

*North
Wiltshire
District
Council*

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**CHIPPENHAM AREA (3)
COMMITTEE**

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

**Minutes of the Chippenham Area Committee (3) Meeting held on Monday 5th June 2006
at the Council Offices, Monkton Park, Chippenham, commencing 7:00pm.**

Present:

Councillor D.B. AllenChairman

Councillors C.R. Coleman, S.K. Doubell, P.G. Green, V.H. Greenman, R.J. Henning,
S.D. Meadows, D.M. Moore, T.J.A. Northey, N.M. Phillips, J.H. Rooke, J.A. Scott and
J.M. Wood.

County/Town/Parish Council Representatives:

E. Clegg	Castle Combe Parish Council
A. Bishop	Castle Combe Parish Council
A. Noblet	Chippenham Town Council
H. Purdon	Chippenham Town Council
J. Stacey	Chippenham Without Parish Council
L. Palmer	Grittleton Parish Council
P. Hart	Kington Langley Parish Council
E. Sudbury	Kington Langley Parish Council
S. Lockwood	North Wraxall Parish Council
A. Proctor	North Wraxall Parish Council

Officers Present:

J. Freegard (Higher Technical Officer), M. Gilmour (Principal Community Partnerships Officer), L. May (Policy & Democratic Services Assistant), W. Oulton (Policy & Democratic Services Officer), S. Pangbourne (Strategic Manager - Corporate Services) and V. Welsh (Community Partnerships Officer)

Others Present:

L. Nimmo-Scott - (Project Officer, Wiltshire Wildlife Trust)

CH3. Apologies for Absence

Apologies for absence were received from Councillors P.G. Allnatt, H.R. Barton, C. Crisp and R.B. MacGregor and from N. Fenwick (Strategic Manager - Customer Services).



CH4. Public Questions/Receipt of Petitions

Mrs S. Webb, Chairman of the Chippenham Sports Club circulated details at the meeting of the town's wish to draw up a bid to become part of the Sport England Hub Club Initiative and asked the following public question:

“Would you like some more information?”

The Committee agreed that they wished to receive more information and so Mr B. Cork, the President of the Chippenham Sports Club gave detailed information on the current facilities in the town, and the reasons why that Chippenham should be considered as a “Hub Club”.

S. Webb then asked the following supplementary question:

“Can we ask the Chippenham Area 3 Committee to support the proposal and recommend to the full Council meeting on 27th June 2006 that NWDC support the bid?”

The Chairman responded by saying that this Committee would support a motion to be put to the full Council meeting which could request that, in principle, North Wiltshire District Council support Chippenham's bid to be a “Hub Club”.

Admin note: It was agreed that Officers would clarify if the land detailed in the information provided by the Sports Club was in the North Wiltshire District Council's ownership.

A public question was received from A. Bishop of Castle Combe Parish Council:

“I wish to query if the action detailed in Minute CH44 (3) of the Minutes of the meeting held on 3rd April 2006 has been implemented? I have written to the Council on two occasions but have not as yet had a response to my letters.”

The Chairman responded that this would be investigated and a written response prepared for Mr Bishop.

CH5. Minutes

The Minutes of the meetings held on 3rd April 2006 (circulated with the Agenda) and 23rd May 2006 (circulated on 1st June 2006) were considered.

Resolved that the Minutes of the meetings held on 3rd April 2006 and 23rd May 2006 be confirmed as correct record.

CH6. Chairman's Announcements

The Chairman made the following announcements:

1. Chippenham Area 3 Committee

I wish to thank the previous Chairman of this Committee, Councillor Jane Scott for her work during the last year and it is my wish that the meeting continues to be an open meeting that everyone feels they are able to contribute to.

2. Doorway Arts Project

I would like to invite Margaret Cleverley, a representative of the Doorway Arts Project (whose work is being displayed in the foyer this evening) to give us some information on how the £1,000 grant that the group received from this Committee in May 2005 has been spent.

Margaret Cleverley then went on to give an explanation of the project and the resulting art work presentation to the Committee.

3. Chippenham 20:20 Group

We have been informed that the Group have still not quite agreed their terms of reference, although they are nearly there and it is suggested that they should be invited to attend the next meeting of the Committee to be held on 17th July 2006.

CH7. Declarations of Interests

Name	Application /item	Type of Interest	Nature of Interest	Action
D.B. Allen	Agenda Item 8 – Application for grant funding from Chippenham Museum & Heritage Centre	Personal	Member of Chippenham Town Council	Remained in Chamber
D.B. Allen	Agenda Item 12 – Chippenham Borough Lands Charity	Prejudicial	N/A	Left the Chamber
S.K. Doubell	Agenda Item 8 - Application for grant funding from Chippenham Museum & Heritage Centre	Personal	Member of Chippenham Town Council	Remained in Chamber
R.J. Henning	Agenda Item 8 - Application for grant funding from Chippenham Museum & Heritage Centre	Personal	Member of Chippenham Town Council	Remained in Chamber
N.M. Phillips	Agenda Item 8 - Application for grant funding from Chippenham Museum & Heritage Centre	Personal	Member of Chippenham Town Council	Remained in Chamber
J.H. Rooke	Agenda Item 8 - Application for grant funding from Chippenham Museum & Heritage Centre	Personal	Member of Chippenham Town Council	Remained in Chamber
J.H. Rooke	Agenda Item 11 – Concerns about Chippenham High Street	Personal	Member of Wiltshire Police Authority	Remained in Chamber
J.H. Rooke	Agenda Item 12 – Chippenham Borough Lands Charity	Personal	NWDC Representative on the Citizens Advice Bureau Board	Remained in Chamber
J.M. Wood	Agenda Item 8 – Application for grant funding from Chippenham	Personal	Member of Chippenham Town	Remained in Chamber

	Museum & Heritage Centre		Council	
J.M. Wood	Agenda Item 12 – Chippenham Borough Lands Charity	Personal	Trustee of Chippenham Borough Lands Charity	Remained in Chamber

CH8. District Wide Award Scheme – Virement update

Consideration was given to Report No. 6 (circulated with the Agenda) which provided Members with details of the criteria used to determine District-wide Awards, informed them of the process whereby District-wide Awards would be made in future and asked Members to re-consider a virement from their 2006/07 Community Area Awards revenue budget.

Issues discussed during consideration of this item included:

- The amounts proposed to be awarded in the first round of grant applications which were to be considered later at this meeting;
- The aspirations of the Committee to use all of its Community Area funding budget on projects in the Chippenham area and its reluctance to lose any of the budget;
- The suggestion of a possible virement between Community Areas if there were monies available from another area whose budget was unspent;
- Issues surrounding applications for capital and revenue funding; and
- The type of applications that would be considered by the District Wide Awards budget.

Resolved that the Committee do not approve a virement of £1,000 from its 2006/07 Community Area Awards revenue budget to the 2006/07 District-wide revenue budget.

Recommended to Executive that

- (1) **That a District-wide Awards Advisory Panel is established to guide the Lead Member, with a representative from each Area Committee being invited to join the Panel; and**
- (2) **They reconsider the Community Area Awards funding criteria, in particular to investigate the possibility of**
 - i) **Virements between Community Area Award budgets when another area has not spent all of it's budget for that funding year; and**

- ii) **Amending the criteria to enable organisations to apply for capital and revenue funding for a project within the same funding year.**

CH9. Air Quality Monitoring in Chippenham

Consideration was given to Report No. 7 (circulated with the Agenda) which reported on air quality monitoring in Bath Road, Chippenham from November 2005 to February 2006.

J. Freegard (Higher Technical Officer, Environmental Health) was present at the meeting and responded to questions/queries from Members.

Resolved that the report be noted.

CH10. Area 3 Community Area Funding Distribution 2006/2007

Consideration was given to Report No. 8 (circulated with the Agenda) which asked Members to consider 9 applications seeking 2006/07 Community Area Award funding and to consider inviting representatives from groups in receipt of Community Area Awards from the Area 3 Committee to attend future meetings.

The following members of the public made representations in respect of the applications for area funding:

- B. Hoff for the application for Chippenham Museum & Heritage Centre
- S. Lockwood and A. Proctor for the application from North Wraxall Parish Council
- J. Clark for the application from Chippenham Community Festival Association.

Resolved that

- (1) The Committee agree funding distribution of the Area 3 Community Area Awards budget based on the agreed criteria for 2006/2007:
 - (i) Chippenham Museum & Heritage Centre – Award £6,000 from the capital budget, towards the opening of the historic Council Chamber to the public and school groups, conditional upon the balance of funding being in place;
 - (ii) Kington Langley Parish Council – Award £6,025 from the capital budget, towards the protection of the Middle Common from erosion, conditional upon the balance of funding being in place.
 - (iii) North Wraxall Parish Council – Award £1,928 from the capital budget, towards the cost of improving access to the North Wraxall Chapel, conditional upon the balance of funding being in place.

- (iv) Kington Langley Playing Fields Association – Award £646 from the capital budget, towards new drainage for the Kington Langley Playing Fields, conditional upon the balance of funding being in place.
- (v) Biddestone Village Hall & Recreation Trust – Award £5,000 from the capital budget, towards the cost of improving and expanding the play area adjacent to the village hall, conditional upon the balance of funding being in place.
- (vi) Chippenham Community Festival Association – Award £3,000 from the revenue budget towards the cost of the Chippenham Community Festival, conditional upon the balance of funding being in place.
- (vii) Biddestone Parish Plan Committee – Award £400 from the revenue budget towards the production of a Parish Plan for Biddestone & Slaughterford.
- (viii) Westlea Housing Association – Make an in principle award of £12,000 from the capital budget, towards the improvement of car parking and landscaping on Hungerdown Lane, conditional upon:
 - ◆ Planning permission being granted
 - ◆ The balance of all other funding being in place
 - ◆ The authority be delegated to the Chair of Area 3 and the Team Leader of Community Partnerships to release the award upon receipt of planning permission

Reason: The Committee wished to provide additional funding to the project to enable the improvements works to be carried out to improve the visual amenity of the area.

- (ix) Seagry Pre-school – Award £438 from the revenue budget towards the cost of a treasurer.
- (2) That representatives from groups in receipt of Community Area Awards from the Area 3 Committee attend future meetings to provide feedback of how the award was used.

CH11. Chippenham Area Community Planning Update

Consideration was given to Report No. 9 (circulated with the Agenda) which updated members on the developments in Community Planning for Area 3 in 2005/06 and encouraged members to support the on-going Community Planning process.

Issues discussed during consideration of this item included:

- The work of the Special Interest Groups, in particular the Youth Issues Group and the Crime and Community Safety Group; and
- That A. Noblet of Chippenham Town Council wished to express his thanks to Michele Lomas of Wiltshire County Council and Victoria Welsh of North Wiltshire District Council for getting the Community Plan off the ground and the projects established.

Resolved that

- (1) That the contents of the report be noted;
- (2) In their community leadership role, Members recognise the importance of their involvement in the community planning process; and
- (3) That Members actively encourage the involvement of the community in working with the Chippenham Area Community Partnership (ChAP) to deliver the Chippenham Area Community Plan, and report progress back to this Committee.

CH12. Climate Friendly Communities Initiative

A PowerPoint presentation was given by Liz Nimmo-Scott from the Wiltshire Wildlife Trust on the Climate Friendly Communities Initiative. (Copies of the slides used in the presentation are available upon request).

Issues discussed during consideration of this item included:

- The “AWARE” project that is being led by NWDC Officers;
- The possibility of encouraging developers to actively use “energy efficient” designs when submitting planning applications;
- The importance of supporting local producers and farmers markets;
- Concerns with the high levels of packaging used for products and recycling issues;
- The experiences of a Parish Council who had investigated becoming a pilot in the Climate Friendly Communities Initiative.

CH13. Concerns about Chippenham High Street

Consideration was given to the letter received on behalf of the Crime and Community Safety Special Interest Group of the Chippenham Community Area Partnership (circulated with the Agenda).

Comments from Councillor P. Allnatt were circulated at the meeting.

Issues discussed during consideration of this item included:

- The views of the Police;
- The need for public consultation;
- Whether the closure of the High Street would create a “café culture” and encourage the later opening of shops and refreshment venues; and
- To whom the decision to close the High Street would fall upon.

Resolved that the Committee request that the Chippenham Town Council convene a meeting between themselves, Wiltshire County Council, the Police and representatives from this Committee to further explore the proposal to close the High Street to vehicles other than those which require to use it for essential business.

CH14. Chippenham Borough Lands Charity

Admin note: The Chairman, Councillor D.B. Allen had declared a prejudicial interest for this item and so left the chamber for the consideration of the item.

Councillor J.H. Rooke – Vice Chairman – In the Chair

Consideration was given to Report No. 12 (circulated on 1st June 2006) which gave details of the appointment to the Chippenham Borough Lands Charity.

W. Oulton (Policy & Democratic Services Officer) outlined the background to this paper and detailed the request from the Chippenham Borough Lands Charity (CBLC).

Issues discussed during consideration of this item included:

- The Committee reiterating that although they were happy to appoint District Councillors to the CBLC, they were not comfortable with being requested to appoint other Members to the Board; and
- That this request from the CBLC might be in accordance with Charity Commission Regulations.

Resolved that

- (1) Barbara Oatley be appointed to the Chippenham Borough Lands Charity; and
- (2) That the Chippenham Borough Lands Charity be requested to review their Constitution to ensure that a mechanism is in place so that the only appointments the Chippenham Area 3 Committee are required to make are for two District Councillors.

CH15. Outside Bodies

Consideration was given to Report No. 13 (circulated with the Agenda) which asked the Committee to consider appointments to Outside Bodies and to enable those members appointed to outside bodies to update the Committee on any topical issues.

Resolved that the Councillors detailed below be appointed as representatives of North Wiltshire District Council on the following Outside Bodies:

- 1) Castle Combe Golf Course Conservation Committee – Councillor S.D. Meadows
- 2) Chippenham Community Safety Area Group – Councillor T.J.A. Northey
- 3) Chippenham Town Centre Partnership Sub-Committee – Councillors D.M. Moore and N.M. Phillips with Councillor J.A. Scott as deputy
- 4) Kingsley Road Community Hall Association – Councillor D. B Allen
- 5) Olympiad Leisure Centre Advisory Committee – Councillors H.R. Barton and S.K. Doubell.

The meeting finished at 9.10pm.
There were 7 members of the public present.