

Community Area Award Application Grant Application Form

Calne Community Area (5)

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Summer Fun in Calne Playscheme
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/>
In which Parish does your project take place?	Calne
What is your project?	To run a summer playscheme for local Calne children aged 5-13 years .
Where will your project take place?	Calne
When will your project take place?	30 th July to 24 th August 07
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> We are a community resource NO <input checked="" type="checkbox"/>
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> CAPITAL <input checked="" type="checkbox"/> REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2008	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

What is the Community benefit of your project, and approximately how many people will benefit?

We organise 4 weeks of summer activities in the 2 most socially deprived areas of Calne. We aim to provide a high quality safe scheme which is affordable for all local families. At St Dunstan School we have places for 80 children every day and at Calne Youth Centre we have spaces for 70 children per day.

We are registered with Ofsted childcare and have always received positive reports at our inspections. We take the Every Child Matters agenda very seriously in all our planning and activities.

The children are offered a wide range of activities every day including art, craft, sport and games. We arrange these so they have plenty of choices throughout the session and occasionally employ a specialist to offer an opportunity to learn new skills such as woodwork and sculpture. Many local families on low incomes can not afford a family holiday or to use expensive leisure provisions so they rely on the playscheme each year to provide safe, fun activities during the long summer break.

We employ local people, all of whom are CRB checked and involve lots of local volunteers. All staff are given 3 evenings of training/induction before the scheme starts and new people work alongside experienced ones to ensure policies and procedures are followed safely.

We have secured funding for 2 extra members of staff so we can include disabled children. We also have funding so we can offer some free and/or half price places.

NWDC will not meet future running costs for projects. Please tell us how these will be met in the future

We will continue to apply for grants to a variety of organisations and local businesses and if necessary increase our fundraising

Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No	
Date of amount and previous award	May 2006	£500
Details of award(s)	Equipment and craft materials.	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Our committee is made up of local people, parents, professionals and a local councillor.

Every year we conduct evaluations with parents, staff and children. These comments/suggestions and requests are considered at the A.G.M. each year.

We produce a report at the end of each summer which is widely circulated. We also try to secure display space in Calne library during the autumn months to celebrate what has been produced and to identify our funders.

Last year was our 10th summer so to celebrate this we had wrist bands printed and a stall at the Carnival. The children did special 10th related craft activities and we organised a special display highlighting all 10 years of our activities.

We feel the playscheme will be needed even more this summer now that the local sports centre has closed.

--

4 - Financial Information

PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Wages (including employers NI)	£6,471	Town Council	C	£3,500
Materials	£822	Children in Need	C	£1,654
Rents	£1,100	Calne Welfare charity	C	£275
Ofsted fees	£28	BP garage	C	£75
Insurance	£250	subscriptions	P	£1,400
Printing, publicity, recruitment	£150	Westlea Housing	P	£375
Workshops	£390	Lions and Rotary	P	£700
TOTAL PROJECT EXPENDITURE	£9,211	TOTAL PROJECT INCOME		£7,979

Total Project Income	£7,979
Total Project Expenditure	£9,211
Project Shortfall	£1,232
Award sought from NWDC	£1,232
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
 - Planning permission applied for (date)N/A or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name:	Date: 07/05/2007
Position in organisation:	

Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail jvaughan@northwiltshire.gov.uk