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# AGENDA

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**Meeting:** OVERVIEW & SCRUTINY MANAGEMENT  
COMMITTEE

**Place:** County Hall, Trowbridge

**Committee Room:** Committee Room V

**Date:** Thursday 26 March 2009

**Time:** 10.30 am

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Please direct any enquiries on this agenda to Paul Kelly of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713049 or e-mail [paulkelly@wiltshire.gov.uk](mailto:paulkelly@wiltshire.gov.uk)

All the reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk/council.htm](http://www.wiltshire.gov.uk/council.htm)

**Members are also reminded to personally review the Council's Forward Work Plan and Cabinet minutes as part of Scrutiny's responsibilities to hold the Executive to public account. These are circulated regularly and available on the website.**

**Any member of the Committee or any five members of the Council can request an item on the agenda of the Committee using the appropriate form available on the website or from the scrutiny officers.**

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Briefing Arrangements:	Date	Time	Place
Chairman and Vice Chairman	25 January	2.30pm	Scrutiny Room

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## Membership:

Mr P Davis	Mr JB Osborn (Chairman)
Mr AN Deane	Dr JM English
Mrs ME Groom	Mrs JH Rooke
Mr A Molland (Vice-Chairman)	Mr BE Dalton
Mrs P Rugg	Mr E Clark
Mr AJ Trotman	Mr RT Rogers
Mr R While	

## PART I

### **Items to be considered while the meeting is open to the public**

1. **Membership**
2. **Apologies**
3. **Minutes of Previous Meeting** To confirm and sign the minutes of the meeting held on 15 January 2009 (copies previously circulated).
4. **Chairman's Announcements**
5. **Members' Interests** To remind members to declare any personal or prejudicial interests or dispensations granted by the Standards Committee at the relevant time.
6. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Head of Democratic Services by 12.00 noon on Tuesday 24 March. Anyone wishing to ask a question or make a statement should contact the officer named above. Speakers are limited to two minutes.
7. **FOCUS Project – Update**

A report by the Corporate Director of Community Services is circulated.

This matter was the subject of a rapid scrutiny exercise in June last year with a further meeting proposed in October to review the outcome of the proof of concept stage particularly in respect of defining more clearly the benefits to be realised. The members involved in the exercise were Jeff Osborn, Tony Molland and Andrew Davis. The proof of concept stage was subsequently delayed by 2 months to allow for more communication with staff but implementation of the project would still continue between July and October 2009. The members were advised of the delay.

The timing of the update report has meant that it could be taken to the Management Committee rather than arrange a further rapid scrutiny exercise.

The Committee is asked to consider the report and advise the Cabinet Member and Director of its views.
8. **Transport Accessibility to Health Services**

The Management Committee agreed to a recommendation from the Health Scrutiny Committee to undertake a review of transport accessibility to health services following work done by its Reforming Services Task Group.

This review is scheduled to be undertaken by a rapid scrutiny exercise on 23 March involving Tony Deane, Mollie Groom, John English and Pat Rugg. A report of the meeting will be circulated.

The Management Committee will be asked to endorse the recommendations from the review and inform the Health Scrutiny Committee of its work.

**9. Overview and Scrutiny Arrangements for One Council Transition**

Since the last report, the Joint Overview and Scrutiny Transition Board (JOSTB) has met on 23 January, 17 February (special) and 27 February. The JOSTB papers are circulated to Management Committee members, posted on the web and the minutes reported to full Council.

In addition to holding the IE to account through the receipt of the Towards One Council Progress report and its minutes, the main focus has been through the work of the Joint Board's task groups reviewing the following priority transition areas:

Development Control – completed  
Waste – last meeting held on 5 March  
Housing – final report being considered on 27 March  
Community Area Boards – completed  
Customer Access – completed  
Change Management and ICT – ongoing  
Electoral Services and Members Support – further meeting to be scheduled.

The Board has also considered specific topics at its recent meetings including Audit Commission's Joint Direction of Travel for the Districts, the first year's budget for the new council, office rationalisation project, application of the staff appointments process, Executive member attendance at scrutiny meetings in the new council, and the outcome of the consultation on the new overview and scrutiny arrangements.

The Management Committee is asked to note progress on scrutiny of the transition to One Council.

**10. Revised Terms of Reference – Joint Overview and Scrutiny Transitional Board**

Members agreed at their last meeting to realign during the pre-election period the Joint Board under the Management Committee with continuing membership (ex-district members being co-opted) and similar powers subject to approval of revised terms of reference at this meeting.

These are attached for approval and reflect as far as possible current responsibilities.

## 11. **Work Programme**

- (1) A copy of the latest version of the Management Committee's work programme is attached. The Committee is asked to consider its current work programme and agree any alterations it wishes to make, bearing in mind any decisions taken earlier in the meeting. It will also need to consider the impact of joint overview and scrutiny of transition to One Council on capacity and resources.
- (2) Development of the Network Management Plan for Wiltshire
- (3) Real Time Passenger Transport Information System  
The Chairman wrote to the Cabinet Member with the Committee's views on these two issues as requested at the last meeting and is awaiting a response – copy attached. An update may be given at the meeting.
- (4) Accommodation Strategy for Older People  
A rapid scrutiny exercise was undertaken on 12 February led by the transitional scrutiny Housing Task Group and the outcome included in its final report to JOSTB tomorrow.
- (5) Museum's Review – report on Implementation of Recommendations  
This will be reported to the next meeting of the Management Committee on 15 May.
- (6) For information the following scrutiny activities under the direction of the Management Committee are taking place (Change Management having now been realigned under JOSTB):

<u>Activity</u>	<u>Topic</u>	<u>Members</u>	<u>Start Date</u>	<u>Next Meeting</u>	<u>End Date</u>
Task Groups	Performance	Mr Newbury (Ch) Mr Osborn Mrs Soden Mrs Taylor Mr While	Nov 02	tba	Standing
	Budget	Mr Molland (Ch) Mr Fuller Mr Coleman Mr Rogers Mr Moss Mr Osborn	Sept 01	16 April	Standing

12. Urgent Items

**PART II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

None