AGENDA ITEM NO. 17



OUTLINE WORK PROGRAMME – IMPLEMENTATION EXECUTIVE

Date	Task	Brief Description	Lead Officer
13 Jan 2009	Corporate Plan	To consider the first draft	Laurie Bell
	Salisbury Vision	Report on future governance arrangements/organisational structures, central car park redevelopment	Graham Gould/ Eric Teagle
	Parishing of Salisbury	Final report	Laurie Bell
	Key Capital Projects in the City of Salisbury	Update report	Sandra Farrington
	Audit Committee for Wiltshire Council	Report on the establishment for an audit committee for Wiltshire Council	Ian Gibbons/ Steve Memmott
	Renewal of Contract with Steria	Report on renewal of contract	Carlton Brand/Peter Morris
	Licensing Committees in the Interregnum Period	Report on district councils' member nominations for representation	Mandy Bradley
	Service Level Agreement with Community Area Partnerships	Further report	Niki Lewis/ Steve Milton
	Coterminosity of Area Boards with Unitary Divisions	To agree final scheme	Niki Lewis
	North Wiltshire Leisure Contract Harmonisation	Extending current North Wilts contract to coincide with West Wilts contract	Mark Smith
	Joined Commissioning with PCT	Decision on setting up a joint board	Sue Redmond
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
28 Jan 2009	Revenue Budget and Capital Programme for 2009-10, to include Fees & Charges	To consider the draft	Sandra Farrington
	Scheme of Delegation and Draft Constitution	Final draft	Stephen Gerrard
	Initial Outcome of Pilot Community Area Boards	Report on progress	Niki Lewis
	Area Planning Committees in the Interregnum Period	Report on district councils' member nominations for representation	John Quinton
	Housing Policies	Report on progress and policy approval	Graham Hogg
	CRB Checks and other Statutory HR Policies	Progress Report	Deborah Griffin
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
11 Feb 2009	Medium Term Financial Strategy	Final draft	Sandra Farrington
	Revenue Budget and Capital Programme for 2009-10	Recommendations to full Council	Sandra Farrington
	Housing Rent Levels for Wiltshire Council	Review and Approve	Sandra Farrington/ Graham Hogg
	Community Asset Transfer Policy	Report on policy	Sue Redmond/ Laurie Bell/ John Shorto

	Review and Refresh of the LAA	Report outlining the process to be followed for refresh/renew and seeking approval for delegation for the Leader to sign off final version of the LAA	Sharon Britton/Annie Child
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
26 Feb 2009	Induction Programme for Members	To agree programme	John Quinton
	Corporate Emergency Response Plan	Progress Report	Mark Kimberlin
	Antisocial Behaviour Strategy	Report on Strategy (previously Cabinet)	Lynn Gaskin
	Domestic Violence Strategy	Report on strategy (previously Cabinet)	Lynn Gaskin
	Commissioning Strategies: Older People; People with Physical Impairment; HIV/AIDS; Falls and Bone Health	Report on strategies	Nicola Gregson
	Wiltshire Older People Accommodation Strategy	Report on strategy	James Cawley
	Admission Arrangements for Schools in Wiltshire	Determination of admission arrangements for all schools in Wiltshire	Carolyn Godfrey
	West Wiltshire PFI Project	Further detailed report prior to submission of the final business case	Mike Swabey/ Chris Trowell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
11 Mar 2009	Wiltshire Council Benefits Realisation	Plan to realise benefits	Carlton Brand
	Corporate Plan	Final draft	Laurie Bell
	BMP Benefits Identification & Realisation	Plan to realise BMP benefits	Carlton Brand
	Long Term Organisational Development Strategy	To agree the strategy	Kate Wallett
	Area Board Evaluation and Proposals	Decision on recommendations on the future of area boards	Niki Lewis
	Building Schools for the Future (BSF)	Report on the outcome of the submission of an Expression of Interest for BSF to commence earlier than 2016	Nigel Hunt
	Housing Policies	Report on consistent policy, practice and procedures for all housing related activity	Graham Hogg
	Housing Policy, Practice & Procedures	Progress report	Graham Hogg
	Strategic Housing Governance Arrangements	Progress report	Graham Hogg
	Social Housing PFI	Further report on resource and finance implications	James Cawley
	Expression of Interest Bid for PFI	Report on the establishment of governance arrangements	James Cawley
	Risk Management Strategy	To approve the strategy	Janette Collins
	Licensing Policy	To agree the policy	Mandy Bradley
	Gambling Policy	To agree the policy	Mandy Bradley
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
1 Apr 2009	Joint Strategic Needs Assessment	Progress report	Maggie Rae
	Housing	Final Report of the JOSTB Housing Task Group	Karen Linaker
22 Apr 2009			

13 May 2009	Panel to the Wiltshire Assembly – Community Representatives	Recommendations from the Panel via the Wiltshire Assembly for decision	David Maynard

Tasks for Future Consideration

Date	Future Task	Brief Description	Lead Officer
tbc	Benefits Realisation Plan	Programme of activity to realise benefits	Tim Cooper
tbc	Salisbury Vision: Budget Update	Report on progress	Graham Gould
tbc	Parishing of Salisbury	Level of precept for SCC	Sandra Farrington
tbc	Parishing of Salisbury	Update on consultation with front line staff and transferral to SCC	Programme Office
tbc	Trowbridge Waterside Project	Report on progress	John Shorto
tbc	A Vision for Chippenham	Further report on financial and resource commitments, including overall cost and existing and future funding streams	Programme Office
tbc	Special Purpose Vehicle Housing Salisbury	Report on progress	Derek Streek
tbc	Community Leadership and Governance	Report on Workstream Progress in relation to the role of area boards in influencing Section 106 funding and other development funding	Niki Lewis