



OUTLINE WORK PROGRAMME – IMPLEMENTATION EXECUTIVE

Date	Task	Brief Description	Lead Officer
28 Jan 2009	Revenue Budget and Capital Programme for 2009-10, to include Fees & Charges	To consider the draft	Sandra Farrington
	Corporate Plan	First draft	Laurie Bell
	Scheme of Delegation and Draft Constitution	Final draft	Stephen Gerrard
	Licensing Arrangements	Report on future arrangements	Mandy Bradley
	Area Planning Committees in the Pre-election Period	Report on district member nominations	John Quinton
	Trowbridge Waterside Project	Report on progress	John Shorto
	Chief Executive – Appointment and Terms of Appointment	Report on the appointment of a Chief Executive for Wiltshire Council	Richard Woodroffe
11 Feb 2009	Revenue Budget and Capital Programme for 2009-10	Recommendations to full Council	Sandra Farrington
	Housing Rent Levels for Wiltshire Council	Review and Approve	Sandra Farrington/ Graham Hogg
	Review and Refresh of the LAA	Report outlining the process to be followed for refresh/renew and seeking approval for delegation for the Leader to sign off final version of the LAA	Sharon Britton/ Annie Child
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
26 Feb 2009	Parishing of Salisbury	Final report	Laurie Bell
	Coterminosity of Area Boards with Unitary Divisions	To agree the final scheme	Niki Lewis
	Service Level Agreement with Community Area Partnerships	Further report	Niki Lewis/ Steve Milton
	Joint Commissioning with the PCT	Decision on setting up a joint board	Sue Redmond
	Induction Programme for Members	To agree programme	John Quinton
	Corporate Emergency Response Plan	Progress Report	Mark Kimberlin
	Initial Outcome of Pilot Area Boards	Report on progress	Niki Lewis
	Housing Policies	Report on progress and policy approval	Graham Hogg
	Antisocial Behaviour Strategy	Report on Strategy (previously Cabinet)	Lynn Gaskin
	Domestic Violence Strategy	Report on strategy (previously Cabinet)	Lynn Gaskin
	Commissioning Strategies: People with Physical Impairment	Report on strategy	Nicola Gregson
	Commissioning Strategies: Older People	Report on strategy	Nicola Gregson
	Wiltshire Older People Accommodation Strategy	Report on strategy	James Cawley
	Learning Disability Support Provider Framework Agreements	Report of framework agreement	Phil Powell
	Admission Arrangements for Schools in Wiltshire	Determination of admission arrangements for all schools in Wiltshire	Carolyn Godfrey
	West Wiltshire PFI Project	Further detailed report prior to submission of the final business case	Mike Swabey/ Chris Trowell

	West Wiltshire Leisure and Recreation Development Plan Document	Report on document	Jim Sherry
	Wellington Academy	Progress report on the project	Carolyn Godfrey/ Stephanie Denovan
	Special Purpose Vehicle Housing Salisbury	Report on progress	Derek Streek
	CRB Checks and other Statutory HR Policies	Progress report	Deborah Griffin/ Richard Woodroffe
	River Biss Supplementary Planning Document	Report on overall design concept for the public realm along the River Biss and its adjacent development sites	Adam Nardell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
11 Mar 2009	Wiltshire Council Benefits Realisation Corporate Plan	Plan to realise benefits	Carlton Brand
	Corporate Plan	Final draft	Laurie Bell
	Long Term Organisational Development Strategy	To agree the strategy	Kate Walleth
	Area Board Evaluation and Proposals	Decision on recommendations on the future of area boards	Niki Lewis
	Volunteering Policy	To agree the policy	Niki Lewis
	Building Schools for the Future (BSF)	Report on the outcome of the submission of an Expression of Interest for BSF to commence earlier than 2016	Nigel Hunt
	Housing Policies	Report on consistent policy, practice and procedures for all housing related activity	Graham Hogg
	Housing Policy, Practice & Procedures	Progress report	Graham Hogg
	Strategic Housing Governance Arrangements	Progress report	Graham Hogg
	WCC/PCT Contracting Arrangements	Report on future arrangements	James Cawley
	Partnership Arrangements	Report on future arrangements	James Cawley
	Social Housing PFI	Further report on resource and finance implications	James Cawley
	Expression of Interest Bid for PFI	Report on the establishment of governance arrangements	James Cawley
	Joint Commissioning Intentions for Adults with Learning Disabilities	To set out the Council's commissioning intentions in partnership with the PCT and to propose to re-pattern services for adults with learning disabilities	Phil Powell
	Risk Management Strategy	To approve the strategy	Janette Collins
	Licensing Policy	To agree the policy	Mandy Bradley
	Gambling Policy	To agree the policy	Mandy Bradley
	Towards One Council	Progress Report	Laurie Bell
	Financial Update	Regular report on financial issues associated with the programme	Sandra Farrington
1 Apr 2009	Benefits Realisation Plan	Programme of activity to realise benefits	Tim Cooper
	Joint Strategic Needs Assessment	Progress report	Maggie Rae
	Statement of Community Involvement	Report to agree how stakeholders will be engaged with development Control decisions and preparation of planning policy	Georgina Clampitt-Dix

	Sustainability Appraisal Scoping Report	Report of the outcome of the consultation which started in January and the proposed final Scoping Report	Carolyn Gibson KDC
	Future Day Services for Adults with a Learning Disability	Report on future services	Sian Walker
22 Apr 2009	Housing	Final Report of the JOSTB Housing Task Group	Karen Linaker
13 May 2009	Panel to the Wiltshire Assembly – Community Representatives	Recommendations from the Panel via the Wiltshire Assembly for decision	David Maynard

Tasks for Future Consideration

Date	Future Task	Brief Description	Lead Officer
tbc	A Vision for Chippenham	Further report on financial and resource commitments, including overall cost and existing and future funding streams	Programme Office
tbc	North Wiltshire Leisure Contract Harmonisation	Extending current North Wilts contract to coincide with West Wilts contract	Mark Smith
tbc	Community Leadership and Governance	Report on progress on the role of area boards in influencing Section 106 funding and other development funding	Niki Lewis
tbc	Wiltshire Council Website	Report on the new website	Laurie Bell
tbc	Wiltshire Council Uniforms	Report on the preferred style of uniform to the IE before a decision	Laurie Bell