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# AGENDA

**Meeting:** OVERVIEW & SCRUTINY MANAGEMENT COMMITTEE  
**Place:** County Hall, Trowbridge  
**Committee Room:** V  
**Date:** Thursday 9 November 2006  
**Time:** 10.30 am  
**(Nb. The Chairman has indicated that the meeting is very likely to go into the afternoon with an initial view that a lunch break will fall after item 13)**

Please direct any enquiries on this agenda to Paul Kelly of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713049 or e-mail [paulkelly@wiltshire.gov.uk](mailto:paulkelly@wiltshire.gov.uk)  
 All the reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk/council.htm](http://www.wiltshire.gov.uk/council.htm)

**Members are also reminded to personally review the Council's Forward Work Plan and Cabinet minutes as part of Scrutiny's responsibilities to hold the Executive to public account. These are circulated regularly and available on the website.**

**Any member of the Committee or any 5 members of the Council can request an item on the agenda of the Committee using the appropriate form available on the website or from the scrutiny officers.**

| Briefing Arrangements: | Date     | Time                 | Place         |
|------------------------|----------|----------------------|---------------|
| Chairman and Vice      | 07/11/06 | on rising of Council | Scrutiny Room |

## Membership:

|               |                         |
|---------------|-------------------------|
| Mr AN Deane   | Mr JB Osborn (Chairman) |
| Mrs ME Groom  | Dr JM English           |
| Brig. RW Hall | Mrs JH Rooke            |
| Mr A Molland  | Mr BE Dalton            |
| Mrs P Rugg    | Mr RT Rogers            |
| Mr AJ Trotman | Mr C Newbury            |
| Mr R While    |                         |

## PART I

### Items to be considered while the meeting is open to the public

1. **Membership**
2. **Apologies**
3. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 8 September 2006 (copy previously circulated).
4. **Chairman's Announcements**
5. **Members' Interests** To remind members to declare any personal or prejudicial interests or dispensations granted by the Standards Committee at the relevant time.
6. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Head of Legal and Democratic Services by 12.00 noon on Tuesday 7 November. Anyone wishing to ask a question or make a statement should contact the officer named above. Speakers are limited to two minutes.
7. **Ringway Parkman - Annual Review of Service 2005/06** A report by the Director of Environmental Services, along with the Annual Service Review by the contractor, is circulated. A hard copy of the printed review report has been circulated to members only.

This is the last report under the old 7 year contract and representatives from the contractor will be present to speak about performance over the past year and to respond to questions from members.

The Management Committee is asked to make its views known on the Annual Review to the Cabinet Member for Environment, Transport and Economic Development.

8. **Tarmac Limited National Contracting – Annual Review of Service 2005/06** A report by the Director of Environmental Services is circulated.

The report is submitted in accordance with the Corporate Procurement Strategy as the annual value of the contract exceeds £1m. The Committee is asked to consider the report with a view to making a recommendation to

the Cabinet Member for Environment, Transport and Economic Development.

9. **New Roads and Street Works Act 1991 - Coring Programme 2006**

A report by the Director of Environmental Services is circulated.

The Management Committee asked to receive an annual report on this topic.

10. **Energy Contract – Annual Review** A report by the Director of Environmental Services is circulated.

The report is submitted in accordance with the Corporate Procurement Strategy as the annual value of the contract exceeds £1m. It also picks up the issues raised at the last review about the development of energy efficiency measures by the Council. The Committee is asked to consider the report with a view to making a recommendation to the Cabinet Member for ICT, Procurement and Partnerships.

11. **Hay Lane/Croft Road Task Group Final Report** At the last meeting the final published report was circulated for consideration and endorsement. However during debate it became clear that one of the paragraphs in the report did not have the support of all the members of the Task Group. Consequently the Management Committee resolved to ask the Task Group to meet again to revise the wording of that paragraph.

Tony Deane, who was elected to replace John Noeken (no longer eligible to serve having been appointed to the Cabinet) as Chairman of the Task Group will present the revised report circulated with this agenda.

The Management Committee is asked to consider and endorse the revised report for submission to the Cabinet Member for Planning and Waste.

12. **The Future of Day Support Services and Transport for all Client Groups Except Learning Disability – Business Case etc.** A report by the Interim Director of Adult and Community Services is circulated. This is in response to the request made at the last meeting for further information including the business case for the proposal.

The Management Committee's interest in this matter stemmed from its review of the contract extension with OSJ for residential care for older people last November – and the fact that day care provision would be the subject of separate negotiations. As reported at the last meeting, a detailed costing proposal would be submitted to Cabinet in February 2007 once benchmarking and market testing had been carried out.

The Management Committee is asked to consider the response to the issues raised at the last meeting.

13. **Supported People Procurement Programme – Progress Report**

A report by the Interim Director of Adult and Community Services is circulated.

This topic was first considered back in November 2005 as part of the Committee's interest in the contractual relationship with the local housing societies. The Management Committee asked for an update report following the outcome of the reviews that were underway at the time.

14. **People Strategy Action Plan (HR Business Plan 2006/07)**

The Management Committee contributed to the development of the Strategy back in September 2005 and asked to be kept informed of progress with implementation against the action plan.

The Human Resources Business Plan 2006/07 edited for the Committee is circulated in response.

The Management Committee is asked to review progress and determine its future interest.

15. **Advertising Services Contract** This framework contract was authorised by the Cabinet Member for Staffing and Customer Care on 4 October.

The contract, which also includes the four district councils, has been awarded to TMP Worldwide and is anticipated to deliver a 12.6% saving on current costs. Tony Deane has been the scrutiny representative serving on the procurement project board for the letting of this contract.

To note the successful outcome of this procurement exercise.

16. **Corporate Recovery Task Group Final Report** A copy of the report was circulated to Cabinet for its meeting on 17 October and is re-circulated to members of the Management Committee only.

The Task Group membership was Bill Moss (Chairman), Robert Hall, Patrick Coleman, Jeff Osborn and Margaret White. Cabinet noted the recommendations and will respond in due as necessary.

The Management Committee is asked to endorse the findings and recommendations retrospectively as set out in paragraphs 32-39, and in particular to respond to the recommendation in the final paragraph seeking further reports on specific matters.

17. **Scrutiny and the Local Strategic Partnership (including Streetscene)**  
This item was deferred by the Management Committee from its meeting in June.

The report by the Head of Legal and Democratic Services at the time is re-circulated. This issue related to an academic research report by Ed Stevens, then Graduate Management Trainee, partly commissioned by the Committee earlier in the year.

It was reported at the June meeting that if the recommendations in the report were supported then this would mean establishing a task group to specifically review the street management element of the LSP's Streetscene objective. However members discussed that the start of this work may best be delayed until the autumn in order not to divert capacity away from the corporate recovery plan proposal agreed earlier at that meeting. It was therefore resolved:

- (1) To agree in principle that it would be appropriate and beneficial to broaden the remit of overview and scrutiny to encompass the work of the Local Strategic Partnership.*
- (2) To defer detailed consideration of this report and the potential establishment of a task group on street management until at least the next meeting in order not to divert capacity away from scrutiny of the corporate recovery plan.*
- (3) To be aware that in the meantime performance against target for street management under LPSA2 would still be picked up within the work of the Performance Scrutiny Task Group.*

The Chairman has asked that this matter be brought before the Committee again in order to pursue this work now that the Corporate Recovery Task Group has reported. He is also mindful that the recently published "Stronger and Prosperous Communities" Government White Paper calls for overview and scrutiny to focus on more strategic issues.

18. **Work Programme** A copy of the latest version of the Management Committee's work programme is circulated. The Committee is asked to consider its current work programme and agree any alterations it wishes to make, bearing in mind any decisions taken earlier in the meeting.

For information the following scrutiny activities under the direction of the Management Committee are taking place:

| <b><u>Activity</u></b>           | <b><u>Topic</u></b>             | <b><u>Members</u></b>  | <b><u>Start date</u></b> | <b><u>Next Meeting</u></b> | <b><u>End Date</u></b> |
|----------------------------------|---------------------------------|--|--------------------------|----------------------------|------------------------|
| Task Groups                      | Performance                     | Mr Newbury (Ch)<br>Mr Osborn<br>Mrs Soden<br>Mrs Taylor<br>Mr While              | Nov<br>02                | 12<br>December             | Standing               |
|                                  | Budget                          | Mr Molland (Ch)<br>Brig Hall<br>Mr Coleman<br>Mr Rogers<br>Mr Moss<br>Mr Osborn  | Sept<br>01               | 14<br>November             | Standing               |
|                                  | E Government/<br>Customer First | Mr Deane (Ch)<br>Ms Content<br>Mr Dalton<br>Mr A Davis<br>Mr Newbury<br>Mrs Rugg | June<br>05               | 7<br>December              | Standing               |
| Procurement<br>Project<br>Boards | Property<br>Services            | Mr Henning   | Sept<br>05               | -                          | Nov 06                 |
|                                  | Adult Care                      | Mrs Hill   | Jan 06                   | -                          | Ongoing                |

19. **Urgent Items**

**PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

None