



OUTLINE WORK PROGRAMME – IMPLEMENTATION EXECUTIVE

Date	Task	Brief Description	Lead Officer
10 Dec 2008	Development of Corporate Plan	Report for detailed discussion	Laurie Bell
	Corporate Business and Continuity Management Plan	Report on progress	Mark Kimberlin
	Council Tax Policy Harmonisation	Final report	Sandra Farrington
	Council Tax Base for Wiltshire Council	Review and Approve	Sandra Farrington
	Fees and Charges	Final report	Tim Cooper
	Implementation of Branding	Seeking agreement on phases implementation of branding and associated policy decisions	Laurie Bell/ Graham Wilson
	Wiltshire Local Development Scheme	To approve the document for submission to the Secretary of State	Georgina Clampitt-Dix
	Service Level Agreement with Community Area Partnerships	Further report	Niki Lewis
	Time Off and Facilities for Trade Unions	Report on progress	Richard Woodroffe
	Assessment of Leisure Needs	Report on progress	Mark Smith
	Sport England – Leisure Facilities	Report on progress	Mark Smith
	North Wiltshire Leisure Contract Harmonisation	Extending current North Wilts contract to coincide with West Wilts contract	Mark Smith
	Partnership Alcohol Strategy	Report on strategy	Maggie Rae/ Pippa McVeigh
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
13 Jan 2009	Salisbury Vision	Report on future governance arrangements/organisational structures, central car park redevelopment	Graham Gould/ Eric Teagle
	Housing	Final Report of the JOSTB Housing Task Group	Karen Linaker
	Coterminosity of Area Boards with Unitary Divisions	Report on progress	Niki Lewis
	Antisocial Behaviour Strategy	Report on Strategy (previously Cabinet)	Lynn Gaskin
	Domestic Violence Strategy	Report on strategy (previously Cabinet)	Lynn Gaskin
	Joined Commissioning with PCT	Decision on setting up a joint board	Sue Redmond
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
28 Jan 2009	Scheme of Delegation and Draft Constitution	Final draft	Stephen Gerrard
	Initial Outcome of Pilot Community Area Boards	Report on progress	Niki Lewis
	Area Planning Committees in the Interregnum Period	Report on district councils' member nominations for representation	John Quinton
	Housing Policies	Report on progress and policy approval	Graham Hogg
	CRB Checks and other Statutory HR	Progress Report	Deborah Griffin

	Policies		
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
11 Feb 2009	Medium Term Financial Strategy	Final draft	Sandra Farrington
	Revenue Budget and Capital Programme for 2009-10	Recommendations to full Council	Sandra Farrington
	Housing Rent Levels for Wiltshire Council	Review and Approve	Sandra Farrington/Graham Hogg
	Review and Refresh of the LAA	Report outlining the process to be followed for refresh/renew and seeking approval for delegation for the Leader to sign off final version of the LAA	Sharon Britton/Annie Child
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
26 Feb 2009	Corporate Plan	Final draft	Keith Robinson
	Induction Programme for Members	To agree programme	John Quinton
	Corporate Emergency Response Plan	Progress Report	Mark Kimberlin
	Strategies for People with Physical Impairment	Report on strategies relating to people with physical impairment	Nicola Gregson
	Strategies for Older People	Report on strategies relating to older people	Nicola Gregson
	Admission Arrangements for Schools in Wiltshire	Determination of admission arrangements for all schools in Wiltshire	Carolyn Godfrey
	Housing Policies	Report on progress and policy approval	Graham Hogg
	Wiltshire PFI Project	Further detailed report prior to submission of the final business case	Mike Swabey/Chris Trowell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
11 Mar 2009	Long Term Organisation and Development Strategy	Final draft	Kate Wallett
	Area Board Evaluation and Proposals	Decision on recommendations on the future of area boards	Niki Lewis
	Building Schools for the Future (BSF)	Report on the outcome of the submission of an Expression of Interest for BSF to commence earlier than 2016	Nigel Hunt
	Housing Policies	Report on progress and policy approval	Graham Hogg
	Housing Policy, Practice & Procedures	Progress report	Graham Hogg
	Strategic Housing Governance Arrangements	Progress report	Graham Hogg
	Risk Management Strategy	To approve the strategy	Janette Collins
	Licensing Policy	To agree the policy	Mandy Bradley
	Gambling Policy	To agree the policy	Mandy Bradley
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
1 Apr 2009	Joint Strategic Needs Assessment	Progress report	Maggie Rae
22 Apr 2009			
13 May 2009	Panel to the Wiltshire Assembly – Community Representatives	Recommendations from the Panel via the Wiltshire Assembly for decision	David Maynard

Tasks for Future Consideration

Date	Future Task	Brief Description	Lead Officer
tbc	Salisbury Vision: Budget Update	Report on progress	Graham Gould
tbc	Parishing of Salisbury	Level of precept for SCC	Sandra Farrington
tbc	Parishing of Salisbury	Update on consultation with front line staff and transferral to SCC	Programme Office
tbc	Trowbridge Waterside Project	Report on progress	John Shorto
tbc	A Vision for Chippenham	Further report on financial and resource commitments, including overall cost and existing and future funding streams	Programme Office
tbc	Special Purpose Vehicle Housing Salisbury	Report on progress	Derek Streek
tbc	Community Leadership and Governance	Report on Workstream Progress in relation to the role of area boards in influencing Section 106 funding and other development funding	Niki Lewis
tbc	Renewal of contract with Steria	Report on renewal of contract	Carlton Brand/Peter Morris