

WILTSHIRE COUNTY COUNCIL

JOB DESCRIPTION: Independent Member of the Standards Committee

Job Purpose

Members of the Standards Committee support the elected members and the officers in the running of the council and monitor financial and administrative systems and results. They uphold and promote high ethical standards across the council.

Contacts

Chief Officers
Senior Managers
Standards Board for England
The Local Government Ombudsman
Elected members
Members of the public

Key tasks

- Sitting on Corporate Complaints Review Panels to hear complaints made by service users, and making recommendations to the council as a result of these hearings;
- Sitting on Panels to determine whether or not elected members have breached the Members' Code of Conduct and determining the appropriate level of sanctions to be imposed in the event of a breach;
- Receiving regular reports from the Audit Commission and the Internal Audit Department relating to probity and ethical standards within the council, and overseeing the implementation of any recommendations;
- Overseeing the working of the County Council's Constitution, conducting reviews into specific areas of concern, and making recommendations for constitutional change

Equal Opportunities

Members of the Standards Committee are obliged to demonstrate and promote a commitment to the County Council's equal opportunities policies.

Person specification

- The post holder must have personal integrity and a commitment to equal opportunities.
- They must be fair and able to take an objective view of sometimes emotive situations.
- They must act with independence and tenacity, and demonstrate skills of persuasion and influence.
- They must be able to exercise sound judgement, and must be able to analyse and solve complex problems.
- They must be able to express their ideas and point of view effectively, while being an excellent listener.