



OUTLINE WORK PROGRAMME – IMPLEMENTATION EXECUTIVE

Date	Task	Brief Description	Lead Officer
29 Oct 2008	Scheme of Delegation and Draft Constitution	Report on progress	Stephen Gerrard
	Standards Committee for the new Council	Report on size and composition	Ian Gibbons
	Council Tax Policy Harmonisation	To secure decisions around key areas of policy harmonisation with respect to (1) council tax collection and (2) council tax and housing benefits payments	Sandra Farrington
	National Non-Domestic Rates Relief	Report on plan	Sandra Farrington
	Relationship between JIT and CLT	Report on plan	Keith Robinson
	Awareness Raising Events for Prospective Members	Report on plan	Niki Lewis
	Salisbury Vision: Future Governance Arrangements and Organisational Structure	Report on progress	Graham Gould
	Salisbury Vision: Maltings and Central Car Park Redevelopment	Report on progress	Eric Teagle
	Shared Service Centre	Report on progress	Jacqui White
	West Wiltshire PFI Project	Further report prior to submission of the final business case	Chris Trowell/ Mike Swabey
	Deliveries on Day One – Managing Expectations	Report on services deliverable on Day One	Mark Stone
	Parishing of Salisbury	Report on progress and outcome of the consultation	Manjeet Gill
	Shared Service Team Business Case	Report on business case	Carlton Brand
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
	Significant Issues for Consent	Regular update on requests received	Keith Robinson
	Wiltshire Local Development Framework	To approve the document for submission to the Secretary of State by 30 September	Georgina Clampitt Dix
	Proposed Changes to the Draft Regional Spatial Strategy	To set out the views of the IE required by the Government Office for the South West by 17 October on the Secretary of State's proposed changes to the Regional Spatial Strategy	David Rapley
13 Nov 2008	Significant Issues for Consent	Regular update on requests received	Keith Robinson
	Financial Issues – Budget 2009/10	Regular report on financial issues associated with the programme	Sandra Farrington
	Initial Outcome of Pilot Community Area Boards	Report on progress	Niki Lewis
	Capital Programme	Details of the capital programmes of all five councils	Sandra Farrington
	Assessment of Leisure Needs	Report on progress	Mark Smith

10 Dec 2008	Corporate Business and Continuity Management Plan	Report on progress	Mark Kimberlin
	Council Tax Policy Harmonisation	Final report	Sandra Farrington
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
	Significant Issues for Consent	Regular update on requests received	Keith Robinson
13 Jan 2009	Scheme of Delegation and Draft Constitution	Final draft	Stephen Gerrard
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
	Significant Issues for Consent	Regular update on requests received	Keith Robinson
11 Feb 2009	Medium Term Financial Strategy	Final draft	Sandra Farrington
	Housing Rent Levels	Determination of rent levels	Graham Hogg
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
	Significant Issues for Consent	Regular update on requests received	Keith Robinson
11 Mar 2009	Corporate Plan	Final draft	Keith Robinson
	Long Term Organisation and Development Strategy	Final draft	Kate Wallett
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
	Significant Issues for Consent	Regular update on requests received	Keith Robinson

Tasks for Future Consideration

Date	Future Task	Brief Description	Lead Officer
tbc	Salisbury Vision: Budget Update	Report on progress	Graham Gould
tbc	Trowbridge Waterside Project	Report on progress	John Shorto
tbc	Special Purpose Vehicle Housing Salisbury	Report on progress	Derek Streek