

Community Area Award Application

Grant Application from North Wiltshire District Council

Please ensure that you have read the Funding Criteria and Additional Guidance Notes before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 – Your Organisation or Group

Name of Organisation	Chippenham Town Council
Contact Name	
Contact Address	
Contact Number	
E-mail	
Organisation type	Non-profit making organisation <input type="checkbox"/> Local Authority <input checked="" type="checkbox"/> Other <input type="checkbox"/>

2 – Your Project

In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Chippenham Town
What is your project?	To reopen, for public access, the historic council chamber. To fit out with a tableau of mannequins with an audio interpretation. To provide an audio/visual display kiosk to view, in real time, the upstairs chamber for those visitors with disabilities who are prevented from using the stairs.
Where will your project take place?	Yelde Hall, Market Place, Chippenham
When will your project take place?	2006
Does your project demonstrate a direct link to the Community Plan for the area? If yes, please provide a reference/page no.	<input checked="" type="checkbox"/> Yes page 19, Environment, landbased and countryside 4.9 <input type="checkbox"/> No
Are you applying for Capital or Revenue Funding?	<input checked="" type="checkbox"/> Capital (over £500) <input type="checkbox"/> Revenue
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2007	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

What is the Community benefit of your project, and approximately how many people will benefit?

The Yelde Hall lays at the heart of Chippenham, standing close to the church in the middle of the large Market Place. The building is the only secular Grade I listed buildings in the Town and has recently been restored with the ground floor open for use as the Tourist Information Centre. Over the last year 17000 firm enquiries have been dealt with by the tourist information staff although the total visitor footfall was greater. The proposed project is to re-open the historic council chamber on the first floor to the public. This will benefit both the local community, and will attract tourists, who are increasingly accessing Chippenham Heritage.

The Chippenham Museum & Heritage Centre has been open for just over 6 years and has attracted to date just over 117,000 users and has identified both the community and tourists demand to access the towns heritage. The historic chamber will act as both a link and an attraction in allowing visitors to be able to access the historic interior and be able to learn both about the history of the building and the towns rich civic history. Links will also be made into our current museums education programme, citizenship ceremonies and a joint venture on citizenship and local studies between school groups visiting the public library.

NWDC will not meet future running costs for projects. Please tell us how these will be met in future.
Chippenham Town Council.

Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (If yes, please provide details below) <input checked="" type="checkbox"/> No
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Date & Amount of previous award	__ / __ / __ £ n/a
Details of award	n/a

3 - Additional information to support and strengthen your application e.g. consultation & community involvement

Listed Building Consent had been applied for a handrail, to be positioned on the right hand side of the staircase leading to the first floor. This requirement was identified by the fire officer as a necessary part of fire evacuation procedure.
We are currently undertaking a public consultation survey on the project at the Museum, Town Hall and Tourist Information Centre, results of which will be forwarded to you before the date of the meeting.

4 – Financial information

PROJECT COSTS Please provide a <u>full</u> break down e.g. equipment, installation etc.		PROJECT INCOME Please list sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Mannequins (with costumes)	£ 10800.00	Chippenham Town Council	c	£ 8500.
Audio Visual	£ 10000.00	Chippenham Borough Lands	c	£ 3000.
Audio production	£ 475.00	Community First land fill tax credit	c	£ 8000.
Barrier	£ 3245.73	Chippenham Civic Society	p	£ 1000.
Fees and contingency	£ 2979.27	Chippenham Rotary Club	p	£ 1000.
	£			
	£			£
Total Project Expenditure	£27500.00	Total Project Income		£21500.00

Total Project Income	£21500.00
Total Project Expenditure	£27500.00
Project Shortfall	£ 6000.00
Award sought from NWDC	£ 6000.00
Is your organisation able to claim VAT?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED. FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year-end accounts, assets and reserves

Section 5 - Declaration (on behalf of organisation or group)

I confirm that the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project

I confirm if an award is received that I will complete and return an evaluation sheet

I confirm that the necessary any planning permission was granted __/__/__


I confirm that any other form of licence or approval for this project has been received prior to submission of this application

I confirm that the necessary policies and procedures will be in place e.g. Child Protection, Public Liability Insurance , Equal Opportunities etc prior to the commencement of the project outlined in this application

I confirm that acknowledgement will be given of NWDC support in any publicity or printed material

I give permission for press and media coverage by NWDC in relation to this project

Name : _____ Date 27.04.06
Position in organisation : _____

 Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail vwelsh@northwiltshire.gov.uk