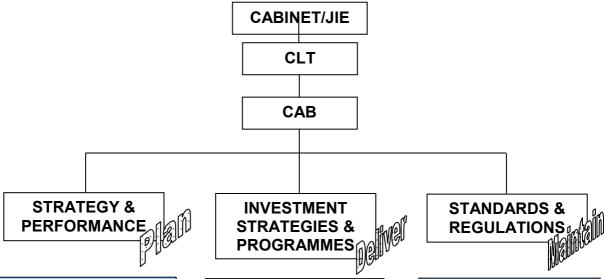
CAPITAL & ASSETS BOARD - STRUCTURE/RESPONSIBILITIES CHART



RESPONSIBILITIES

Overview of Strategic Improvement Programme

Property strategy development - Challenge

Analysis of property performance

Community Assets agenda & Partnership Working

Link property management plans to Corporate & Service goals

Develop business processes for assets

Establish asset management roles and responsibilities

Consider resource deployment and capabilities

Link spending plans to Corporate & Service goals

Evaluate capital deployment & ensure consistency and transparency of approach

Develop prioritisation mechanisms

Develop Options Appraisal and Whole Life Costing systems

Engage with stakeholders

Secure value for money

Monitor Build Projects and Post Project reviews

Securing Developer contributions

Develop frameworks for compliance with statutory codes

Assess response required to non-statutory codes

Set maintenance, accommodation and other standards

Input to Whole Life Costing, option appraisal and post project review agendas

Assess resources/funding streams required to ensure compliance

Corporate Landlord role

Develop property occupancy agreements

PROJECTS

Review of Office Accommodation

Review of Operational Assets

Capital Programme: Schools & Non-schools

Capital Budget Allocation

Disposal Programme

Energy

Maintenance Service Standards

OUTPUTS

Strategic Asset management & CAIS

Property Performance targets & monitoring reports

Annual 3 year asset spending plan (CAIP)

Capital/Revenue Bid Guidance and prioritisation methodology

Capital Programme Management Reports Standards & Policy Documents

Corporate Landlord quidance