

**Joint Great Western Ambulance Overview and Scrutiny Committee**  
**Work Programme Version 4 May 2008**

**Introduction**

This document outlines the work programme for the Joint Health Scrutiny Committee.

Where possible, a 45 minute pre-meeting will be held before all formal Committee meetings. These will be held in private.

Members are reminded that the work programme is a living document and will be reviewed at every Committee meeting to ensure that it remains relevant and to plan future meetings.

**Glossary**

S = Swindon Borough Council

G = Gloucestershire County Council

GWA = Great Western Ambulance NHS Trust

B = Bristol City Council

HOSC = Health Overview & Scrutiny Committee

PCT = Primary Care Trust

**25<sup>th</sup> July 2008, Venue TBC**

To consider the role of PCTs in monitoring the performance of GWA	<ul style="list-style-type: none"><li>• Role of Gloucestershire PCT as lead commissioner in monitoring performance &amp; remedial action taken in response to failure to meet targets</li><li>• Role of other PCTs in monitoring performance &amp; remedial action taken in response to failure to meet targets (verbal or written evidence)</li><li>• Review the work programme</li><li>• Agree date of next meeting</li></ul>	<ul style="list-style-type: none"><li>• Director of Strategic Commissioning and Primary Care, Gloucestershire PCT</li><li>• Representative from other PCTs or evidence in writing</li></ul>	<ul style="list-style-type: none"><li>• Report from Gloucestershire PCT outlining the performance management of GWA</li></ul>
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**26<sup>th</sup> September 2008, Venue TBC**

<b>Proposed Outcome</b>	<b>Issues to be Considered</b>	<b>Witnesses Required</b>	<b>Evidence Required</b>
To consider evidence from public & patient involvement groups regarding the engagement with the Trust to improve performance	<ul style="list-style-type: none"> <li>• How GWA engages with PPI groups to develop, plan and deliver services</li> <li>• The views of PPI groups regarding the performance of GWA</li> </ul>	<ul style="list-style-type: none"> <li>• Representatives from ex GWA PPIF</li> <li>• Representatives from LINKs</li> <li>• Community First Responders</li> <li>• Representatives from other PPI groups such as older people &amp; carers forums</li> </ul>	

**Date & Venue To Be Agreed (TBA)**

<b>Proposed Outcome</b>	<b>Issues to be Considered</b>	<b>Witnesses Required</b>	<b>Evidence Required</b>
To consider the role of NHS South West, the National Ambulance Improvement Agency and Healthcare Commission in performance management	<ul style="list-style-type: none"> <li>• Role of NHS SW in monitoring performance of GWA and remedial action taken in response to failure to meet targets</li> <li>• Role of National Ambulance Improvement Agency in supporting failing Trusts and views of NAIA on steps taken by GWA and commissioners to address issues raised in their report</li> <li>• Role of the Healthcare Commission in monitoring the performance of GWA</li> </ul>	<ul style="list-style-type: none"> <li>• Representative from NHS South West</li> <li>• Representative from National Ambulance Improvement Agency</li> <li>• Representative from the Healthcare Commission</li> </ul>	<ul style="list-style-type: none"> <li>• Report from NHS South West outlining its role &amp; action taken regarding GWA performance</li> <li>• Report from NAIA outlining its role</li> <li>• Report from the Healthcare Commission outlining its role</li> </ul>

## Agenda Item 8

### **31<sup>st</sup> October 2008, Venue TBC**

<b>Proposed Outcome</b>	<b>Issues to be Considered</b>	<b>Witnesses Required</b>	<b>Evidence Required</b>
To consider draft report and agree recommendations arising from review. To consider future role of Committee	<ul style="list-style-type: none"><li>• Consider draft report arising from review</li><li>• Recommendations to be included in the final report of the review</li><li>• To agree future role of Joint Committee &amp; Terms of Reference</li></ul>	<ul style="list-style-type: none"><li>• N/A</li></ul>	<ul style="list-style-type: none"><li>• Draft report</li><li>• TOR</li></ul>

#### **Other Evidence Sources**

*Final Report on the Review on Great Western Ambulance Service*, National Ambulance Improvement Agency, July 2007

*Joint Health Scrutiny Committees: A Practical Guide*, Centre for Public Scrutiny, 2004

*Operational Plan 2007/08*, Great Western Ambulance Service NHS Trust, 2007

*Public & Patient Involvement (PPI) Plan*, Great Western Ambulance Service NHS Trust, June 2007

*“Right Care, Right Place, Right Time” Understanding the GWAS Vision*, Great Western Ambulance Service NHS Trust, September 2007

*Strategy & Corporate Objectives 2007/08*, Great Western Ambulance Service NHS Trust, July 2007