

AGENDA

Meeting: STANDARDS COMMITTEE

Place: County Hall, Trowbridge

Committee Room: 5

Date: Thursday 7 October 2004

Time: 3pm

Please direct any enquiries on this Agenda to Marie Todd of Democratic & Members' Services, County Hall, Trowbridge, direct line (01225) 713011 or e-mail marietodd@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

Membership:

County Councillors

Mr PCB Coleman
Mrs P Rugg

Independent Co-opted Members

Mr R Tickell (Chairman)
Mr P McGuigan (Vice Chairman)
Mr A Gooch
Ms C O'Sullivan

PART I

Items to be considered while the meeting is open to the public

1. **Apologies**
2. **Minutes of Previous Meeting** To receive the minutes of the Standards Committee meeting held on 8 July 2004 (previously circulated).
3. **Chairman's Announcements**
4. **Members' Interests** To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.
5. **Public Participation** The County Council welcomes contributions from members of the public. This meeting is open to members of the public who may ask a question or make a statement. Written notice of questions or statements should be given to the Deputy Chief Executive by 12.00 noon on Tuesday 5 October 2004. Speakers are limited to two minutes.
6. **Corporate Complaints Procedure – Staff Training** To note that at its meeting held on 9 September 2004 the Overview and Scrutiny Management Committee resolved:

To advise the Standards Committee of this Committee's interest in this matter and to ask them to monitor the effect of investment in this training on complaints in the future.

A copy of the report considered by the Overview and Scrutiny Committee is attached for members' information. The Committee is asked to consider the request that it monitors the effect of investment in the staff training outlined in the report.

7. **Standards Board for England Third Annual Conference** A report by the Corporate Standards Manager is circulated.
8. **Office of the Deputy Prime Minister Consultation: Draft Code of Conduct for Officers and Politically Restricted Appointments** A copy of the draft consultation paper has been circulated to members and the Committee is asked to give feedback on this document.
9. **Internal Audit Annual Report 2003-04** A report by the Chief Auditor is circulated.
10. **Implementation of Risk Management Procedures** A report by the Chief Auditor is circulated.
11. **Ethical Governance Indicators** A report by the Monitoring Officer is circulated.

12. **Statement of Internal Control in Local Government** A report by the Monitoring Officer is circulated.
13. **Annual Report** To discuss the content of the Standards Committee Annual Report. Copies of the draft items are circulated to members of the Committee.

URGENT ITEMS

Any other items of business, which the Chairman wishes to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

NONE