

# Community Award Application Form

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
<b>Name of Organisation</b>	Bremhill Village Hall
<b>Contact Name</b>	
<b>Contact Address</b>	
<b>Contact number</b>	e-mail
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
<b>In which Community Area does your project take place?</b>	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/>
<b>In which Parish does your project take place?</b>	Bremhill
<b>What is your project?</b>	The renovation of toilets within Bremhill Village Hall to accomodate disabled access and facilities for baby changing.
<b>Where will your project take place?</b>	Bremhill Village Hall
<b>When will your project take place?</b>	Completion by end 2008
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> Facilities in town and villages NO <input type="checkbox"/>
<b>Please confirm that your project will be completed by 31<sup>st</sup> March 2009</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> <small>(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))</small>	
<p>The population of the Parish of Bremhill is approx 920 (2006 figs). The village has no shop, post office, school and limited public transport facilities. The village hall is therefore at the heart of community life, providing a vitally important venue for events, clubs and meetings for the village and the surrounding area. Last year the hall received 256 bookings. We want to improve on this to maximise and diversify its use as a community facility. Informal consultations within the community and with past and current users indicated that the poor state of the toilets is a key factor in limiting its use. The fixtures and plumbing are in a poor state of repair. The cubicles are damp and are reached down a number of steps, making access difficult for some. There are no facilities for baby changing or for disabled use. The project will enable the village hall to be used by a much wider section of our community and the local area, providing facilities for the increasing number of young families in the village and for those with mobility problems. Much of the centre of our village is a Conservation Area. The village hall is a grade II listed building situated in the centre of the village. The proposals include the replacement of an ugly flat roof with a more traditional lead roof, in keeping with the age and nature of the building. The planning and listed building consents agree that the proposals will preserve the special historic interest of the building and Conservation Area.</p>	
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b>	
The Village Hall Committee organises fundraising events and activities throughout the year. Hiring out the hall also helps to meet running costs.	
<b>Has your organisation received a previous award from this Council?</b>	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
<b>Date of amount and previous award</b>	£
<b>Details of award(s)</b>	

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))

A few years ago our village raised £30,000 to buy the building and convert it for use as a community facility. Villagers continue to work hard to raise funds for its running costs. This shows the strong demand for such a facility and community commitment to it. The renovation plans have been discussed at the Village Hall Committee AGM (which is open to the public) and, in 2007 the Committee held a well attended open meeting at which the plans were displayed and comments were invited. The Parish Council has also been consulted. These events have helped the Committee to refine the proposals, to engage the community with fundraising for the works and to encourage greater use of the building. Local skills have been donated in the development of the project - assistance with planning, identification of the scope and cost of works, fundraising etc. The need for the access improvements are supported by an access audit (see attached), commissioned by the Committee in 2004 in response to the DDA Regulations. Incorporated within the list of works are attempts to update and improve the energy efficiency of the building, including use of low energy lighting and improvements to the insulation and damp proofing of the rear toilet extension. The proposals reflect and support the current priorities in the Calne Community Area Plan including the need to provide recreation land and facilities in the town and villages and to provide facilities and activities for young people.

**4 - Financial Information**

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
To undertake work in attached schedule of works and approved plans	£23,479	Friends of St Martins Church	C	£5,000
To install baby changing unit (omitted from Wilkins' quote)	£470	Other community fundraising	C	£500
	£			£
	£	Also applying to Landfill		£
	£	Community Fund (est. award)	P	£5,000
	£	and Charlcutt Reading Rooms	P	£2,500
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£23,949</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,500 (C)</b>

<b>Total Project Income</b>	<b>£5,500</b>
<b>Total Project Expenditure</b>	<b>£23,949</b>
<b>Project Shortfall</b>	<b>£18,449</b>
<b>Award sought from NWDC</b>	<b>£10,949</b>
<b>Is your organisation able to claim VAT?</b>	<b>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></b>


**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  
 Planning permission applied for (date) or granted (date) 04/05/2007
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: \_\_\_\_\_ Date: 02/06/2008  
Position in organisation: \_\_\_\_\_

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)