

# AGENDA



website: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

**Meeting: OVERVIEW & SCRUTINY MANAGEMENT COMMITTEE**

**Place:** County Hall, Trowbridge

**Committee Room:** V

**Date:** Thursday 18 January 2007

**Time:** 10.30 am

---

Please direct any enquiries on this agenda to Paul Kelly of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713049 or e-mail [paulkelly@wiltshire.gov.uk](mailto:paulkelly@wiltshire.gov.uk)

All the reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk/council.htm](http://www.wiltshire.gov.uk/council.htm)

**Members are also reminded to personally review the Council's Forward Work Plan and Cabinet minutes as part of Scrutiny's responsibilities to hold the Executive to public account. These are circulated regularly and available on the website.**

**Any member of the Committee or any 5 members of the Council can request an item on the agenda of the Committee using the appropriate form available on the website or from the scrutiny officers.**

---

|                        |          |         |               |
|------------------------|----------|---------|---------------|
| Briefing Arrangements: | Date     | Time    | Place         |
| Chairman and Vice      | 15/01/07 | 12 noon | Scrutiny Room |

---

## **Membership:**

|               |                         |
|---------------|-------------------------|
| Mr AN Deane   | Mr JB Osborn (Chairman) |
| Mrs ME Groom  | Dr JM English           |
| Brig. RW Hall | Mrs JH Rooke            |
| Mr A Molland  | Mr BE Dalton            |
| Mrs P Rugg    | Mr P Batchelor          |
| Mr AJ Trotman | Mr RT Rogers            |
| Mr R While    |                         |

## **PART I**

### **Items to be considered while the meeting is open to the public**

1. **Membership**
2. **Apologies**
3. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 8 November 2006 (copy previously circulated).
4. **Chairman's Announcements**
5. **Members' Interests** To remind members to declare any personal or prejudicial interests or dispensations granted by the Standards Committee at the relevant time.
6. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Head of Legal and Democratic Services by 12.00 noon on Tuesday 16 January. Anyone wishing to ask a question or make a statement should contact the officer named above. Speakers are limited to two minutes.
7. **Waste Management Service - Annual Review of Service 2005/06**

A report by the Director of Environmental Services is circulated. All members were previously sent a hard copy of the Annual Service Review by the contractor under cover of a letter by the Director dated 15 November 2006. Members are asked to bring their copy with them to the meeting. (A limited number of spares are available from officers and a copy can also be accessed on the Council's website as part of the papers for this meeting.)

Representatives from Hills the contractor will be present to speak about the Company's performance over the past year and to respond to questions from members.

The Management Committee is asked to make its views known on the Annual Review to the Cabinet Member for Planning and Waste.
8. **Transport Service - Whole Service Inspection and Best Value Review Action Plan**

A report by the Director of Environmental Services is circulated.

This item stems from the Committee's involvement in the Best Value reviews of Passenger Transport and Highway Services back in the early part of 2005. It is proposed that the Combined Action Plan will be approved and monitored by the Cabinet Member for Environment, Transport and Economic Development.

The Committee is asked to consider the report with a view to making any comments and recommendations to the Cabinet Member.

9. **Section 106 Agreements - Update** The Committee considered a report by the Director of Environmental Services at its meeting on 8 September following a request by the Chairman. The Committee asked that the views of the district council planners be sought. Those received are now attached, along with a copy of the original paper for ease of reference.

The Director of Environmental Services will advise further in the light of these views and the Committee is asked to consider recommending any action for improvement.

10. **Hay Lane/Croft Road Task Group Final Report – Response from the Cabinet Member** The Cabinet Member for Planning and Waste has formally responded to the recommendations in the final report endorsed by the Committee at the last meeting (extract attached for ease of reference). He has approved the recommendations but in doing so has drawn the Committee's attention to

- (1) the public meeting in Wootton Bassett took place on 31 October, and;
- (2) Cabinet on 22 November provisionally accepted that the new layout for Junction 16 would meet traffic demand and delegated authority to the Director of Environmental Services to agree with Swindon Borough Council any further technical issues relating to the discharge of condition 99.

The Committee is asked to receive the response and to note that implementation of the agreed recommendations will be monitored in 12 months time.

11. **Staff Vacancies – Corporate Policy** At the last meeting the report of the Corporate Recovery Task Group was endorsed. In doing so the Committee asked for information on whether a policy existed for the filling of staff vacancies during the period of recovery.

A copy of the policy is attached and the Management Committee is asked to note the corporate advice given on this matter.

12. **Members Allowances for Overview and Scrutiny Responsibilities – A proposal by Brigadier Hall** This is in response to the resolution in September to welcome the decision of Council but to defer decision on a scheme to enable interested members more time to consider alternatives that may better match the aim intended by the Independent Panel than the one set out in the paper by the Head of Legal and Democratic Services at that time.

Brigadier Hall has now submitted the attached report for consideration. The Management Committee is asked to recommend a scheme to the Chairman.

13. **Work Programme** A copy of the latest version of the Management Committee's work programme is circulated. The Committee is asked to consider its current work programme and agree any alterations it wishes to make, bearing in mind any decisions taken earlier in the meeting.

For information the following scrutiny activities under the direction of the Management Committee are taking place:

| <u>Activity</u> | <u>Topic</u>      | <u>Members</u>   | <u>Start date</u> | <u>Next Meeting</u> | <u>End Date</u> |
|-----------------|-------------------|--|-------------------|---------------------|-----------------|
| Task Groups     | Performance       | Mr Newbury (Ch)<br>Mr Osborn<br>Mrs Soden<br>Mrs Taylor<br>Mr While              | Nov 02            | 14 March            | Standing        |
|                 | Budget            | Mr Molland (Ch)<br>Brig Hall<br>Mr Coleman<br>Mr Rogers<br>Mr Moss<br>Mr Osborn  | Sept 01           | 22 Jan              | Standing        |
|                 | Customer First    | Mr Deane (Ch)<br>Ms Content<br>Mr Dalton<br>Mr A Davis<br>Mr Newbury<br>Mrs Rugg | June 05           | 24 Jan              | Standing        |
|                 | Social Care       | Dr English<br>Mrs Rugg<br>Mr A Davis<br>Mrs Rooke<br>Mr Hewitt (H)               | Dec 06            | 9 Jan               | 3 months        |
|                 | Street Management | Mr Trotman<br>Mrs Rugg<br>Mr Winchcombe<br>Mr West<br>Mr Henning                 | Jan 07            |                     | 3 months        |

|                                  |  |                            |            |   |         |
|----------------------------------|--|----------------------------|------------|---|---------|
| Procurement<br>Project<br>Boards | Property<br>Services                           | Mr Henning                 | Sept<br>05 | - | Jan 07  |
|                                  | Adult Care (inc.<br>Supported<br>People Prog.) | Mrs Hill and Dr<br>English | Jan 06     | - | Ongoing |

14. **Urgent Items**

**PART II**

**Items during whose consideration it is recommended that the public  
should be excluded because of the likelihood that exempt  
information would be disclosed**

None