

AGENDA



website: www.wiltshire.gov.uk

Meeting: OVERVIEW & SCRUTINY MANAGEMENT COMMITTEE
Place: County Hall, Trowbridge
Committee Room: Council Chamber
Date: Thursday 12 June 2008
Time: 10.30 am

Please direct any enquiries on this agenda to Paul Kelly of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713049 or e-mail paulkelly@wiltshire.gov.uk

All the reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk/council.htm

Members are also reminded to personally review the Council's Forward Work Plan and Cabinet minutes as part of Scrutiny's responsibilities to hold the Executive to public account. These are circulated regularly and available on the website.

Any member of the Committee or any 5 members of the Council can request an item on the agenda of the Committee using the appropriate form available on the website or from the scrutiny officers.

Briefing Arrangements:	Date	Time	Place
Chairman and Vice	9 June	2.30pm	Scrutiny Room

Membership:

Mr P Davis	Mr JB Osborn
Mr AN Deane	Dr JM English
Mrs ME Groom	Mrs JH Rooke
Mr A Molland	Mr BE Dalton
Mrs P Rugg	Mr E Clarke
Mr AJ Trotman	Mr RT Rogers
Mr R While	

PART I

Items to be considered while the meeting is open to the public

1. **Membership**
2. **Apologies**
3. **Election of Chairman**
4. **Election of Vice-Chairman**
5. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 27 March 2008 (copies previously circulated).
6. **Chairman's Announcements**
7. **Members' Interests** To remind members to declare any personal or prejudicial interests or dispensations granted by the Standards Committee at the relevant time.
8. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Head of Legal and Democratic Services by 12.00 noon on Tuesday 10 June. Anyone wishing to ask a question or make a statement should contact the officer named above. Speakers are limited to two minutes.
9. **The Order of St John Care Trust Annual Service Review 2007-08**
A covering report by the Director of Adult and Community Services is circulated along with the annual review report by the Trust.

Representatives from the Trust will be in attendance to present their review report and respond to questions from members.

As the Committee is aware it scrutinises the performance of its partners in the delivery of major contracts on behalf of the County Council. OSJ is a major provider of residential care services for older people. The views of the Committee will be reported to the Cabinet Member.
10. **Community and Voluntary Transport Funding**
A report by the Director of Environmental Services is circulated.

This item was requested by the Committee during its consideration of the Transport Service Inspection Action Plan in January.

11. **Implementation of the Traffic Management Act**

A report by the Director of Environmental Services is circulated.

This item was also requested by the Committee during its consideration of the Transport Service Inspection Action Plan in January.

12. **Budget Scrutiny Task Group Final Report**

The annual report of the Task Group is circulated. Tony Molland, Chairman of the Task Group will present the report and respond to questions.

The Management Committee is asked to endorse the conclusions and recommendations in the report.

13. **Framework Policy for the Evaluation, Approval and Registration of Partnerships – Progress Report**

The Committee considered a progress report at the last meeting and expressed disappointment at the over the delay in putting together the partnerships register originally intended to be available for December 2007. The Committee recommended the Cabinet Member with the support of the Corporate Procurement Board to pursue completion of the register as a matter of urgency.

In response to a question on this matter at last Council, the Cabinet Member for Procurement and Partnerships stated that he would arrange for the Management Committee to be updated at this meeting.

The Head of Procurement and Partnerships reports that the Management Committee was informed at the last meeting that the timetable for departments to have reviewed all level 3 high risk partnerships had been extended to the end of March, this was subsequently extended by Corporate Procurement & Commissioning Board until the end of May.

To date departments have identified 61 partnerships, 21 of which have been reviewed and loaded onto the Partnership Register. Of these 6 are identified as high risk. This leaves 40 reviews outstanding and yet to be loaded to the Register.

The Corporate Procurement Unit continues to work with departments to encourage and support them in meeting their responsibilities in completing review of all partnerships by 31 July 2008.

The Management Committee is asked to note the position.

14. **Advertising Services Contract**

To receive an update from the Cabinet Member for Procurement and Partnerships in response to a question at last Council.

The Committee will recall that the Chairman, Vice-Chairman and Tony Deane undertook a rapid scrutiny exercise in respect of the proposed decision to terminate the current contract and make alternative arrangements. A number of points were raised during the exercise and final decision is still awaited.

In response to a question at last Council on this matter, the Cabinet Member for Procurement and Partnerships stated that he would arrange for the Management Committee to be updated at this meeting.

The Head of Procurement and Partnerships reports that further action on the key points identified by scrutiny is as follows:-

High Level Meeting between Wiltshire County Council and the Framework Provider - Attempts have been made to facilitate this meeting but owing to diary commitments and the earliest dates available to meet with the Regional Director not until early July. This is felt unacceptable particularly as the level of problems and dissatisfaction with the service continues to grow.

Review of Original Specification - A review of the specification has been carried out and it is felt that the Council's requirements is clear, concise terms and this was acknowledged by the Framework provider at the time of the original tender.

Open discussion regarding penalties/enforcement for poor performance - It is clear that issues and concerns have been regularly communicated and discussed with the provider by both user representatives and contract management staff. Promises of service improvements have failed to materialise.

Further Discussions with District Council Partners - The problems of the contract performance were discussed at a meeting of all the Heads of Human Resources from the District Councils. It was agreed that termination of the contract provided the only real option although the District Councils would be free to make their own arrangements with the current provider should they wish to do so.

Evidence of Lessons Learnt for the future - It is clear that from the review of the tender process carried out future contracts of a similar nature, greater evaluation regarding the service delivery records of prospective bidders is needed at the Pre Qualification Stage. In addition, more

attention to different packaging, different specifications and greater innovation in service delivery for these services is needed to ensure we attract interest from a wide range of tenders.

As the services provided under the Advertising Services Framework Contract continue to be poor, it is intended to continue with the necessary arrangements, including the decisions under my Delegated Powers, to terminate the contract with the present provider.

The Management Committee is asked to note the position.

15. **Local Area Agreement**

To report that following the request made by the Leader at last Council, the Chairman and Vice-Chairman met with the Assistant Director of Performance and Risk and scrutiny officers on 28 May to review the latest intended targets for inclusion in the LAA.

Comments made included the relatively limited reward grant for achieving agreed targets, the clearer responsibilities placed on our partners and the historic nature of some of the baseline information. These and other comments were covered in a note to the Leader supporting her intention to sign the LAA for submission to Government by 31 May.

The Management Committee is asked to note the action taken.

16. **Overview and Scrutiny Arrangements for One Council Transition**

Since the last report, the Joint Overview and Scrutiny Transition Board (JOSTB) has met formally on 28 March, 25 April and 30 May and has rotated the meeting venue around the various councils in the County. The JOSTB papers are circulated to Management Committee members, posted on the web and the minutes reported to full Council.

In addition to holding the IE to account through the receipt of the Towards One Council Progress report and its minutes, the main focus has been through the work of the Joint Board's task groups reviewing the following priority transition areas:

Development Control – WWDC
Waste – WCC
Housing – SDC
Community Area Boards – WCC
Customer Access – NWDC

An interim report has been received so far from all but the Housing task group and permission given by the Joint Board to continue with their work. It has become increasingly clear that the majority of services will not be

transformed in advance of the new council and in some instances could take several years to reach this stage.

Following a request made by WWDC, the Joint Board has called for a progress report to the next meeting on the work being done under transition to amalgamate leisure centres. The Board will shortly begin work on developing proposals for overview and scrutiny arrangements for the new council by looking at current good practice and will seek external consultancy as appropriate.

There have a number of membership changes to district council representation on the Joint Board following annual council meetings. The Management Committee will need to review its appointments as well – currently Tony Molland, Robert Hall, Jeff Osborn, Ricky Rogers and Ian West.

The Management Committee is asked to note progress on scrutiny of the transition to One Council and review its representation on the JOSTB.

17. **Work Programme** A copy of the latest version of the Management Committee's work programme is attached. The Committee is asked to consider its current work programme and agree any alterations it wishes to make, bearing in mind any decisions taken earlier in the meeting. It will also need to consider the impact of joint overview and scrutiny of transition to One Council on capacity and resources as this develops.

The Chairman will take the opportunity to report on a recent request for a rapid scrutiny exercise on a proposed delegated decision to contract support work for the Focus Project designed to implement changes to the care management processes in adult social care. The Management Committee is likely to be asked to nominate 3 members to undertake this piece of work.

The Chairman also intends to update the Committee on the arrangements for scrutinising Real Time Passenger Information following the decision at the last meeting, and a deferment in the consideration of CareFirst.

The following scrutiny activities under the direction of the Management Committee are taking place and membership of the standing task groups requires review:

<u>Activity</u>	<u>Topic</u>	<u>Members</u>	<u>Start Date</u>	<u>Next Meeting</u>	<u>End Date</u>
Task Groups	Performance	Mr Newbury (Ch) Mr Osborn Mrs Soden Mrs Taylor Mr While	Nov 02	TBC	Standing
	Budget	Mr Molland (Ch) Brig Hall Mr Coleman Mr Rogers Mr Moss Mr Osborn	Sept 01	14 July	Standing
	Change Management	Mr Deane (Ch) Mrs Chettleburgh Mr A Davis Mr Moss Mrs Rugg Mr Doyle - NWDC	June 05	4 June	Standing
Procurement Project Boards	Property Services	Mr Henning	Sept 05	-	Ongoing
	Adult Care (including OSJ Care Services)	Dr English	Jan 06	-	Ongoing
Specific Interests	Street Management	Mr West	Sept 07	-	Ongoing
	Cycle Lanes	Dr English	Sept 07	-	Ongoing

To receive any oral reports from other members as appropriate.

18. **Urgent Items**

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None