
Meeting: Standards Committee
Place: County Hall, Trowbridge
Committee Room: V
Date: Thursday 4 September 2003
Time: 3pm

Please direct any enquiries on this Agenda to Marie Todd, of Democratic and Members' Services, Corporate Services Department, County Hall, Trowbridge, direct line (01225) 713011.

Press enquiries to Communications on direct lines (01225) 713114/713115.

Members are reminded of the need to consider whether they have a pecuniary or non-pecuniary interest to declare in any of the matters on this agenda.

PART I

Items to be considered while the meeting is open to the public

1. **Membership** The Director of Corporate Services will report.
2. **Attendance of Non-Members of the Committee** The Director of Corporate Services will report.
3. **Apologies**
4. **Minutes of Previous Meeting** To confirm and sign the minutes of the Committee meeting held on 24 July 2003 (previously circulated).
5. **Chairman's Announcements**
6. **Public Participation** To receive any questions or statements from members of the public. Written notice of questions or statements should be given to the Director of Corporate Services by 12.00 noon on Tuesday 2 September 2003. A maximum of 15 minutes is allowed for this item and individual speakers are limited to two minutes.
7. **Corporate Complaints Procedure – Progress Report** A report by the Monitoring Officer is circulated.
8. **Internal Audit Section Annual Report 2002/03** A report by the Chief Auditor is circulated.

9. **Ethical Governance – Progress Report** A report by the Monitoring Officer is circulated.
10. **Statement of Accounts 2002-03** A report by the County Treasurer is circulated.
11. **Wiltshire County Council Substitution Scheme** A report by the Monitoring Officer is circulated.
12. **Annual Report** To discuss the content of the Standards Committee's Annual Report.
13. **Future Work Programme** To discuss the future work programme of the Committee.
14. **Urgent Items** Any other items of business which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.
15. **Exclusion of the Public** To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No 16 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

16. **Corporate Complaint – Subject Access Request under Data Protection Act 1998**
A report by the Solicitor to the County Council is circulated.