



**TRANSITIONAL WASTE SCRUTINY TASK GROUP
REPORT OF A MEETING HELD ON MONDAY 7th APRIL 2008
AT COUNTY HALL, TROWBRIDGE**

Present:

Task Group: Mr Alan Hill (NWDC), Mr Dennis Brown (SDC), Mr Graham Hedley (WWDC)

Officers: Ceri Williams (Scrutiny Support Officer), Tracy Carter (WCC – Assistant Director – Operations), Mark Smith (Director KDC)

1. Apologies

Mr Jonathan Seed & Mr Tony Deane.

2. Report of the previous Meeting

Members noted the report of the previous meeting.

3. Project Update

The lead officers Tracy Carter (WCC) & Mark Smith (KDC) updated the members on project implementation.

The task group were briefed on the progress made by the 5 sub-groups:

a) Data & Performance

- National reporting systems contacted to prepare for change to one council
- Mapping of current processes
- Working with the Customer Care Unit to develop scripting

b) Transition

- A PID had been developed identifying savings of £240k for 2009/10, mainly through the integration of teams
- A project plan to be developed by the end of April 2008

- c) Transformation
 - 2010-11 : £340k savings targeted
 - 2011-12 : £2.95m savings targeted
- d) Promotion
 - Surveys of top 10 unitary authorities to be completed
- e) Enforcement and Regulation
 - Enforcement policy for post April 09 to be developed for agreement by the IE

The task group was then introduced to the targets for the next month, some of which included:

Further work on mapping and CCU Scripting
Identification of current budgets across the 5 councils
Drafting the organisational structure for April 09
Developing budget requirements post 2010

During discussions it was highlighted that Tracy and Mark had met with officers from the HR team to discuss the potential impact on staffing.

Agreed

**To thank the officers for the briefing
To circulate a copy of the presentation to members**

4. Interim Report

A draft report to be taken to the JOSTB was circulated by the scrutiny officer for consideration.

Members asked for the report to stress the importance of suitable resources being made available to Waste Project Board. The task group agreed that the seamless transition post April 2009 was vital and should not fail because of insufficient resources.

The task group felt it important that it continued to scrutinise the work of the Waste Board, particularly the Transformation sub-group as it developed its draft strategy for the new council.

Agreed

The scrutiny officer to draft a new interim report for the April 25 meeting of the JOSTB; to include the comments of the task group in relation to resources and further scrutiny.

5. Date of Next Meeting

May 12 – 9.30am