



## **OUTLINE WORK PROGRAMME – IMPLEMENTATION EXECUTIVE**

### **JANUARY 2008**

Terms of Reference for Implementation Executive, Joint Implementation Board and Overview and Scrutiny

Values and Vision of New Authority

Authorising Transition Plan

Communications Strategy

Equality and Diversity

### **FEBRUARY 2008**

Budgets 08/09

Council Tax Relief and Business Rates – Discounts and discretionary rates for businesses and residents

Business Management Programme

Recruitment Process for new Chief Executive

Corporate Management Arrangements for the new Council

Severance Scheme for the new Council

Engagement on Boundary Committee work

Job description for a Unitary Councillor

### **MARCH 2008**

Implementation plan for delegation to Town and Parish Councils

Community Area Boards/Partnerships – models and locations

A range of service redesign proposals for approval - Planning

Transition – Budget Monitoring

### **APRIL 2008**

Access to services strategy

Property Strategy and locations of services

Roles and responsibilities for Community Partnerships/Area Boards

### **MAY 2008**

Corporate Plan

### **JUNE/JULY 2008**

Officer Schemes of Delegation

The Budget and Medium Term Financial Strategy for 09 Onwards  
(to include consideration of voluntary sector funding)

Constitution

Public Engagement – Citizens Panel

### **SEPTEMBER 2008**

Staff Redundancy/Severance Proposals

### **OCTOBER 2008**

### **NOVEMBER 2008**

Recruitment of Heads of Service and Scoping new CE requirement