

Community Area Award Application

Grant Application from North Wiltshire District Council

Please ensure that you have read the Funding Criteria and Additional Guidance Notes before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 – Your Organisation or Group	
Name of Organisation	Seagry Pre-School
Contact Name	
Contact Address	
Contact Number	
E-mail	
Organisation type	Non-profit making organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Seagry
What is your project?	To fund a treasurer for financial year 2006-07
Where will your project take place?	Seagry Pre-School, Seagry Village Hall, Chippenham, Wiltshire
When will your project take place?	Financial Year 2006 - 07
Does your project demonstrate a direct link to the Community Plan for the area? If yes, please provide a reference/page no.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Page 6 Seagry residents value the pre-school Page 12 Maintain viability of village schools
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> Capital (over £500) <input checked="" type="checkbox"/> Revenue
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2007	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What is the Community benefit of your project, and approximately how many people will benefit?	
<p>Seagry Pre-School is highlighted in the community plan as being an aspect of community life that local people value. Our community benefits from having its own Primary School and Pre-School within the village. These facilities are at the heart of village and rural life and contribute to a thriving community with community spirit. At present the pre-school runs four days each week during term time (Monday - Thursday) and accommodates 16 children aged between 2 and 5 per session with our opening hours being 9.15am - 12.15 am. We are an over-subscribed pre-school that has recently had a very good Ofsted inspection with Ofsted publishing that we are 'Very Good' in all areas to be judged by them. We are currently operating at full capacity and running a waiting list for the first time with limited places available for September 2007. The popularity of this pre-school really does speak for itself and speaks for its value within the local community.</p>	
NWDC will not meet future running costs for projects. Please tell us how these will be met in future.	
<p>Future running costs for this position will be incorporated into our planning and costing process that takes place annually. This may involve a raise in pre-school fees or further fund-raising to meet costs. We have already raised our fees by 50p per session earlier this year to meet costs for the treasurer role.</p>	
Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (If yes, please provide details below) <input type="checkbox"/> No
Date & Amount of previous award	02 /03 /2005 £430
Details of award	An award made to update our play resources (costumes and trikes).

3 - Additional information to support and strengthen your application e.g. consultation & community involvement


We have found ourselves in the position of not being able to recruit a treasurer by the usual means for financial year 2006 –07. In previous years we have relied on a parent volunteer to take on this role on our committee. This is however a very specialised role and as a growing concern our pre-school needs a treasurer with substantial accounting experience. We haven't been able to recruit a volunteer to cover this role for this financial year despite contacting the Community Volunteer Service and advertising in various parish magazines for help. This situation has left us no option but to pay for professional help with this role. The committee at present is paying for this service, although it is not an expense that was planned for in the financial forecast for the year. It has been highlighted as an expense that future committees will have to build into their running costs and adjust parent fees and fundraising accordingly. It is due to the suddenness of our situation that we are requesting assistance with our costs for this role for this financial year only.

4 – Financial information






PROJECT COSTS Please provide a <u>full</u> break down e.g. equipment, installation etc.		PROJECT INCOME Please list sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Monthly payment for treasurer from April 2006 – March 2007	£ 80	Income from Cake Sale	C	£147
	£	Income from fee increase (variable since depends on paying 2yr olds only)	P	£375
	£			£
	£			£
	£			£
Total Project Expenditure	£960	Total Project Income		£522

Total Project Income	£522
Total Project Expenditure	£960
Project Shortfall	£438
Award sought from NWDC	£438
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>


THE FOLLOWING INFORMATION MUST BE PROVIDED. FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

 Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year-end accounts, assets and reserves

Section 5 - Declaration (on behalf of organisation or group)

-  I confirm that the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project
-  I confirm if an award is received that I will complete and return an evaluation sheet
- I confirm that the necessary any planning permission was granted ___/___/___
- I confirm that any other form of licence or approval for this project has been received prior to submission of this application
-  I confirm that the necessary policies and procedures will be in place e.g. Child Protection, Public Liability Insurance , Equal Opportunities etc prior to the commencement of the project outlined in this application
-  I confirm that acknowledgement will be given of NWDC support in any publicity or printed material
-  I give permission for press and media coverage by NWDC in relation to this project

Name :	Date
Position in organisation :	25th April 2006

 Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail vwelsh@northwilts.gov.uk