLS 010	Housing - Transfer of ownership / change of landlord	FLS	Derek Streek								
FLS 011	Strategic housing market assessments	FLS	Derek Streek		Complete strategic assessment for whole of Wiltshire to comply with LDF legalities						
FLS 012	Housing - Contractual arrangements	FLS	Derek Streek		Review all existing contractual arrangements e.g. LSVT agreements		Appropriate member and officer consent				

FLS 013	Housing Enabling Function	FLS	Derek Streek		Build programmes detailed in Wiltshire Housing Strategy					
FLS 014	Single Housing Investment Pot	FLS	Derek Streek		Agree major Regeneration projects and growth bids					
FLS 015	Rent Levels	FLS	Derek Streek		Notice and letter to tenants regarding rent increases					
FLS 035	Mapping exercise of existing protocols for travellers	FLS	Derek Streek							
FLS 036	Formulate consolidated strategy / protocol for travellers	FLS	Derek Streek		Consistent approach with clear policies and procedures					
FLS 004	Local development scheme	FLS	Georgina Clampitt Dix		An agreed Local Development Scheme		Member approval			
FLS 005	Planning policy framework	FLS	Georgina Clampitt Dix		Series of existing plans adopted and owned by new council		Member decision			
FLS 045	Policy on planning obligations and developers' financial contributions	FLS	Georgina Clampitt Dix		Adoption of interim policy on planning obligations and developers' financial contributions including consideration of Community Infrastructure Levy		member decision			
FLS 047	Building Control - Review of existing arrangements and prepare process reengineering		Glyn Jackson		BC process map and charter setting out how to make applications & ensure BC services are in place					
FLS 048	Building Control fee policy	FLS	Glyn Jackson		Fees harmonised and set to cover cost of services in a 3 year rolling programme		member decision			
FLS 049	Building Control - Marketing	FLS	Glyn Jackson		Marketing of new service	Loss of business to competitors				
RES 007	Harmonise policies and CRM systems across the county	Resources	lan Brown	All documents, forms and correspondence to be redesigned for 1st april 08	Consistent policies, processes and approaches across the county for dealing with and responding to council tax queries, non-domestic rates and housing benefits. To have issued all council tax bills, non-domestic rates and benefit notification letters with the appropriate logo, telephone numbers and e-mail addresses.	Inconsistent approach due to lack of staff understanding or limited access to IT systems	Agree policy on Discretionary Rate Relief	Training of staff to deliver a consistent approach		
RES 008	Inform all residents of arrangements. To have issued all council tax bills, non-domestic rates and benefit notification letters with the appropriate logo, telephone numbers and e- mail addresses, together with an appropriate council tax leaflet.	Resources	lan Brown	from October	Determine where and how payments may be made at Council Offices and whether payments may be accepted on behalf of other former districts.	Payments go missing or are delyed in reaching correct destination.	How to deal with payments and cash			
RES 011	Establish Legal Services Unit	Resources	lan Gibbons		Adequate legal advice for the new authority i.e. members and services	Inadequate service to clients leading to complaints and legal challenge				
CL&G 001	Draft constitution for new council	CL&G	lan Gibbons		Constitution, including composition of Cabinet, and Committees, schemes of delegation, must be in place.		Council to agree final constitution in March 2009	Within existing resources		
CL&G 002	Scheme of delegation to officers and committees	CL&G	lan Gibbons		Scheme of Delegation		Council to agree scheme of delegation in March 2009		T	
CL&G 007	Council to agree composition and membership of Executive	CL&G	lan Gibbons		Executive with established powers and portfolios timetable		Council to agree Executive composition, membership and powers			
IGOV 001	Risk Management Strategy and Policy in place	Internal Governance	Jan Collins		New council needs appropriate risk management arrangements in place to meet the needs of Use of Resources KLOE		component design of services to service plan level required	Officer time		
IGOV 002	Strategic risk register in place	Internal Governance	Jan Collins		Strategic risk register approved by members		Approval of strategic risk register	Officer time		
IGOV 003	Risk management framework in place	Internal Governance	Jan Collins		see above			Officer time		
CF 009	Arrangements for previous	Customer	Jax Taverner		call diverts and messages transferred to new				<u> </u>	
DCE 001	numbers Ensure continuation of safeguarding services to vulnerable children, young people and families, including looked after children and children with a disability	Focus Children and Families	Jimmy Doyle		numbers Existing responsibilities to transfer as is	Failure to provide this service would be a breach of statutory regulation, could lead to significant harm to children and young people	None			

	-							-		
CL&G 003	Induction programme for	CL&G	John Quinton		Detailed induction prgramme which Has been	Insufficient budget resource		Needs to be reflected in budget		
	members, including planning				well consulted upon			for new council		
	committees									
CL&G 008	Scrutiny and Audit	CL&G	John Quinton		Scrutiny Committees, with composition,		Council to agree as part of			
	Committees-establish				membership and protocols established c/w		overall political management			
	composition, membership,				timetable		structures			
	protocols, call in									
	arrangements and support									
CL&G 009	Member allowances	CL&G	John Quinton		Scheme for member allowances		Built in to overall governance			
							structure			
CL&G 010	Forward Planning	CL&G	John Quinton		Ensure appropriate forward planning processes					
					are in place, including report sign off and vetting;					
					municipal diary					
CL&G 011	Committee Reports		John Quinton		system for distribution of agenda, papers etc					
CL&G 014	Training and development	CL&G	John Quinton		Members are able to fully discharge their new		None			
	provided				role					
CL&G 020	Outside Bodies	CL&G	John Quinton		Appointment of members to outside bodies &		Members to appoint			
	representation and External				clear policy and procedures on external provision					
0.5.00.	services				of services					
CF 001	Facilities assessment		John Rogers		delivery from existing sites ensuring no gaps in					
05.000		Focus	Later Decement		provision					
CF 002	Customer Service Strategy		John Rogers		medium and long term strategy					
05.000	Talaabaaa aaataat	Focus	Jaha Dagara							
CF 003	Telephone contact		John Rogers		telephone contact systems for emergency customer services 24/7	1	1			
05.004	0	Focus	Later Decement							
CF 004	Corporate customer services		John Rogers		Consistent approach with clear policies and					
	standards/ complaints	Focus			procedures					
CF 005	Assess to application forms	Quatamaa	Jaha Daasa		full compliance with e-government standards	energine des Maleires				
CF 005	Access to application forms and service information	Customer Focus	John Rogers		with information regarding each service	service don't deliver				
	and service information	Focus			with information regarding each service					
CF 006	On line hashing fasiliting	Oustance	John Dennes							
CF 006	On line booking facilities	Customer Focus	John Rogers							
CF 007	SMS contact	Customer	John Rogers		Continuation in library services only		-			
CF 007	SIVIS CONTACT	Focus	John Rogers		Continuation in library services only					
CF 008	Customer database		John Rogers		consistent approach to core information (DPA)	Data protection act				
CF 000	Customer database	Focus	John Rogers		consistent approach to core information (DPA)	Data protection act				
CF 010	Publication of A-Z of services		John Bogoro		Desument envering all equipes and published on					
CF 010	Publication of A-2 of services	Customer Focus	John Rogers		Document covering all services and published on website					
FLS 001	Standardisation of fixed	FLS	Laurie Bell		Consistent policy for fixed penalty notices and	Sub-optimal, reputational risk	Council wide policy needs to be			
1 23 001	penalty fines	1 63	Laurie Dell		fines	Sub-optimal, reputational risk	agreed			
FLS 003	Mapping exercise of	FLS	Laurie Bell		Understanding of arrangements across the	Sub-optimal, reputational risk	County wide strategy needs to be			
1 20 000	charging policies and	1 20			County	oub-optimal, reputational hold	agreed			
	concessions				NB. Animal Health and Welfare charging		agreeu			
BMP 006		BMP	Les Snelgrove		Detailed budget code book with budget	Lack of appropriate budget management	Staffing and organisational			
Divil 000	place	Divil	Les oneigrove		management responsibilities confirmed	and control	structure must be agree			
BMP 007	District structures of AP	BMP	Les Snelgrove		AP system in place to be able to pay invoices	Claims from suppliers for non payment	None	Officer time		
	system	I				enter a subspirate for non payment				
BMP 008	Invoice generation	BMP	Les Snelgrove		Clear policy and consistent aaproach	1	1	Officer time		<u> </u>
BMP 009	Procure cash receipting	BMP	Les Snelgrove		Ability to collect and receipt cash from various	Income not accounted for correctly-arrears	Appointment of preferred	Included in BMP 002		
	software and systems	I			customer access points across the county and	recovery and statement erroneous	supplier			
	supplier				feed in to the appropriate coding in oracle	issues, and statement enoneods	oappilot			
	ouppilo)				to a subpropriate county in orable	1				
BMP 010	Procure cash collection	BMP	Les Snelgrove		See above		See above	Included in BMP 002		
5.01 010	company	5	200 Shogrove		000 40010	1	000 00000	moldded in Divir 002		
BMP 011	Procurement policy and	BMP	Les Snelgrove		Budget Control structure in place	Lack of appropriate budget management	Staffing and organisational	16000		<u> </u>
5.01 011	protocols	5	200 Shogrove		Sugger Sonalor Birdolare in place	and control	structure must be agree	10000		
FIN 021	Payment of staff	BMP/HR/Financ	Les		To ensure staff are paid	Incorrect/no payment to staff - financial	ou detaile must be agree			
	- Ly. Shi or olan		Snelgrove/Deborah			implications for individuals/poor reputation				
			Griffin/Sandra				1		1	1
			Schofield			1	1			
IT 011	Telephone directory and	IT	Linda Flippance	Oct-08	Ability to take a call from the public from	Customer Contact workgroup	Detailed service structure			<u> </u>
	system			00100	anywhere in the county and route it to the most		required with full scope of			
	5,010111				appropriate place.	1	applications required by 2008 to			
						1	allow appropriate lead in for			
						1	network design		1	1
RES 001	New website in place	Resources	Lorna Mummery		New website up and running for council		network design			
COMSAF	Powers of s17 of crime and	Community	Lynn Gaskin		Existing responsibilities to transfer as is	None	None	n/a		<u> </u>
001	disorder act to transfer	Safety	cj Odokin			1010				
COMSAF	crime and disorder strategic	Community	Lynn Gaskin		strategic needs assessment needs to be in place	None	Strategic needs assessment	Officer time		
							=			
002	assessment	Safety	-				agreed by members			

-									
	ASB Dispersal powers	Community Safety	Lynn Gaskin	Single policy and protocol for discharge of ASB powers		single policy to be adopted	Officer time		
COMSAF 004	Domestic Violence	Community Safety	Lynn Gaskin	DV co-ordinator in place with single policy	None	single strategy to be adopted	Officer time		
COMSAF 005	Statutory crime and drugs partnership	Community Safety	Lynn Gaskin	Single county wide partnership		None			
COMSAF 001	Powers of s17 of crime and disorder act to transfer	Community Safety	Lynn Gaskin	Existing responsibilities to transfer as is	None	None	n/a		
COMSAF 002	crime and disorder strategic assessment	Community Safety	Lynn Gaskin	strategic needs assessment needs to be in place	None	Strategic needs assessment agreed by members	Officer time		
COMSAF 003	ASBO procedures/ASB Dispersal Powers	Community Safety	Lynn Gaskin	Single policy and protocol for discharge of ASBO	None	single policy to be adopted			
COMSAF	Domestic Violence	Community Safety	Lynn Gaskin	powers DV co-ordinator in place with single policy	None	single strategy to be adopted	Officer time		
004 COMSAF 005	Statutory crime and drugs partnership	Community Safety	Lynn Gaskin	Single county wide partnership		None			
005 FLS 016	Partnersnip Home Improvement Grants	FLS	Mandy Bradley	Uniform approach to Home improvement Grants and decision as to establishment of Wiltshire Home Improvement Agency					
FLS 017	Disabled Facilities Grants	FLS	Mandy Bradley	Analysis of current DFG delivery and policy for future delivery					
FLS 018	Emergency and environmental Out of hours service	FLS	Mandy Bradley	Review and agree out of hours and social alarm services					
FLS 023	Taxi testing facilities	FLS	Mandy Bradley	Decision re continuation of this discretionary service		decision to continue or not			
FLS 037	Specific service policies e.g. food hygiene and licensing	FLS	Mandy Bradley	Identify and draft appropriate policies		member decision			
FLS 038	Identify status of existing licenses	FLS	Mandy Bradley	appropriate licenses in place					
FLS 039	Licensing database	FLS	Mandy Bradley	Single system for issuing of licenses					
RES002	Electoral registration & systems	Resources	Mark Boden	Consistent approach to managing elections					
EP 001	Transfer of responsibilities under Civil Contingencies Act (CCA).	Emergency Planning	Mark Kimberlin	Existing responsibilities to transfer as is	Failure to comply with the requirements of the legisation	None			
EP 002	Corporate Business Continuity Management Plan (BCP)	Emergency Planning	Mark Kimberlin	A single Business continuity plan for the unitary council	Failure to comply with the requirements of the CCA. Failure to deliver critical services to the public.	Senior management ownership and sign up to the BCP Policy	Officer time, Training and finance		
EP 003	Corporate Emergency Response Plan (CERP)	Emergency Planning	Mark Kimberlin	Updated community assistance plan with named individuals	Failure to respond appropriately may have adverse effects on the safety and wellbeing of the public.	Senior management ownership and sign up to the CERP	Officer time, Training and finance		
EP 004	Emergency Mortuary Plan	Emergency Planning	Mark Kimberlin	Existing responsibilities to transfer as is	Failure to comply with LA responsibilities under the Coroners Act. Failure to comply with the Human Tissue Act	Use of external contractor to manage the EM facility	Officer time, Training and finance		
EP 005	Review designated flood plains and areas prone to flash flooding as outlined by the climate change impact assessment	Emergency Planning	Mark Kimberlin	Authority wide flood response plan		Agree appropriate flood alleviation measures and update flood response plans			
EP 006	Site Clearance and Community Recovery Plan (SC&CRP)	Emergency Planning	Mark Kimberlin	Nominate membership and leads for the Strategic Recovery Board, Tactical Recovery Groups and Operational Recovery Teams	Failure to respond appropriately may have adverse effects on the safety and wellbeing of the public and result in long term disruption to the community	Senior management ownership and sign up to the SC&CRP	Officer time, Training and finance		
EP 007	Corporate response arrangements	Emergency Planning	Mark Kimberlin	Identify, nominate and agree Stand By remuneration package for designated Local Authroity Incident Officers	Failure to respond appropriately may have adverse effects on the safety and wellbeing of the public and result in long term disruption to the community		Officer time, Training and finance		
EP 008	Humanitarian Assistance Centre (HAC) arrangements	Emergency Planning	Mark Kimberlin	Nominate membership and leads for the Key local authority positions within HAC Plan	Failure to respond appropriately may have adverse effects on the safety and wellbeing of the public and result in long term disruption to the community	Senior management ownership and sign up to the HAC Plan	Officer time, Training and finance		
FLS 006	Planning - Development Control - Governance arrangements, scheme of delegation and consultation arrangements harmonised	FLS	Mike Wilmott	Appropriate delegations and authorities in new councils constitution					

FLS 046	Planning - Governance	FLS	Mike Wilmott	Establishment of Planning and Re		member decision			
	arrangements and officer			Committee, Area Sub-committees	and officer				
	delegations			delegations					
CL&G 004	Equalities and Diversity	CL&G	Niki Lewis	Corporate planning framework to		None			
				requirements of equalities standar	d				
CL&G 005	Review of informal	CL&G	Niki Lewis						
	arrangements e.g. with								
	parish councils and ensure								
	transfer under new								
	arrangements								
CL&G 006	Community Strategy-	CL&G	Niki Lewis	Community Strategy in place	If current SCS is not adopted insufficient				
	recommend to				time and resources to develop a new on	be endorsed by the full council			
	implementation executive/								
	council that the community								
	strategy be adopted								
CL&G 012	Agree number, geographical	CL&G	Niki Lewis	20 community boards membershi					
	boundary for each			delegation will not be agreed by d	ay 1 in Feb 2008	geographical boundaries			
	Community Board								
CL&G 013	Membership and terms of	CL&G	Niki Lewis	20 community boards membershi		Final membership and			
01.00.015	reference agreed	01.8.0	Nilui I. auria	delegation will not be agreed by d		composition agreed	ł		
	Produce VCS policy and	CL&G	Niki Lewis	Adopted VCS policy and protocol.	Funding for	Policy to adopted by executive			
	protocol including			VCS organisations confirmed					
	commissioning								
	arrangements. Confirm								
	support and funding		1				1		1
	arrangements to VCS								
	organisations	a:				<u>.</u>			
CL&G 016	Produce community	CL&G	Niki Lewis	Community engagement strategy	with tangible	Strategy agreed by			
	engagement strategy	a:		engagement structures		implementation executive			
CL&G 017	Community Engagement	CL&G	Niki Lewis	See above		Structures for community			
	structures in place					engagement agree and in place			
								1	
CL&G 019	Existing LSP closedown	CL&G	Niki Lewis	A the dealer of the second strength	Loss of good practice	March and a state of			
CL&G 021	Corporate enforcement policy	CL&G	Niki Lewis Stephen Gerrard?	Authorised officers with delegation including issuing of warrants	is in place	Member decision			
10.01/ 000		Internal	Gerrard? Nina Wilton		1		Officer time		
IGOV 006	Freedom of Information		Nina Wilton	Policy, procedures and systems in	i place for		Officer time		
IGOV 007	Ombudsman	Governance Internal	Nina Wilton	handling all Fol requests Policy, procedures and systems in	n place		Officer time		1
1600 007	Ombuusman	Governance	Nina Wilton	Folicy, procedures and systems in	i piace		Onicer time		
IGOV 008	Data Protection Act	Internal	Nina Wilton	Policy, procedures and systems in	n place		Officer time		1
1904 008	Data Fiolection Act	Governance	Nina Wilton	Folicy, procedures and systems in	i piace		Onicer time		
IGOV 009	Ethical framework for	Internal	Nina Wilton	policies and procedures in place			Officer time		1
1001 003	members and officers	Governance	Nina Wilton	policies and procedures in place			Onicer une		
HR 001	Health and Safety Policy and		Paul Collyer	Formulation of policy, strategy and	framework for Litigation	Strategy agreed by senior			
111001	procedures		r aar oonyer	all health and safety issues	a namework for Eligation	managers.			
HR012	procedures	1		To terminate OH provider contract	is being	managers.	re-direction of current DC OH	1	
111(012	Occupational Health			operated by DC's and almagamat			spend to bolster in-house		
	Arrangements in place	HR	Paul Collyer	WCC in-house OH service	o donig oxidang		resource.		
IT 009	ICT Support Contracts	IT	Peter Morris	Apr-09 Contract arrangements and agree	ments I place Failure to agree working arrangements v	with Detailed structure required			
				with incumbants.	existing suppliers.				
IT 010	IT support	IT	Peter Morris	Apr-09 As above	As above		Officer time	1	1
DCE 003	Ensure continuation of	DCE	Richard Parker	Existing responsibilities to transfe		ead None	C noor and	1	1
	services relating to				to a breach of statutory regulation				
	resources, improvement &								
	young people,								
HR 002	Senior Officer appointments	HR	Richard Woodroofe	Executive Directors in place	Litigation	DCLG Guidance	T	i i	
					Continuity of programme of all external	Member decisions on policies			
	1		1		appointments		1		1
HR 003	Organisational Structure	HR	Richard Woodroofe	Job Descriptions and gradings	Litigation	1	T	1	1
				Issue employment contracts	Ť		1		1
	1		1	Consultation with unions			1		1
HR 005	Terms and conditions	HR	Richard Woodroofe	Review of policies, terms & condit	ions and Litigation	decision to continue or not			
				determine whether to continue an					
	1			change if withdrawn e.g. Lease ca					
					Staff are not CRB cleared - bad publicity	,	1		
HR 006	Policy & review for CRB	HR	Richard Woodroofe	All appropriate staff CRB cleared	Stall are not CRB cleared - bad publicity				
HR 006	Policy & review for CRB checks	HR	Richard Woodroofe	All appropriate staff CRB cleared Counter-signatories approved by					
HR 006		HR	Richard Woodroofe						
HR 006 HR 007		HR HR	Richard Woodroofe		CRB and serious risks to vulnerable service u				

IRE OR Threader draft IRE Dealer Rebut Woodrock Instantion and same for all staft Lighter Child and character Instantion and same for all staft IRE DEAD Rebut of staft Rebut of											
R1 300 Revise of planes R4 Refer Person harmonable Person harmonable Refer R	IR 004	Transfer of staff	HR	Richard Woodroofe		Induction and training for all staff	Litigation	DCLG Guidance			1
Image: Section of Sectin of Sectin of Section of Section of Section of Section of Secti								Member decisions on policies			1
LL Scole Review of partier R.S. Rotin Townsord Constraint symptements where recessary to the section of the se						Pension harmonisation					1
Image: Contract basis parameter by contract											1
Las Data Las Data Las Data Las Data Las Data Description Descripion Descripio								To terminate OH provider			1
Image: state of price is and price								contracts being operated by	re-direction of current DC OH		1
Line Review of parthum Review of parthum Review of parthum Review Review <thr< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>DC's and almagamate using</td><td>spend to bolster in-house</td><td></td><td>1</td></thr<>								DC's and almagamate using	spend to bolster in-house		1
Line Review of parthum Review of parthum Review of parthum Review Review <thr< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></thr<>											1
P1: 500 Review of partner with and Contraction P1:50 Robits Toward Intel Contraction Anton analysis to Intel Contraction Robits Toward Intel Contraction Robits Toward Intel Contraction 12. 513 Intel Contraction P1:5 Robits Toward Intel Contraction P1:5 Robits Toward Intel Contraction Robits Toward Intel Contractio											1
estrangements with Cares Lab Return contribution Acceleratory project already approved Acceleratory project already approved <t< td=""><td>LS 030</td><td>Review of partner</td><td>FLS</td><td>Robin Townsend</td><td></td><td>Amend arrangements where necessary to</td><td></td><td></td><td></td><td></td><td>(</td></t<>	LS 030	Review of partner	FLS	Robin Townsend		Amend arrangements where necessary to					(
FLS 01 Completion and continuation Accelerator project already approximation Accelerator project accelerator project already approximation Accelerator project already approximation											1
of major projects forgren page main	LS 031		FLS	Robin Townsend				Accelerator project already			(
Bactor Bactor<			-								1
FIL State Country Planta FLS Robit Treatmentor Country Planta Mamber Decision Mamber Decision 21.00 Jaure Centres FLS Robit Treatmentor Oct-200 Mamber Decision Mamber Decision Mamber Decision 21.00 Jaure Centres FLS Robit Treatmentor Oct-200 Mamber Decision Mamber Decision Mamber Decision 21.00 Stata-StateSet Jay shates for Millities and use phones, phone fail contracts FLS Robit Treatmentor Stata-StateSet Jay shates for Millities and use docision of restates docision of mathers Mamber Decision Mamber Decision 71.0 Communication contracts FLS Robit Treatmentor Communication of mathers Mamber Decision Mamber Decision 71.0 Communication contracts PLS Robit Treatmentor Communication of mathers Mamber Decision Mamber Decision <td></td> <td>1</td>											1
FLS 000 Listure Carties FL3 Robin Townsend Out 8 Beloes and agree contract arrangements with extent options, school life, joint patters, school life, joint, school life, joint patters, school life, school life, joint patters, school life, joint pa	LS 032		FLS	Robin Townsend		register of assets and transfer					(
Letter Letter<					Oct-08			Member Decision			(
FLS 051 parks, goen spaces, hostall pathers, with pathers, w			-								1
FLS 50 parks, goes space, notball FLS Rotion Townsend PLS Mathematical parks, goes space, notball PLS Mathemat											1
pitches, school site, pay comm of declines pointy manufactures pitches, school site, pay comm c	LS 051	parks, open spaces, football	FLS	Robin Townsend				Member decision			[
LS 04 Britishop FLS Robin Toweseed 7 Review / mapping of exaling service provision. Confinuation / renegotation of contacts to in contact for interception of contacts to increase to in- portant of early increases and increases andincreases and increases and increases and inc	20 00 .		. 20								1
FLS 154 Environmental contracts FLS Robit Towneed 7 Review / mapping of existing service provision. tensure service contracts of tensure service contracts of tensure service tensure service contracts of tensure service tens			1			or radiation policy					1
Continuation in contracts to encome service contracts to encome	LS 034		FLS	Robin Townsend 2		Review / mapping of existing service provision		1			
COM 001 Corporate Identity Comms Saira Khan Overdue Corporate Identity Implementation delayed Decision on whether to change or not and its, what the bordue decision Up to £200k depending on the decision COM 002 Corporate Identity Comms Saira Khan Overdue Corporate decision on implementation of new brand Public Eacing property (buildings, whiteles and and equipment Decision on whether to change or not and its as agreement to eacing and the as a agreement of saira above This will depend on what is decision COM 002 Corporate decision on implementation of new brand Public Eacing property (buildings, whiteles and and equipment This will depend on what is decision This will depend on what is decision COM 003 Promotion of new cound Comms Saira Khan Phase 1. Advance the leg of the leg of the leg of the brand Phase 2. estimated at LSD managers for building This will depend on what is decision This will depend on	20 004	Entrominental contracts	0	. tobin rownsend ?			1	1			i
CDM 001 Carporate Identity Comma Saira Khan Overdue Corporate Identity Implementation delayed Decision on whether to namage or not and risk, what this should be bee transfing paper Upb E200X degreening on the decision COM 002 Corporate approach for corporate identity, which were, stationery, properties, plant and equipment Comma Saira Khan Overdue Corporate docision on implementation of new brand Public facing property (buildings, vehicles, plant and equipment Description This will depend on what is decided needs to be changed, which addings and the changed what depend on what is conclusion This will depend on what is decided needs to be changed, what his should be changed by properties, plant and equipment Saira Khan Plase 3: Autumn 08 to March 09 Phase 2 April 00 Phase 2 April 00 Phase 2 April 00 Phas		1	1								l
COM 002 Corporate segment for corporate identity, vehicle, isy subcreak, population, vehicle, isy subcreak, po	COM 001	Corporate Identity	Comms	Saira Khan	Overdue		Implementation delayed	Decision on whether to change	Linto £200k depending on the		
Image: Constraint approach for composition of new council Comms Saira Khan Overdue Composition on implementation of new council Decision on whether to change or not whether to change or no		Sorporate identity	Comms	Jaira Midli	GVEILLUE	corporate identity	implementation delayed				i
Cold Cold <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>uecision</td><td></td><td>1</td></th<>									uecision		1
COM 002 Corporate deproach for corporate deproach for part of the problem deproach for the corporate deproach for the corpor											1
CCM 002 Corporate approach for wery, stationery, properties, plant and equipment Comms Saira Khan Overdue Compare desision on implementation of new brand Public facing property (buildings, vehicles, privatel literature) with latistricts IDs still circulation Desision on whether to change or plant and equipment This will depend to the wery, stationery, properties, plant and equipment Desision on whether to change or plant and equipment Desision on whether to change or plant and equipment This will depend to the wery stationery, properties, plant and equipment Desision on whether to change or plant and equipment This will depend to the wery stationery, properties, plant and equipment This will depend to the wery stationery on what is deferred to the stationery on the stationery on what is deferred to the stationery of the plant and equipment to deferred to the plant and equipment to stationery on the stationery on the stationery on the stationery on the stationery on the s											1
corporate identity, vehicle plant and equipment when we	2014 000	Comonto onoroch for	Commo	Caine Khan	Ouerdue	Compared desision on implementation of new	Dublis fasian annastu (buildinga usbialas		This will depend on what is		·
Ivery, stationery, properties. Instrume Instrume Instrume Instrume Instrume Presse request list from services from freet managers for buildings COM 003 Promotion of new council Comms Saira Khan Phase 1: Autumn did to March 09 private 2 / and 100 parts for buildings and services from freet managers for buildings and services from generation comms strategy from press 2 / and 100 parts for buildings and services from services from services from free managers for buildings and services from services from disting company Press protocol in place Confusion amongst the public as to who they will incorporate this whom the decision on area boards, i.e., how will incorporate this whom the decision and services. Press protocol in place Press proto	JOIVI 002		Comms	Saira Khan	Overdue						1
plant and equipment plant and equipment<						brand					1
COM 003 Promotion of new council Comms Saira Khan Phase 1: Autumn B& to March 09 Phase 2: April 09 and beyond Confusion amongst the public as to who they should contact An agreement to resource the transitional comms strategy (Phase 1) and funding managers for buildings Phase 2: estimated at E50k COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards, 1e,, how The existing protocol does not area boards, 1e,, how Image: Comms Saira Khan Already exists Press protocol in place The existing protocol does not area boards, 1e,, how Image: Comms Saira Khan Already exists Identify key spokespersons at member and officer level As above, Member 3 officer responsible not whey will function is made. Image: Comms Saira Khan Already exists Identify key spokespersons at member and officer level As above, Member 3 officer responsible not whey will function is made. Image: Comms Image: Comms Saira Khan Already exists Provision of infin in alternative formats, languages DDA, equalities standard risk. Image: Comms Saira Khan Already exists Provision of infin in alternative formase, angle database. Policy & procedures for usage The existing protocol does not address the durate area boards, i.e., how Resource decision for phase 1 Image: Comms Saira Kh		livery, stationery, properties,					circulation				1
COM 003 Promotion of new council Comms Saira Khan Phase 1: Autumn Bt to March 09 phase 2 April 09 and beyond Contaison amongst the public as to whe they should contact An agreement to resource the transitional comms strategy available for Phase 2 - reputation Phase 2 estimated at E50k COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future are boards. U.e., how The existing protocol does not address the future are boards. U.e., how Phase 2 estimated at E50k COM 005 Council spokespersons Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future are boards. U.e., how Press protocol Identify key spokespersons at member and officer level As above. Member & officer responsible not under level identified for area boards as yet. Identify key spokespersons at member and officer level As above. Member & officer responsible not under level identified for area boards as yet. Identify key spokespersons at member and officer level As above. Nember & officer responsible not under level identified for area boards as yet. Identify key spokespersons at member and officer level As above. Nember & officer responsible not under level identified for area boards as yet. Identify key spokespersons at member and officer level Identify key spokespersons at member and officer level As above. Nember & officer responsible not future area		plant and equipment									1
COM 003 Promotion of new council Comms Saira Khan Phase 1: Auturn OB to March 09 Phase 2 April 09 and beyond Conduction and performation they should contact An agreement to resource the transitional contrast stretegy (Phase 2) and to they should contact Phase 2 estimated at £50 transitional contrast stretegy (Phase 2) and to they should contact Phase 2 - reputation rational contrast stretegy (Phase 2) and to they should contact Phase 2 - reputation rational contrast stretegy (Phase 2) and to they should contact Phase 2 - reputation rational contrast stretegy (Phase 2) and to they should contact Phase 2 - reputation rational contrast stretegy (Phase 2) and to they should contact Phase 2 - reputation rational contrast stretegy (Phase 2) and to they should contact COM 004 Press protocol Comms Saira Khan Aready exists Identify key spokespersons at member and officer level The existing protocol does not address the future area boards as yet. Identify key spokespersons at member and officer level As above. Member & officer responsible not yet identified for area boards as yet. Identify key spokespersons of the stretegy (Phase 2) Identify key spokespersons of out Commod member and out As above. Member & officer responsible not yet identified for area boards as yet. Identify key spokespersons of the in alternative formats, lenguages DA, equalities standard risk etc. Commod member and out Commod member and out As above for corp (Phase 1), hey will function is made. COM 008 Photo li								as above)			1
COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards. Ve will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Comms co									managers for buildings		1
COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Common section of the existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Common section of the existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Common section of the existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Common section of the existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Common section of the existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Common section of the existing council's resources into the existing protocol does not address the future area boards. We will incorporate this when the decision on a section is made. Image: Common section of the existing protocol does not address the future area boards. We will incorporate this when the decision or aboards, i.e., how they will function is made. Image: Common section of the existing council's resources into the decision or accorporate this when the decision is not address the future area boards, i.e., how they will function is made. Image: Common second the existing councis resources for usage w											l
COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Comms of the	COM 003	Promotion of new council	Comms	Saira Khan					Phase 2 estimated at £50k		1
COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards, i.e., how they will function is made. Image: Comms of the existing comparison of the existing comparison of the existing comparison of the existing protocol does not address the future area boards, i.e., how they will function is made. Image: Comms of the existing comparison of the existing com							they should contact				1
COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards. I.e., how raising campaign Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards. I.e., how raising campaign Comms Saira Khan Already exists Identify key spokespersons at member and officer responsible not officer responsible not officer level As above. Member & officer responsible not yet identified for area boards as yet. Comms Saira Khan Already exists Identify key spokespersons at member and officer level As above. Member & officer responsible not yet identified for area boards as yet. Comms Saira Khan Already exists Identify key spokespersons at member and officer level As above. Member & officer responsible not yet identified for area boards as yet. Comms Saira Khan Already exists Provision of ino in alternative formats, languages DDA, equalities standard risk etc. Provision of ino in alternative formats, languages DDA, equalities standard risk with incorporate this and phase 2. Resource decision for phase 1 Comms Saira Khan Already exists Already exists protocol in glace The existing protocol does not address the future area boards, i.e., how Resource decision for phase 1 Comms Saira Khan Already exists											1
COM 004 Press protocol Comms Saira Khan Already exists Press protocol in place The existing protocol does not address the future area boards. Ve will incorporate this when the decision on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.e., how they will function is made. Image: Comms on area boards, i.					and beyond				1		1
COM 005 Council spokespersons Comms Saira Khan Already exists Identify key spokespersons at member and order level As above. Member & officer responsible not yet identified for area boards, i.e., how it incorporate this when the decision on area boards as yet. As above. Member & officer responsible not yet identified for area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards as yet. Image: Comms incorporate this is when the decision on area boards. Image: Comms incorporate this is when the decision on area boards. Image: Comms incorporate this is when the decision on area boards, i.e., how it incorporate this is and phase 2. Image: Comms incorporate this is when the decision on area boards, i.e., how it incorporate this is when the decision on area boards, i.e., how it incorporate this is dealt the decision on area boards, i.e., how it incorporate information Image: Comms incorporate information is made. Image: Comms incorporate information is made. Image: Comms incorporate information is made. Image: Comms incorpora								raising campaign			l
Image: Common line of the section o	COM 004	Press protocol	Comms	Saira Khan	Already exists	Press protocol in place					1
Image: Common Commany Saira Khan Already exists Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. As above. Member & officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. Identify key spokespersons at member and officer responsible not yet identified for area boards as yet. COM 000 Common Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk etc. Resource decision for phase 1 Identify key spokespersons at member and officer responsible not alternative for usage when the decision on area boards, i.e., how they will function is made. Resource decision for phase 1 Identify key spokespersons at member and decision for phase 2. Identify key will function is made. <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></td<>											1
COM 005 Council spokespersons Comms Saira Khan Already exists Identify key spokespersons at member and fifter responsible not yet identified for area boards as yet. As above. Member & officer responsible not yet identified for area boards as yet. Identified for area boards as yet. Identified for area boards as yet. COM 006 Communication Channels Comms Saira Khan Already exists Identified and messages ready to go out Identified for area boards as yet. Identified for area boards as yet. COM 007 Access of information Comms Saira Khan Already exists Provision of info in alternative formats, languages at the standard risk et consolidation of existing councils' resources into single database. Policy & procedures for usage The existing protocol does not address the full incorporate this and phase 2. Interesting protocol does not address the full incorporate this and phase 2. Interesting and phase 2. COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delayed in detable on the corporate this as each this not done corporately. but by individual Cannot be estimated by comms as each this not done corporately.							when the decision on area boards, i.e., how	r			1
Communication Communication<							they will function is made.				1
COM 006 Communication Channels Comms Saira Khan Already identified Channels identified and messages ready to go out yet identified for area boards as yet. Image: Communication Channels Comms Saira Khan Already identified Channels identified and messages ready to go out. Image: Communication Channels Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk Image: Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk Image: Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk Resource decision for phase 1 Image: Comms Resource decision for phase 1 Image: Comms Comms Saira Khan Consolidation of existing councils' resources for usage The existing protocol does not address the future area boards. We will incorporate this when We will function is made. Image: Comms Already exist Comms Saira Khan Already exist Communication of existing councils' resources for usage The existing protocol does not address the future area boards. We will incorporate this when We will function is made. Already exist Already exist Comms Saira Khan Already exist Comms Saira Khan All centres with new											1
COM 006 Communication Channels Comms Saira Khan Already identified Channels identified and messages ready to go out COM 007 Access of information Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk etc. COM 008 Photo library Comms Saira Khan Already exists Provision of existing councils' resources into single database. Policy & procedures for usage The existing protocol does not address the future area boards. We will incorporate this when the decision on area boards, i.e., how they will function is made. COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delay. In decision re. corporate ID/branding. ID/branding/implementation as each this not done corporately, but by individual	COM 005	Council spokespersons	Comms	Saira Khan	Already exists	Identify key spokespersons at member and	As above. Member & officer responsible not	t			í .
COM 007 Access of information Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk Resource decision for phase 1 Image: comms Image: comms Image: comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk Image: comms Image: comms<						officer level	yet identified for area boards as yet.				1
COM 007 Access of information Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk COM 008 Photo library Comms Saira Khan Already exists Provision of info in alternative formats, languages DDA, equalities standard risk Resource decision for phase 1 COM 008 Photo library Comms Saira Khan Consolidation of existing councils' resources into single database. Policy & procedures for usage The existing protocol does not address the future area boards. We will incorporate this and phase 2. when the decision on area boards, i.e., how when the decision on area boards, i.e., how and phase 2. COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delay in decision re. corporate ID/branding. ID/branding/implementation as each this not done corporate ID/branding/implementation as each this not done corporate ID/branding/implementation Cannot be estimated by comms as each this ind done corporate ID/branding/implementation	COM 006	Communication Channels	Comms	Saira Khan	Already identified	Channels identified and messages ready to go					(
COM 008 Photo library Comms Saira Khan Consolidation of existing councils' resources into single database. Policy & procedures for usage database. Policy & procedures for usage for usage database. Policy & procedures for usage for usage database. Policy & procedures for usage for usage for usage database. Policy & procedures for usage for usage for usage for usage for usage database. Policy & procedures for usage for usag						out					1
COM 008 Photo library Comms Saira Khan Consolidation of existing councils' resources into single database. Policy & procedures for usage database. Policy & procedures for usage for usage database. Policy & procedures for usage for usage database. Policy & procedures for usage for usage for usage database. Policy & procedures for usage for usage for usage for usage for usage database. Policy & procedures for usage for usag	COM 007	Access of information	Comms	Saira Khan	Already exists	Provision of info in alternative formats, languages	s DDA, equalities standard risk				
COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delay in decision re. corporate ID/branding. ID/branding/implementation as each this not done corporately, but by individual As above for corp as each this not done corporately, but by individual						etc					1
COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delay in decision re. corporate ID/branding. ID/branding/implementation as each this not done corporate ID/branding. As above for corp in this may be delayed as there has been a delay in decision re. corporate ID/branding. ID/branding/implementation as each this not done corporate ID/branding. Cannot be estimated by comms as each this not done corporate ID/branding. ID/branding/implementation Comors as each this not done corporate ID/branding. ID/branding/implementation Comors as each this not done corporate ID/branding. ID/branding/implementation Comors as each this ind identified, we can't	COM 008	Photo library	Comms	Saira Khan		Consolidation of existing councils' resources into	The existing protocol does not address the	Resource decision for phase 1			l l
COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delayed as there has been a delay in decision re. corporate ID/branding. As above for corp as each this not done corporate ID/branding/implementation as each this not done corporately, but by individual											1
COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delay in decision re. corporate ID/branding/implementation Also as not all mateiral is identified, we can't As above for corp corp as each this not done corporately, but by individual Cannot be estimated by comms as each this not done corporately, but by individual											1
COM 010 Removal of old public documents Comms Saira Khan All centres with new branding and docs This may be delayed as there has been a delay in decision re. corporate ID/branding. ID/branding/implementation Als as on the estimated by comms as each this not done corporately, but by individual Cannot be estimated by comms as each this not done corporately.											1
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual		1	1								1
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual		1	1								l
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual		1	1		1		1	1			i
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual		1	1		1		1	1			i
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual		1	1								1
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual		1	1								1
documents delay in decision re. corporate ID/branding/implementation as each this not done Also as not all mateiral is identified, we can't corporately, but by individual	COM 010	Removal of old public	Comme	Saira Khan	+	All centres with new branding and doos	This may be delayed as there has been a	As above for corp	Cannot be estimated by commo		
Also as not all mateiral is identified, we can't corporately, but by individual			Comma	Galla Miali		All controls with new branding and docs					l
		uocumento	1								l
be sure that they are replaced.		1	1					L			l
		1	1				be sure that they are replaced.		managers		l
		1	1								l
		1	1								l
		<u> </u>	<u> </u>								<u>. </u>

-											
COM 011	Public documents	Comms	Saira Khan		Definitive list of all leaflets requiring branding and		1-				
					updating	existent. This has been abandoned as no					
						useable information came out of the					
						exercise					
FIN 016	Final Corporate Policy and	Finance	Sandra Schofield		Corporate Planning Framework to established to	Existing policy framework may not be fit for	Vision, values and broad policy				
	Budget Framework agreed				inform medium term strategy, financial plan and	purpose for unitary council	framework to be endorsed by the				
					service planning framework	, , ,	new council				
FIN 017	Draft MTFS for 2009/10	Finance	Sandra Schofield		Medium term financial plan and budget for		MTS to be agreed for				
	onwards	i indirioo	oundra cononola		2009/10		consultation				
FIN 018	Consultation on MTFS	Finance	Sandra Schofield		Medium term financial plan and budget for		None				
FINUIO		Filiance	Saliula Scholleiu		2009/10		None				
EINI 040	priorities	F ¹ · · · · · · ·	0				A Contration of Destant				
FIN 019	Agree final MTFS	Finance	Sandra Schofield		Medium term financial plan and budget for		Agree final MTS and Budget				
					2009/10						
FIN 020	Procure supplier for banking	Finance	Sandra Schofield		New Council must have a bank		Appoint preferred supplier				
	services										
IGOV 010	Complaints	Internal	Sarah Butler		Policy, procedures and structure in place			Officer time			
		Governance									
IGOV 011	Complaints	Internal	Sarah Butler		Lagan and Crystal reporting infrastructure in		Funding and development	Steria and CICTU support for			
		Governance			place		approval	development			
CL&G 018	Confirm support to	CL&G	Sharon Britton								
	Partnership										
DCE 002	Ensure continuation of	DCE	Stephanie Denovan		Existing responsibilities to transfer as is	Failure to provide this service would be a	None				
	strategic planning and				· · · · · · · · · · · · · · · ·	breach of statutory regulation.					
	management of education					sides of statutory regulation.					
	and school responsibilities		1								
DE0.000			0		All		klass.		ł	ł	
RES 003	Undertake an analysis of all	Resources	Stephen Gerrard		All proper officers to be appointed	Non delivery of a statutory function or duty	None				
	proper officer roles required		1								
	for unitary council and										
	ensure appointments are in										
	place										
RES 009	Translation of legislative	Resources	Stephen Gerrard			Litigation	DCLG Guidance				
	arrangements					Ŭ.	Member decisions on policies				
RES 010	Appoint CX/ Returning	Resources	Stephen Gerrard		CX in place		Implementaion Exec / New				
1120 010	Officer	100000.000	otophon oonara		or in place		council decisions on structure &				
	Onicer						recruitemtn protocol				
IGOV 004	Audit Plan	Internal	Steve Memmot				recruiteman protocol	Officer time			
1601 004	Audit Flatt		Steve Werninot					Onicer unie			
		Governance	a								
IGOV 005	Audit function	Internal	Steve Memmot		Appropriate audit function established and			Officer time			
		Governance			requirements of regulations and use of resources						
					KLOE fully met						
IT 006	IT Strategy	IT	Tim Gregory		Provision of core ICT services to council and all		Approved by members				
					its services.						
IT 004	ICT structure in place	IT	Tim Way	Oct-08	Resiliant WAN fibre ring, with connections to	Unacceptable lead times from suppliers.	Detailed service structure				
			· ·		existing district and county networks.	Unforseen and unknown technical issues.	required with full scope of				
					· · · · · · · · · · · · · · · · · · ·	Third party contract difficulties.	applications required by 2008 to				
						mild party contract amountoo.	allow appropriate lead in for				
							network design				
IT 007	Archiving of pop cloatronic	IT	Tom Craig				network design				
11 007	Archiving of non electronic	"	rom Graig	1		1	1	1	1	1	1
FL C 040	information	FI 0	Treese Contas		Hemerical elements and examples () . Prive						
FLS 040	Review existing policies,	FLS	Tracy Carter	1	Harmonised charging and operational policies	1	1	1	1	1	1
	practices and charges e.g.		1								
1	enforcement activities, bulky	1		1		1	1	1	1	1	1
	articles charging etc								<u> </u>		l
FLS 041	Commercial waste collection-	FLS	Tracy Carter								
	review of current contracts		1								
1	and arrangements	1		1	Review coverage, policies & charges for trade	1	1	1	1	1	1
			1		waste service						
FLS 042	Recyclables	FLS	Tracy Carter		Review existing arrangements & agree model for				1		
. 20 042	youbics	0		1	further expansion of service	1	1	1	1	1	1
EL 8 042	Karbaida raguslia -	EL C	Troov Cort								
FLS 043	Kerbside recycling	FLS	Tracy Carter	1	Harmonise list of acceptable materials &	1	1	1	1	1	1
		= 0			communications activities / literature	1	l				
FLS 025	Operating licence for fleet	FLS	Tracy Carter & Mark	1	Full review of existing fleet, systems and	1	1	1	1	1	1
			Smith		operating instructions to ensure adherence to						
					licence requirements.						
FLS 026	Review and renegotiation of	FLS	Tracy Carter & Mark		Contracts in place for all fleet services						
	fleet contracts	1	Smith	1		1	1	1	1	1	1
FLS 033	Markets	FLS	Tracy Carter & Mark		Market Strategy which covers each local area	Area structures may not be finalised by Apr-					
			Smith		i i i i i i i i i i i i i i i i i i i	09					
	1	1		1		1	1	1	1	1	1
	1						l	1			
COM 009	SLA's Schools	Comms		?????	Communicate any new arrangements to schools						
					, , ,				1	1	

FLS 021 Concessionary Travel negotiations with operators regotations with operators FLS Clarified and amended policy in place Image: Clarified and amended policy in place Image: Clarified and amended policy in place FLS 022 More to School Transport services e.g. couriers, library solvice FLS Image: Clarified and amended policy in place Image: Clarified and amended policy in place Image: Clarified and amended policy in place FLS 022 More to School Transport services e.g. couriers, library solvice FLS Image: Consistent approach to service Image: Consistent approach t			E . 0						T	
Image Image <th< td=""><td></td><td></td><td>FLS</td><td></td><td>Clarified and amended policy in place</td><td></td><td></td><td></td><td></td><td></td></th<>			FLS		Clarified and amended policy in place					
FLS 022 Home to School Transport arrangements to support services e.g. couriers, library stock FLS Consistent approach to service Reputational risk Image: Construct of the service service Image: Construct of the service service service service service Image: Construct of the service se		detailed discussions/								
FLS 024 Review of all transport arragements to support stock FLS Consistent approach to service Image: Consistent approach to service FLS 027 Consolidation of H & T inventory FLS Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeters and GIS systems. Plane in place for management of support, eg. Police liaison, road closure, traffic management Plane devents schedule RES 012 Kall forwarding and capturing company janning for high volume/ high risk emergency duty cover Resources all in place plane in place PERF 001 Corporate performance framework to be in place Sharon Britton Corporate performance in place Corporate performance in place reduction in performance levels PERF 001 Undertake use of resources Sharon Britton Corporate performance in place reduction in performance levels None Officer time										
arrangements to support services e.g. couriers, library stock arrangements to support services e.g. couriers, library stock Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Image: Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Planned events schedule Image: Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. FLS 055 Event coordination and saftey FLS Plans in place for management of support, eg. Police liaison, road closure, traffic management Planned events schedule Image: Complete inventory of information and systems. RES 012 Mail forwarding and capturing emergency duty cover (amergency duty cover (amergency duty cover (amergency duty cover (framework to be in place Resources all mail to former datesses forwarded to appropriate location image: Complete inventory duty cover (framework to be in place Staron Britton Corporate performance framework and system (in place reduction in performance levels None Officer time PERF 001 Undertake use of resources Performance (manegementy to be in place Stards Schofield Health check signed off Officer time		Home to School Transport			Transfer of all current operations as is	Reputational risk				
services e.g. couriers, library Image: Services e.g. couriers, library Image: Services e.g. couriers, library FLS Image: Services e.g. couriers, library Image: Services e.g. couriers Image: Services e.	FLS 024	Review of all transport	FLS		Consistent approach to service					
stock Image: Complete inventory of information including inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Image: Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Planned events schedule Image: Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Pl		arrangements to support								
stock Image: Complete inventory of information including inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Image: Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Planned events schedule Image: Complete inventory of information including agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Planned events schedule Image: Complete inventory of information including agreed methodology and systems. Planned events schedule Pl		services e.g. couriers, library								
inventory agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. FLS 055 Event coordination and saftey FLS RES 012 Mail forwarding and capturing. Plans in place for management of support, eg. Police liaison, road closure, traffic management Planned events schedule Image: Contingency planning for high volume/ high risk services e.g. council tax, emergency duty cover Resources all mail to former addresses forwarded to appropriate location Image: Control or place										
inventory inventory agreed methodology and systems for street naming and numbering, gazeteers and GIS systems. FLS 055 Event coordination and safety FLS Plans in place for management of support, eg. Police laison, road closure, traffic management Planned events schedule Image: Coordination and capture in place for management of support, eg. Police laison, road closure, traffic management Planned events schedule Image: Coordination and capture in place for management of support, eg. Police laison, road closure, traffic management Planned events schedule Image: Coordination and capture in place for management Planned events schedule Image: Coordination and capture, traffic management Planned events schedule Image: Coordination and capture, traffic management Image: Coordination and capture, traffic management Planned events schedule Image: Coordination and capture, traffic management <	FLS 027	Consolidation of H & T	FLS		Complete inventory of information including					
Image: Control of the systems in the systems in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for system		inventory			agreed methodology and systems for street					
Image: Control of the systems in the systems in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for management of support, egg in the system in place for system		-			naming and numbering, gazeteers and GIS					
saftey saftey Police liaison, road closure, traffic management Image: Capturing Image: Capturing <td></td>										
saftey saftey Police liaison, road closure, traffic management Image: Capturing Image: Capturing <td>FLS 055</td> <td>Event coordination and</td> <td>FLS</td> <td></td> <td>Plans in place for management of support, eg.</td> <td></td> <td>Planned events schedule</td> <td></td> <td></td> <td></td>	FLS 055	Event coordination and	FLS		Plans in place for management of support, eg.		Planned events schedule			
RES 012 capturing Mail forwarding and capturing Resources Resources all mail to firmer addresses forwarded to all propriate location all mail to firmer addresses forwarded to appropriate location all mail to f		saftey								
capturing capturing capturing appropriate location										
RES 013 Contingency planning for high volume/ high risk services e.g. council tax, emergency duty cover Resources Plan in place plan in place Image: Corporate performance Performance Performance Performance Performance Sharon Britton Corporate performance framework and system in place reduction in performance levels None Officer time PERF 006 Undertake use of resources Sandra Schofield Health check signed off Officer time	RES 012	Mail forwarding and	Resources		all mail to former addresses forwarded to					
high volume/ high risk services e.g. council tax, emergency duty cover		capturing			appropriate location					
services e.g. council tax, emergency duty cover Performance Performance Sharon Britton Corporate performance framework and system reduction in performance levels None Officer time PERF 006 Undertake use of resources Performance Sandra Schofield Health check signed off Health check signed off Officer time	RES 013	Contingency planning for	Resources		plan in place					
emergency duty cover <td></td> <td>high volume/ high risk</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>		high volume/ high risk								
emergency duty cover <td></td> <td>services e.g. council tax,</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>		services e.g. council tax,								
PERF 001 Corporate performance framework to be in place Performance Performance framework and system in place reduction in performance levels None Officer time PERF 001 Undertake use of resources Performance Sandra Schofield Health check signed off Officer time										
framework to be in place in place in place PERF 006 Undertake use of resources Performance Sandra Schofield Health check signed off Officer time			Performance	Sharon Britton	Corporate performance framework and system	reduction in performance levels	None	Officer time	•	
health check using KLOE	PERF 006	Undertake use of resources	Performance	Sandra Schofield	Health check signed off			Officer time		
		health check using KLOE			•					
		Ŭ								