

SCRUTINY REVIEW SCOPING PAPER



Reporting to:	Joint Overview and Scrutiny Transitional Board		
Full Title of Review:	A review of the delivery of waste collection, recycling and waste disposal in Unitary Wiltshire.		
Short title of Review	Transforming Waste and Recycling Services in Wiltshire		
Terms of Reference :	In respect of the waste collection and recycling services provided in Wiltshire: 1. To identify current service provision, standards and performance 2. To identify desired service provision, standards and performance for the new Wiltshire Council 3. To identify any anticipated issues or problems associated with the transition to the new Wiltshire Council. 4. To identify and recommend to the Implementation Executive preferred service delivery arrangements for the new Wiltshire Council.		
Panel Members :	Councillor 1, Kennet District Council Councillor 2, North Wiltshire District Council Councillor 3, Salisbury District Council Councillor 4, West Wiltshire District Council Councillor 5, Wiltshire County Council Co-opted Members		
Scrutiny Officer	Name: (Council) Tel: Email:	Name: (Council) Tel: Email:	
Research Methodology	• Desk top analysis of workstream service discovery documents by scrutiny officer • Summary of main practice approaches in the field (including research and guidance from LGA, IDeA, NLGN, etc) prepared by the Scrutiny officer. • Desk top analysis of best practice in other unitary authorities by scrutiny officer • Research visit to identified high performing or Beacon council (s) • Interviews with key stakeholders: waste management officers, contractors, Hills Waste, members, parish councils, interest groups GOSW. • Expert witness session • Consultation with non-executive members and key local stakeholders such as parishes and developers.		
Budget	£1500		
Resource Implications	Scrutiny Officers Lead Member Members	20 days 8 days 5 days	
Project overview	Activity	Milestone	
	Launch of review and press release by	00/00/08	
	Desk top research completed by	00/00/08	
	Research visits completed by	00/00/08	
	Interview sessions completed by	00/00/08	
	Expert witness session completed by	00/00/08	
	Consultation paper complete by	00/00/08	
	Consultation completed by	00/00/08	
	Launch of final report and press release by	00/00/08	
	Final report submitted to JOSTB	00/00/08	
	Report submitted to Implementation Executive	00/00/08	
Commitment to local engagement	This review will be undertaken with the full involvement of scrutiny committees and backbench members in all participating authorities.		