

AGENDA



website: www.wiltshire.gov.uk

Meeting: OVERVIEW & SCRUTINY MANAGEMENT COMMITTEE
Place: County Hall, Trowbridge
Committee Room: Council Chamber
Date: Thursday 4 September 2008
Time: 10.30 am

Please direct any enquiries on this agenda to Paul Kelly of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713049 or e-mail paulkelly@wiltshire.gov.uk

All the reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk/council.htm

Members are also reminded to personally review the Council's Forward Work Plan and Cabinet minutes as part of Scrutiny's responsibilities to hold the Executive to public account. These are circulated regularly and available on the website.

Any member of the Committee or any 5 members of the Council can request an item on the agenda of the Committee using the appropriate form available on the website or from the scrutiny officers.

Briefing Arrangements:	Date	Time	Place
Chairman and Vice	2 Sept	2.30pm	Scrutiny Room

Membership:

Mr P Davis	Mr JB Osborn
Mr AN Deane	Dr JM English
Mrs ME Groom	Mrs JH Rooke
Mr A Molland	Mr BE Dalton
Mrs P Rugg	Mr E Clarke
Mr AJ Trotman	Mr RT Rogers
Mr R While	

PART I

Items to be considered while the meeting is open to the public

1. **Membership**
2. **Apologies**
3. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 12 June 2008 (copies previously circulated).
4. **Chairman's Announcements**
5. **Members' Interests** To remind members to declare any personal or prejudicial interests or dispensations granted by the Standards Committee at the relevant time.
6. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Head of Legal and Democratic Services by 12.00 noon on Tuesday 2 September. Anyone wishing to ask a question or make a statement should contact the officer named above. Speakers are limited to two minutes.
7. **Waste Management Service Contract - Annual Review 2007-08**
A covering report by the Director of Environmental Services is circulated. The annual review report by Hills Waste Solutions Limited was sent to members under separate cover of a letter by the WCC Waste Services Manager dated 12 August. Members are asked to bring this with them to the meeting.

A representative from the contractor will be in attendance to present their review report and respond to questions from members.

The Committee scrutinises the performance of its partners in the delivery of major contracts on behalf of the County Council. The views of the Committee will be reported to the Cabinet Member.
8. **Wiltshire Highways Consultancy and Works Contracts – Annual Review 2007-08**
A covering report by the Director of Environmental Services is circulated along with the joint annual review report by Mouchel and Ringway Infrastructure Services.

Representatives from the contractors will be in attendance to present their review report and respond to questions from members.

The Committee scrutinises the performance of its partners in the delivery of major contracts on behalf of the County Council. The views of the Committee will be reported to the Cabinet Member.

9. **Sodexo Support Services Contract – Annual Review 2007-08**

A covering report by the Head of Procurement and Contract Management is circulated along with the annual review report by Sodexo.

The Committee scrutinises the performance of its partners in the delivery of major contracts on behalf of the County Council. The views of the Committee will be reported to the Cabinet Member.

10. **Energy Contract – Annual Review**

A report by the Head of Procurement and Contract Management is circulated.

11. **CareFirst – Progress Report**

A report by the Director of Community Services is circulated

The Committee received an interim report in January this year by the Head of IT and Procurement and noted that a joint report giving the views of the service departments, results of the frontline staff survey and implementation of the upgrade would follow this time.

12. **Overview and Scrutiny Arrangements for One Council Transition**

Since the last report, the Joint Overview and Scrutiny Transition Board (JOSTB) has met on 4 July, 25 July, 5 August (special) and 29 August. The JOSTB papers are circulated to Management Committee members, posted on the web and the minutes reported to full Council.

In addition to holding the IE to account through the receipt of the Towards One Council Progress report and its minutes, the main focus has been through the work of the Joint Board's task groups reviewing the following priority transition areas:

Development Control – WWDC
Waste – WCC
Housing – WCC
Community Area Boards – WCC
Customer Access – NWDC

Development Control has now submitted its final report, with the others at interim report stage. JOSTB has also reviewed leisure centres and parking enforcement with progress sought later in the year. The senior and political management of the 5 councils during the later stages of transition and the structure of the new council have been other areas of interest, along with ICT.

The Board will develop proposals for overview and scrutiny arrangements for the new council with the support of a LG consultant.

The Management Committee is asked to note progress on scrutiny of the transition to One Council.

13. Work Programme

- (1) A copy of the latest version of the Management Committee's work programme is attached. The Committee is asked to consider its current work programme and agree any alterations it wishes to make, bearing in mind any decisions taken earlier in the meeting. It will also need to consider the impact of joint overview and scrutiny of transition to One Council on capacity and resources.
- (2) The Chairman intends to update the Committee on a meeting with officers on 20 August regarding the Real Time Passenger Information System.
- (3) The following scrutiny activities under the direction of the Management Committee are taking place, and agreement is needed to alter the membership of the Budget Scrutiny Task Group by replacing Robert Hall with Peter Fuller:

<u>Activity</u>	<u>Topic</u>	<u>Members</u>	<u>Start Date</u>	<u>Next Meeting</u>	<u>End Date</u>
Task Groups	Performance	Mr Newbury (Ch) Mr Osborn Mrs Soden Mrs Taylor Mr While	Nov 02	TBC	Standing
	Budget	Mr Molland (Ch) Brig Hall Mr Coleman Mr Rogers Mr Moss Mr Osborn	Sept 01	15 Sept	Standing
	Change Management	Mr Deane (Ch) Mrs Chettleburgh Mr A Davis Mr Moss	June 05	19 Sept	Standing

		Mrs Rugg Mr Doyle NWDC			
Procurement Project Boards	Property Services	Mr Henning	Sept 05	-	Ongoing
	Adult Care (including OSJ Care Services)	Dr English	Jan 06	-	Ongoing
Specific Interests	Street Management	Mr West	Sept 07	-	Ongoing
	Cycle Lanes	Dr English	Sept 07	-	Ongoing

To receive any oral reports from other members as appropriate.

14. **Urgent Items**

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None