

AMESBURY BRADFORD ON AVON CALNE CHIPPENHAM CORSHAM DEVIZES DOWNTON MALMESBURY  
MARLBOROUGH MELKSHAM MERE PEWSEY SALISBURY TIDWORTH TISBURY TROWBRIDGE WARMINSTER  
WESTBURY WILTON WOOTTON BASSETT WILTSHIRE'S COMMUNITY AREAS

Wiltshire LGR Waste Scrutiny Task Group 7<sup>th</sup> April 2008

# Wiltshire Council Waste LGR Process

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## Waste – sub groups

- Data & Performance Work Stream
- Transition – Collection & Disposal Service
- Transformation – Collection & Disposal Service
- Promotional Service for Waste
- Enforcement & Regulation (Waste)

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# Progress Reports

# Data & Performance

- National reporting systems (Waste Data Flow, Flycapture) contacted to prepare for change to one council
- Information flow mapping commenced
- Collating service policies to complete mapping process
- Established links with CCU and investigated preferences for information transfer

# Transition – Collection & Disposal

- Transition project PID updated to include 2009/10 savings target.
- Transition work areas clarified including distinction between Transition and Transformation workstreams.
- Draft 'must dos' for Transition project produced.
- Transition project work transferred to Microsoft Project.
- Agreed to ensure focus on Transition and 1<sup>st</sup> April 2009 'must dos'.

# Transformation Group

- PID updated to include efficiency savings.
- Transformation project work areas identified and split from Transition project.
- Project plan timeline updated.
- Work commenced on developing options for future service delivery.

# Promotional Service for Waste

- Scope of activity is being developed and refined.
- Investigation of selected exemplar local authorities largely complete (survey of top ten recycling unitary authorities to be added.
- Investigation of public views is largely complete.
- Delivery model options have been defined.
- Detailed appraisal of options has been completed.
- Investigation of legal agreement (if required) has commenced.

# Enforcement & Regulation

- Scoping of waste areas has been completed.
- Areas where harmonisation of policies and working practices is required have been identified.
- Work is progressing on areas of harmonisation.
- Enforcement policy has been drafted and circulated to project team for consultation.
- Work is ongoing to identify and investigate possible quick wins
- PID is being amended to include street scene enforcement and regulation project



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# Planned Activities for Next Month

# Data & performance

- Complete process mapping for services
- Complete collation of service policies
- Begin scripting work with CCU

# Transition

- Obtain 2008/09 budget information for current service for five councils
- Draft organisational structure for the delivery of services from 1<sup>st</sup> April
- Report on health & safety arrangements
- Report on fleet management proposals including 'O' licence
- Identify potential areas of savings for 2008/09

# Transformation Group

- Identify 2008/09 budget and propose budgets for service options for 2010/11 onwards
- Identify waste capital replacement budget for 2010 onwards
- Continue development of options for service delivery
- Collect data for depot review

# Promotional Service

- Identify budget for promotional services for 2008/09 for all councils
- Complete assessment of existing staffing arrangements
- Complete report on options appraisal
- Prepare risk assessment for preferred options
- Prepare for business planning for new service
- Prepare to address any staff concerns about implementing changes
- Identify key links with other services (e.g. communications, customer access)

# Enforcement & Regulation

- Draft enforcement policy amended and agreed
- Identify service standards and aspirations
- Develop performance measures
- Identify areas for savings
- Continue to harmonise procedures
- Identify 'must dos' for April 2009
- Explore options for partnership working

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### End of Presentation

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