

*North
Wiltshire
District
Council*

Corporate Services
Monkton Park
Chippenham SN15 1ER
Tel: (01249) 706613

**CHIPPENHAM AREA (3)
COMMITTEE**

Enquiries to: Lisa May
Email: lmay@northwilts.gov.uk

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

**Minutes of the Chippenham Area Committee (3) Meeting held on Monday 5th
December 2005 at the Council Offices, Monkton Park, Chippenham, commencing
7:00pm.**

Present:

Councillor J.A. Scott.....Chairman

Councillors P.G. Allnatt, H.R. Barton, C. Crisp, S.K. Doubell, P.G. Green, R.J.
Henning, R.B. MacGregor, S.D. Meadows, D.M. Moore, N.M. Phillips, J.H. Rooke and
J.M. Wood

Other Members Present:

Councillor C. O’Gorman

County/Town/Parish Council Representatives:

Biddestone & Slaughterford Parish Council	Councillor A. Butler
Castle Combe Parish Council	Councillor A. Bishop
Castle Combe Parish Council	Councillor F. Winup
Chippenham Town Council	Councillor B. Wood
Chippenham Without Parish Council	Councillor J. Stacey

Officers Present:

N. Fenwick (Strategic Manager - Customer Services), D. Hodges (Finance - Team
Leader), J. Kashdan-Brown (Principal Urban Designer), L. May (Policy & Democratic
Services Assistant), and D. Wood (Regeneration Officer)

CH16. Apologies for Absence

Apologies for absence were received from Councillors D.B. Allen, C.R. Coleman, V. H.
Greenman, and T.J.A. Northey and from Councillor L. Palmer of Grittleton Parish
Council and Councillors A. Noblet and H. Purdon of Chippenham Town Council.



CH17. Public questions/receipt of petitions

There were no public questions nor petitions received.

CH18. Minutes

The Minutes of the meeting held on 10th October 2005 (circulated with the Agenda) were considered.

Resolved that the Minutes of the meeting held on 10th October 2005 be confirmed as correct record.

CH19. Chairman's announcements

(i) Amendment to title of Agenda Item 10

The Chairman announced that Agenda item 10 should be titled "Made in the Chippenham Area".

(ii) Thank you from CLOGS

The Chairman announced that a message of thanks had been received from CLOGS (Chippenham Light Opera Society) for the award of £804 the Committee had made at the last meeting towards the cost of a new electric piano.

(iii) Thank you from Grittleton Parish Council

The Chairman announced that a message of thanks had been received from Grittleton Parish Council for the excellent grant of £10,000 that was awarded to the Cricket Club. They felt that it would make an enormous difference to their fundraising efforts.

(iv) Items discussed at previous meeting

The Chairman announced that some of the items raised at the previous meeting were not included on the Agenda (due to the anticipated length of time the budget consultation and car parking consultation would take) - these would be considered at a future meeting of the Committee.

High Street issues -

- A letter had been sent to the Town Centre Management Committee regarding obstructions to pedestrians on the pavement - *No response had been received to date.*
- A letter had been sent to Chippenham Town Council regarding vehicular access to the High Street - *A response had been received stating that specific consideration would continue to be given to the permits that are requested when the High Street is closed with encouragement being given to businesses to arrange with their suppliers that deliveries are either made when the High Street is open so that (where possible) the rear accesses are used for deliveries when the High Street is closed.*

Admin Note:

Several Members of the Committee felt that the number of vehicles using the High Street whilst closed had increased, not decreased and that recently there had been some vehicles that did not have permits at all. It was agreed that another letter would be written to Chippenham Town Council on behalf of the Committee reporting the continuing concerns.

Town Council issues -

- The possibility of there being items of archaeological interest under Bus Station Toilets site - *David Stirling, Team Leader for Design and Estates had informed the Committee Administrator that this possibility was actioned before the last meeting and it is normal for all construction schemes to obtain information about services and constraints. The County Archaeologist would prepare a brief to comply with during construction works and investigations.*
- Mark Rippon, Community Safety Officer, would be invited to attend and prepare a report for the next Area 3 Meeting on 6th February 2006. A Police Officer with responsibility for PCSO's would also be invited.
- A copy of Town Council's letter was sent to the Chief Constable and a response had been received - *Details to be included at a future meeting.*

(v) Update on Kimberly Rawson

An extract from the Irish Examiner Newspaper (of 29th September 2005) was passed around which showed a photograph of Kimberly Rawson. Her mother had contacted Councillor Wood and reminded her that the Committee had helped Kimberly with a grant when she was training. Kimberly had now passed her final exams and was working professionally for the first time with Ballet Ireland. Councillors were thanked for helping towards her success.

(vi) New Councillor for the Nettleton Ward

The Chairman introduced the new Ward Member for the Nettleton Ward, Sherry Meadows who was elected on 24th November, replacing Councillor Watkins. She would automatically be a member of this Committee.

CH20. Declarations of Interest

There were no declarations of interest made.

CH21. Community Area Funding Working Group

Consideration was given to Report No. 6, (circulated with the Agenda) which asked Members to nominate and give delegated authority to two Committee members to sit on a Joint Community Area Funding Working Group.

Resolved to give delegated authority to Councillors J.A. Scott and J.M. Wood to represent the Area Committee on a Joint Community Area Funding Working Group who will review and set common funding criteria for distribution of Community Area Awards.

CH22. Budget Consultation

An interactive exercise was undertaken to gather views from partner organisations and the public to help inform the budget setting process for 2006/07.

CH23. Parking, Access and Transportation Consultation

Consideration was given to Report No. 8 (circulated with the Agenda) which presented information on the Parking, Access and Transportation (PAT) strategy. Following a presentation (a copy of which can be made available upon request), given by Councillor P.G. Allnatt, the PAT Champion, members of the public were given the opportunity to ask questions of Councillor Allnatt.

CH24. Chippenham Streetscene Enhancements

Consideration was given to Report No. 9, (circulated with the Agenda) which informed the Committee of options for expenditure of the 2005/06 Capital Budget for the continuation of Streetworks.

The Principal Urban Designer reported that since the last meeting two options for streetscene enhancements in the Chippenham Community Area had been selected. Partnership funding was seen as a priority and other factors considered to make these choices were cost effectiveness and deliverability this year.

The two options proposed were for pedestrian improvements in The Causeway, Chippenham with a contribution towards natural materials within Wiltshire County Council's planned works and safety improvements at Chippenham bus station with a contribution towards natural materials and landscaping within Wiltshire County Council's planned works.

Issues discussed included:

- That the proposed funding would procure natural materials, e.g. stone kerbing instead of concrete kerbing;
- The poor condition of the existing flagways of the pavements and problems with vehicles being driven onto the pavements at The Causeway;
- The consultation carried out by Mouchell Parkman and the final design scheme that had been agreed by Wiltshire County Council for the works at The Causeway; and
- That a specific scheme was still awaited for the Bus Station.

Resolved that the Area 3 2005/06 Capital Budget for Streetworks be allocated as a partnership funding contribution towards both the Bus Station safety works and The Causeway pedestrian amenity works to secure the inclusion of environmental enhancements and natural materials within the works.

CH25. Made in the Chippenham Area

Consideration was given to Report No. 10 (circulated with the Agenda) which informed Members of a new initiative in the Chippenham area that raises awareness of local

producers, and to encourage retailers and the public to buy from suppliers in the Chippenham area.

The Regeneration Officer circulated copies of a “Made In” directory that had been prepared for the Wootton Bassett area and explained that work had begun to compile a directory for the Chippenham area.

Issues discussed included:

- That the initiative would encourage local retailers in the Chippenham area to advertise their products and services in the directory to strengthen the local economy;
- That one or two members of the Committee were invited to assist the Regeneration and Asset Management Team in compiling the directory;
- Students from Abbeyfield School in Chippenham were taking part in a competition to design a logo for the project - this would be judged with member involvement;
- Feedback from the other towns that had already launched the initiative was positive with local traders reporting that more people were now buying locally;
- A series of events were being held in December to encourage people to buy locally and would be in Chippenham at lunchtime on Wednesday 21st December outside Woolworths;
- Suggestions for content for the Directory; and
- The Made in the Chippenham Area Directory would be launched in Spring 2006 and would also appear on the Council’s website.

Resolved that

- (1) The Chippenham Area 3 Committee supports the “Made in the Chippenham Area” initiative; and
- (2) Councillors D.M. Moore and P.G. Green be nominated to liaise with officers of the Regeneration and Asset Management Team to progress the project.

CH26. Representatives to Outside Bodies

Consideration was given to Report No. 11, (circulated with the Agenda), which enabled those Members appointed to outside bodies to update the Committee on any topical issues.

Issues discussed included:

- The issue of obstructions on the High Street had been discussed by the Chippenham Town Centre Partnership Sub-Committee and they were in the process of obtaining feedback from the traders and businesses;

- Concerns with the Olympiad Leisure Centre Advisory Group with the members involved feeling that issues were not resolved and the meetings were not useful to alleviate problems;
- The possibility of involving the Lead Member for Leisure to ascertain if other Leisure Centre Advisory Groups worked well with a view to improving the Olympiad group; and
- The Kingsley Road Community Hall Association project was going well and they were making and spending money.

Resolved that the following amendments be noted:

- (1) That the vacancy for a representative for the Castle Combe Golf Course Conservation Committee be filled by Councillor S. Meadows;
- (2) That Councillor S.K. Doubell be the second representative on the Olympiad Leisure Centre Advisory Group in place of Councillor J.M. Wood; and
- (3) The Lead Member for Leisure be invited to make enquiries to all Leisure Centre Advisory Groups to ascertain how they run and if improvements could be sought for the running of the Olympiad group.

The meeting finished at 9.50pm.
There were 15 members of the public present.