



**ITEM NO. 10**

## **OUTLINE WORK PROGRAMME – IMPLEMENTATION EXECUTIVE**

| <b>Date</b>   | <b>Task</b>   | <b>Brief Description</b>   | <b>Lead Officer</b>       |
|---------------|---|--|---------------------------|
| 27 Aug 2008   | Staffing/Recruitment  | Report on progress   | Richard Woodrooffe        |
|               | Financial Update  | Regular report on financial issues associated with the programme   | Sandra Farrington         |
|               | West Wiltshire Housing PFI Project  | Report on progress and key decisions   | Mike Swabey               |
|               | Chippenham Vision   | Report on progress   |                           |
|               | Shared Service Team   | Report on progress   | Carlton Brand             |
|               | Officer Migration from Workstream Management to Corporate and Service Director Management | Final report   | Tim Gregory               |
|               | Development of Corporate Plan   | Report on progress   | Keith Robinson            |
|               | Resource Plans  | Resource plans on: People Strategy, ICT Strategy, Property Strategy  | Carlton Brand             |
|               | Significant Issues for Consent  | Regular update on requests received  | Keith Robinson            |
| 23 Sept 2008* | Business Management Programme – review of blueprinting phase                              | Report on progress   | Les Snelgrove             |
|               | Significant Issues for Consent  | Regular update on requests received  | Keith Robinson            |
|               | Financial Update  | Regular report on financial issues associated with the programme   | Sandra Farrington         |
|               | Benefit Realisation Plan  | Programme of activity to realise benefits  | Tim Cooper                |
|               | Salisbury Vision: Future Governance Arrangements and Organisational Structure             | Report on progress   | Graham Gould              |
|               | Salisbury Vision: Maltings and Central Car Park Redevelopment                             | Report on progress   | Eric Teagle               |
|               | Salisbury Vision: Budget Update   | Report on progress   | Graham Gould              |
|               | Capital Programmes  | Report on the status of the capital programmes for each of the five councils   | Sandra Farrington         |
|               | Service Delivery via Area Board/Town and Parish Councils                                  | Report on the outcome of the work between the Frontline Services and the Community Leadership and Governance Workstreams | Laurie Bell<br>Niki Lewis |
| 29 Oct 2008   | Sustainable Rural Communities   | Report from SDC Scrutiny Task Group  | Paul Trenell              |
|               | Awareness Raising Events for Prospective Members  | Report on plan   | Niki Lewis                |
|               | Shared Service Centre   | Report on progress   | Jacqui White              |
|               | Significant Issues for Consent  | Regular update on requests received  | Keith Robinson            |
|               | Financial Update  | Regular report on financial issues associated with the programme   | Sandra Farrington         |
|               | Scheme of Delegation and Draft Constitution   | Report on progress   | Stephen Gerrard           |
|               | Standards Committee for the new Council   | Report on size and composition   | Ian Gibbons               |
| 13 Nov 2008   | Significant Issues for Consent  | Regular update on requests received  | Keith Robinson            |

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|-------------|--|--|-------------------|
|             | Financial Issues – Budget 2009/10              | Regular report on financial issues associated with the programme | Sandra Farrington |
|             | Initial Outcome of Pilot Community Area Boards | Report on progress   | Niki Lewis        |
| 10 Dec 2008 | Financial Update                               | Regular report on financial issues associated with the programme | Sandra Farrington |
|             | Significant Issues for Consent                 | Regular update on requests received                              | Keith Robinson    |
| 13 Jan 2009 | Financial Update                               | Regular report on financial issues associated with the programme | Sandra Farrington |
|             | Significant Issues for Consent                 | Regular update on requests received                              | Keith Robinson    |
| 11 Feb 2009 | Financial Update                               | Regular report on financial issues associated with the programme | Sandra Farrington |
|             | Significant Issues for Consent                 | Regular update on requests received                              | Keith Robinson    |
| 11 Mar 2009 | Financial Update                               | Regular report on financial issues associated with the programme | Sandra Farrington |
|             | Significant Issues for Consent                 | Regular update on requests received                              | Keith Robinson    |