

AGENDA



website: www.wiltshire.gov.uk

Meeting: OVERVIEW & SCRUTINY MANAGEMENT COMMITTEE
Place: County Hall, Trowbridge
Committee Room: V
Date: Friday 9 June 2006
Time: 10.30 am

Please direct any enquiries on this agenda to Paul Kelly of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713049 or

e-mail paulkelly@wiltshire.gov.uk

All the reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk/council.htm

Members are also reminded to personally review the Council's Forward Work Plan and Cabinet minutes as part of Scrutiny's responsibilities to hold the Executive to public account. These are circulated regularly and available on the website.

Any member of the Committee or any 5 members of the Council can request an item on the agenda of the Committee using the appropriate form available on the website or from the scrutiny officers.

Briefing Arrangements:	Date	Time	Place
Chairman and Vice	08/06/06	10.30 am	Scrutiny Room

Membership:

Mr AN Deane	Mr JB Osborn
Mrs ME Groom	Dr JM English
Brig. RW Hall	Mrs JH Rooke
Mr A Molland	Mr BE Dalton
Mrs P Rugg	Mr RT Rogers
Mr AJ Trotman	Mr C Newbury
Mr R While	

PART I

Items to be considered while the meeting is open to the public

1. **Membership** The members named above were appointed at the annual Council meeting on 16 May 2006 to serve on the Management Committee for the ensuing year. (The following substitute members were also appointed – Mr A Davis, Mr Moss, Mr Winchcombe, Mrs Chettleburgh, Mr Coleman, Mr Oldrieve, Mrs White and Mr Syme.)
2. **Apologies**
3. **Election of Chairman**
4. **Election of Vice Chairman**
5. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 15 March 2006 (copy previously circulated).
6. **Chairman's Announcements**
7. **Members' Interests** To remind members to declare any personal or prejudicial interests or dispensations granted by the Standards Committee at the relevant time.
8. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Head of Legal and Democratic Services by 12.00 noon on Wednesday 7 June. Anyone wishing to ask a question or make a statement should contact the officer named above. Speakers are limited to two minutes.
9. **Council's Budget 2006-07 - Corporate Recovery Plan** A letter was sent on behalf of the chairmen of the overview and scrutiny committees to all members on 24 May setting out intentions as to how scrutiny might engage with the Corporate Recovery Plan in the light of comments made at full Council on 16 May and the decisions of Cabinet on 23 May. An extraordinary meeting of Council has also been called for 6 June.

The most significant of the proposals is to establish a joint scrutiny task group of 6 members from the non-executive membership of the Council (2 to represent each of the 3 main overview and scrutiny committees). Its terms of reference would be:

- (1) To scrutinise the details of the Executive's proposals in the Corporate Recovery Plan as they are developed and consulted upon with a focus on options, service implications and impact on users.
- (2) To provide a forum to reflect the voice and concerns of communities and the public, and a focus for non-executive member views on specific service issues.
- (3) In the first instance, to hold meetings at suitable times in order to give views and make recommendations to Cabinet on the detail of the proposals relating to the current year in advance of its meetings on 20 June and 25 July.

(The proposals for increased challenge in respect of budget content and monitoring are set out as recommendations in the annual report of the Budget Process Scrutiny Task Group being considered as a separate item on this agenda. This Task Group is also pursuing the issue of financial management in the Department for Adult Care Services.)

The Management Committee is being asked to approve the establishment of the joint scrutiny task group (which will report direct to Cabinet), including appointing 2 (of the 6) members to represent its interests, subject to the agreement of the Children's Services and Health Scrutiny Committees.

10. **Budget Process Scrutiny Task Group Annual Report** A draft of the annual report reviewing the Council's budget process for 2006/07 is circulated. The members who serve on this standing task group are Mr Molland (Chairman), Mr Coleman, Brig Hall, Mr Rogers and Mrs Wayman. The Task Group meets on 2 June to finalise its report and an update will be given to the Management Committee.

The Management Committee is asked to endorse the findings and recommendations for report to Cabinet on 20 June. Some of these are particularly relevant bearing in mind the current financial situation of the Authority. The response of the Executive will be reported back to the next meeting of the Task Group.

11. **Sodexo Support Services – Annual Service Review 2005/06** To receive the annual report from Sodexo with a covering report by the Director of Environmental Services. Members are reminded to bring with them their copy of the published annual report sent recently to all members under cover of a letter from the Director. Representatives from Sodexo will be attending to present the report and respond to questions.

The Management Committee is asked to consider the content and issues raised in the report with a view to making recommendations to the Cabinet Member for ICT, Procurement and Partnerships.

12. **School Catering Scrutiny Task Group- Final Report** A copy of the published Task Group final report is circulated. This was a joint task group across all three main scrutiny committees. The members who served on the Task Group were Mrs Wayman (Chairman), Mrs Chettleburgh, Dr English, Mrs Groom and Mrs MacDonald (co-opted education rep).

Members will recall that this was the successor to the original Sodexo School Meals Task Group which reported back in May last year.

The Management Committee's primary interest is in respect of the operation of the current contract and future procurement proposals. It is asked to endorse the findings and recommendations to Cabinet, subject to the agreement of the Health and Children's Services Scrutiny Committees. The response of the Council's executive will be reported back at the next meetings of the scrutiny committees as appropriate.

13. **The Orders of St. John Care Trust Interim Report (October 2005 – March 2006)** A report from the Trust is circulated with a covering report by the Head of Adult Care Services. Representatives from the Trust will be attending the meeting to present the report and answer questions.

This report was requested by members at the meeting on 13 January to reflect the interim period before the new reporting timetable was introduced. At the time, members were also keen for the report to include a breakdown of the £11m of expenditure on refurbishment of the homes and benchmarking of staff training.

The Management Committee is asked to consider the content of the report and make any comments/recommendations to the Cabinet Member with responsibilities for Adult Care.

14. **Corporate Procurement Strategy – Progress on Implementation** A report by the Director of Environmental Services is circulated. Members asked for this progress report in supporting the approval of the Strategy last July.

The Management Committee is asked to note progress made and seek a further update in a year's time.

15. **Cycle Lanes Task Group – Executive Response to the Final Report** A letter from the Cabinet Member for Environment, Transport and

Economic Development is circulated having previously been sent to the members who served on the Task Group - John English (Chairman), Patrick Coleman, Ross Henning, Margaret Taylor and Charles Winchcombe.

The Management Committee is asked to note the Cabinet Member's approval/comments and that implementation of the recommendations will be reviewed in 12 months time.

16. Scrutiny and the Local Strategic Partnership (including Streetscene)

A report by the Head of Legal and Democratic Services is circulated. This relates to an academic research report by Ed Stevens, Graduate Management Trainee, partly commissioned by the Committee earlier in the year.

If the recommendations in the report are supported then this will mean establishing a task group to specifically review the street management element of the LSP's Streetscene objective. However the start of this work may best be delayed until the autumn in order not to divert capacity away from the Corporate Recovery Plan proposal in item no.8.

17. Procurement Outcome Reports

(1) Framework Agreement for Agency Staff This was approved under Cabinet Member delegated decision on 17 May and all members informed with a website link to the report and decision. The comments of Julie Swabey who acted as the scrutiny representative on the project board for this contract were included in the report. The County Council joined with the four district councils and Bath and North East Somerset Council to put in place a series of framework agreements with a number of employment agencies resulting from a reverse eAuction tender exercise. This new arrangement will generate significant savings and efficiencies for the Council (as detailed in the report). The performance of the contract will be reported annually to the Executive (and the Management Committee under the procurement governance protocol).

The Management Committee is asked to note the successful outcome to this procurement exercise.

(2) ICT Support Services Contract This was approved by Cabinet at its meeting on 10 April to select Steria as the preferred bidder with the formal 5 year contract starting on 1 October. Significant annual savings will result against the current ICT support services spend as summarised in the report. Tony Deane acted as the scrutiny representative on the project board. The performance of the contract will be reported annually to the Executive (and to the Customer First Task Group under the procurement governance protocol).

The Management Committee is asked to note the successful outcome to this procurement exercise.

18. **Work Programme** A copy of the latest version of the Management Committee's work programme is circulated. The Committee is asked to consider its current work programme and agree any alterations it wishes to make, bearing in mind any decisions taken earlier in the meeting.

For information the following scrutiny activities under the direction of the Management Committee are taking place:

<u>Activity</u>	<u>Topic</u>	<u>Members</u>	<u>Start date</u>	<u>Next Meeting</u>	<u>End Date</u>
Task Groups	Performance	Mr Newbury (Ch) Mr Osborn Mrs Soden Mrs Taylor Mr While	Nov 02	7 July	Standing
	Budget Process	Mr Molland (Ch) Brig Hall Mrs Wayman Mr Coleman Mr Rogers	Sept 01	2 June	Standing
	Customer First	Ms Content Mr Dalton Mr A Davis Mr Deane Mr Newbury Mrs Rugg	June 05	29 June	Standing
	Hay Lane/Croft Road	Mr Noeken (Ch) Brig Hall Mr Rogers Mr Deane Mr West	March 06	1 June	June 06
Procurement Project Boards	Property Services	Mr Noeken	Sept 05	-	June 06
	Advertising Services	Mr Deane	Nov 05	-	April 06
	Adult Care	Mrs Hill	Jan 06	-	Ongoing

19. **Urgent Items**

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None