

AMESBURY BRADFORD ON AVON CALNE CHIPPENHAM CORSHAM DEVIZES DOWNTON MALMESBURY
MARLBOROUGH MELKSHAM MERE PEWSEY SALISBURY TIDWORTH TISBURY TROWBRIDGE WARMINSTER
WESTBURY WILTON WOOTTON BASSETT WILTSHIRE'S COMMUNITY AREAS

Wiltshire LGR Waste Scrutiny Task Group 10th June 2008

Wiltshire Council Waste LGR Process

Tracy Carter
Assistant Director Operations
Wiltshire County Council

Mark Smith
Director
Kennet District Council



improving life in Wiltshire

Waste – sub groups

- Data & Performance Work Stream
- Transition – Collection & Disposal Service
- Transformation – Collection & Disposal Service
- Promotional Service for Waste
- Enforcement & Regulation (Waste)



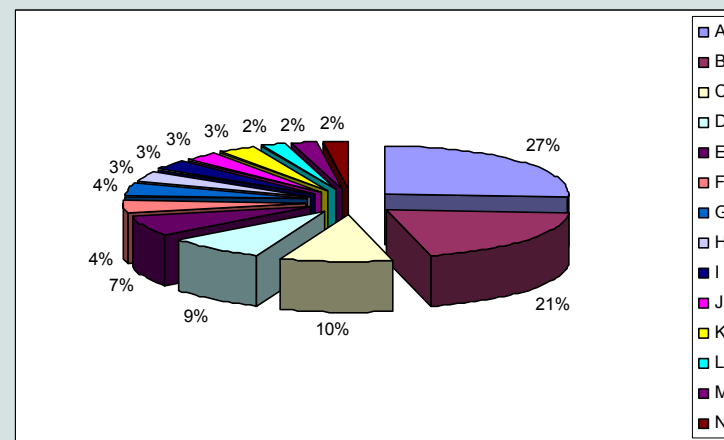
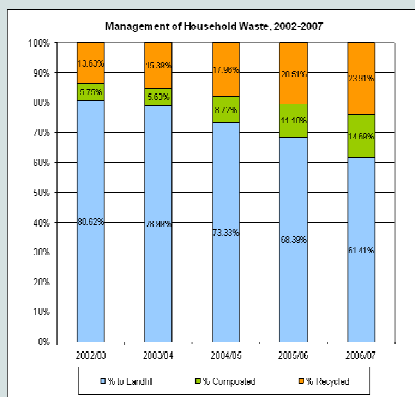
AMESBURY BRADFORD ON AVON CALNE CHIPPENHAM CORSHAM DEVIZES DOWNTON MALMESBURY
MARLBOROUGH MELKSHAM MERE PEWSEY SALISBURY TIDWORTH TISBURY TROWBRIDGE WARMINSTER
WESTBURY WILTON WOOTTON BASSETT WILTSHIRE'S COMMUNITY AREA

Waste Sub group activities



Data & Performance

- National reporting systems (Waste Data Flow, Flycapture) contacted to prepare for change to one council
- Information flow mapping commenced
- Collating service policies to complete mapping process
- Established links with CCU and investigated preferences for information transfer
- Create list of systems in use



Transition – Collection & Disposal

- Transition project PID updated
- Transition work areas clarified .
- Draft 'must dos' for Transition project produced.
- Transition project work transferred to Microsoft Project.
- Agreed to ensure focus on Transition and 1st April 2009 'must dos'.
- Health & Safety and Fleet Management sub groups carrying out associated tasks.
- Understanding of existing management structures.
- Budget information starting to be gathered.



Transformation Group

- PID updated to include efficiency savings.
- Transformation project work areas identified and split from Transition project.
- Project plan timeline updated.
- Work commenced on developing options for future service delivery.
- Baseline service standard considered.
- Baseline service costs identified.
- Option investigation identified.

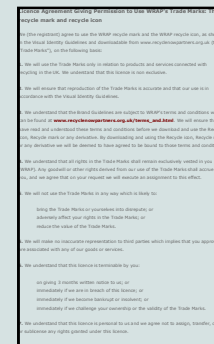


Promotional Service for Waste

- Scope of activity is being developed and refined.
- Investigation of selected exemplar local authorities largely complete (survey of top ten recycling unitary authorities to be added).
- Investigation of public views is largely complete.
- Delivery model options have been defined.
- Detailed appraisal of options has been completed.
- Investigation of legal agreement has commenced.
- Draft 'must dos' commenced.
- Identify benefits of partnership working
- Options report prepared.
- Risk assessment commenced for leading options.

Enforcement & Regulation

- Scoping of waste areas has been completed.
- Areas where harmonisation of policies and working practices is required have been identified.
- Work is progressing on areas of harmonisation.
- Enforcement policy has been drafted and circulated to project team for consultation.
- Work is ongoing to identify and investigate possible quick wins
- PID is being amended to include street scene enforcement and regulation project.
- Quick wins – ongoing identification & investigation.
- Draft 'must dos' commenced.
- Meeting held with Highways.



AMESBURY BRADFORD ON AVON CALNE CHIPPENHAM CORSHAM DEVIZES DOWNTON MALMESBURY
MARLBOROUGH MELKSHAM MERE PEWSEY SALISBURY TIDWORTH TISBURY TROWBRIDGE WARMINSTER
WESTBURY WILTON WOOTTON BASSETT WILTSHIRE'S COMMUNITY AREAS

Waste – sub groups

Planned activities for next month

Data & Performance

- Complete process mapping for services
- Complete collation of service policies
- Begin scripting work with CCU
- Local Performance Indicators list finalised
- Core list of data that DCs will collect for 2008/09

Transition

- Obtain 2008/09 budget information for current service for five councils
- Draft organisational structure for the delivery of services from 1st April
- Report on health & safety arrangements
- Report on fleet management proposals including 'O' licence
- Identify potential areas of savings for 2009/10
- Project plan to be updated with additions for H&S and fleet management
- Present overall budget positions



Transformation

- Identify 2008/09 budget and propose budgets for service options for 2010/11 onwards
- Identify waste capital replacement budget for 2010 onwards
- Continue development of options for service delivery
- Collect data for depot review
- Base line costs established
- Priority to Transition group



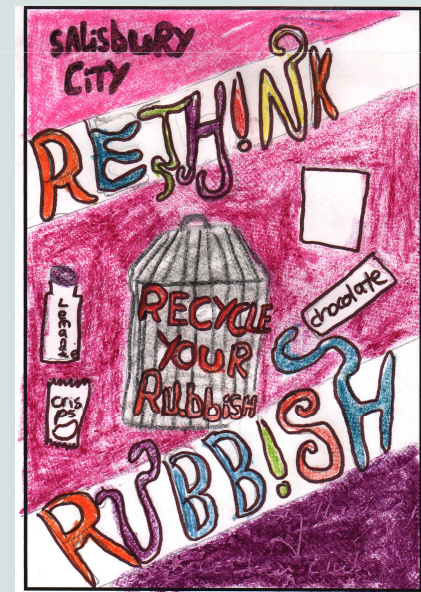
Promotional Service

- Identify budget for promotional services for 2008/09 for all councils
- Complete assessment of existing staffing arrangements
- Complete report on options appraisal
- Prepare risk assessment for preferred options
- Prepare for business planning for new service
- Address any staff concerns about implementing changes
- Identify key links with other parts of waste service (e.g. communications, customer access)
- Contribute to transition group.



Enforcement & Regulation

- Draft enforcement policy amended and agreed
- Identify service standards and aspirations
- Develop performance measures
- Identify areas for savings
- Continue to work on proposals for harmonised procedures
- Identify 'must dos' for April 2009
- Explore options for partnership working
- Draft Charity Policy for HRC's
- Explore the various partnership working
- Consider structure models
- Draft scheme of delegation



AMESBURY BRADFORD ON AVON CALNE CHIPPENHAM CORSHAM DEVIZES DOWNTON MALMESBURY
MARLBOROUGH MELKSHAM MERE PEWSEY SALISBURY TIDWORTH TISBURY TROWBRIDGE WARMINSTER
WESTBURY WILTON WOOTTON BASSETT WILTSHIRE'S COMMUNITY AREAS

Wiltshire LGR Waste Scrutiny Task Group

10th June 2008

Wiltshire Council Waste LGR Process

End of Presentation

Tracy Carter
Assistant Director Operations
Wiltshire County Council

Mark Smith
Director
Kennet District Council