

**PROPOSED AMENDMENTS TO THE CONSTITUTION**

<b><u>Part and Paragraph Number</u></b>	<b><u>Proposed Amendment</u></b>	<b><u>Reason</u></b>
Part 3 – Paragraphs 1.1-1.2 Plans and Strategies	As updated pages attached.	To update the list of plans and strategies to be approved by County Council.
Part 4 – Paragraph 7 Questions on reports to Wiltshire Police Authority or Swindon and Wiltshire Fire Authority	Insert the words “(including details of the question)” after the word notice.	To clarify the requirement for questions to be received in writing to ensure that adequate notice is received for a response to be prepared.
Part 4 – Paragraph 8 Extraordinary Meetings	On page 4, second bullet point delete the words “at least one quarter of the members of the Council” and insert the words “any five members”.	To comply with Schedule 12 of the Local Government Act 1972.
Part 4 – Paragraphs 73, 74, 78 and 79 Motion to rescind a previous decision Motion similar to one previously rejected Ballots Recorded Vote	After the words “10 members” insert the words “or a quarter of the members of a Committee.”	The present requirement for 10 members is too restrictive for Committees, particularly those with a small membership.
Part 4 – Paragraph 100 Application to Committees and Sub Committees	Amend this paragraph to read: All of the Council rules of Procedure apply to meetings of full Council. None of the rules applies to meetings of the Cabinet. Only paragraphs 14-36, 44-68, 73-82, 86, 93-99 apply to meetings of Committees and Sub-Committees.	To bring more consistency to the Committee procedure rules.
Part 4 Members’ Questions	To insert a section which allows members to ask questions at County Council meetings as follows:  At a meeting of the Council Members may ask the Leader of the Council or the	To widen the opportunity for Members to raise issues at Council meetings.

	<p>appropriate Cabinet Member, or the Chairman of a Committee any question on any matter in respect of which the Council has powers and duties or which affects the County.</p> <p>Notice of questions on matters which are not included in a report to the Council must be given in writing to the Deputy Chief Executive not later than noon on the Wednesday preceding the Council meeting.</p> <p>Questions may be asked without notice if the Chairman decides that the matter is urgent.</p> <p>Every question will be put and answered without discussion.</p> <p>Copies of all questions will be circulated to members before the start of the meeting.</p> <p>Questions may be answered orally or in writing.</p> <p>Following the initial reply by the Leader, Cabinet Member or Committee Chairman, the Chairman will allow the member who submitted the question to ask one supplementary question.</p> <p>A record of all questions and answers will be included in the minutes of the meeting.</p>	
<p>Part 5 – Paragraphs 11 – 13</p> <p>Confidential and Exempt Information</p>	<p>After paragraph 13.15 insert the following:</p> <p>Where a meeting of a standards committee or a sub-committee is convened</p>	<p>To comply with the new regulations.</p>

	<p>to consider a matter referred for investigation by the Standards Board for England the above 15 categories shall apply with the addition of the following:</p> <ol style="list-style-type: none"> <li>16. Information relating to the personal circumstances of any person.</li> <li>17. Information which is subject to any obligation of confidentiality.</li> <li>18. Information which relates in any way to matters concerning national security.</li> <li>19. The deliberations of a standards committee or sub-committee established under the provisions of Part III of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of section 60(2), or (3), 64(2), 70(4) or (5) or 71(2) of the Local Government Act 2000.</li> </ol>	
Part 7 Cabinet Procedure Rules	To insert a paragraph which enables the Leader to determine arrangements for public participation at Cabinet meetings.	To clarify the procedure for public participation at Cabinet meetings.
Part 7 – paragraph 2 Cabinet Procedure Rules	Amend this paragraph to read “In accordance with Article 7 of this Constitution, the Leader will decide who is to discharge Cabinet functions.”	To comply with the Local Government Act 2000.