

## CHIPPENHAM COMMUNITY AREA (3)

## Community Area Award Application Grant Application from North Wiltshire District Council

Please ensure that you have read the Funding Criteria and Additional Guidance Notes before completing this form

**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1 – Your Organisation or Group

Name of Organisation	Kington St Michael Parish Plan		
Contact Name			
Contact Address			
Contact Number			
E-mail			
Organisation type	Non-profit making organisation <input checked="" type="checkbox"/>	Local Authority <input type="checkbox"/>	Other <input type="checkbox"/>

### 2 – Your Project

In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Kington St Michael
What is your project?	To produce a Parish Plan
Where will your project take place?	Kington St Michael
When will your project take place?	2006 – March 2007
Does your project demonstrate a direct link to the Community Plan for the area? If yes, please provide a reference/page no.	X Yes <input type="checkbox"/> No
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> Capital (over £500) X Revenue
If you are applying for Revenue funding, please confirm that your project will be completed by 31 <sup>st</sup> March 2007	X Yes <input type="checkbox"/> No

#### What is the Community benefit of your project, and approximately how many people will benefit?

Extensive consultation with the community will establish their aspirations and concerns for the future of the Parish. This will enable planners, councilors and other relevant parties to reflect and address these feelings when making their decisions.

Approximately 700 people reside in the parish and we expect them all to benefit from this project.

#### NWDC will not meet future running costs for projects. Please tell us how these will be met in future.

No future costs after production and presentation of the plan.

Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (If yes, please provide details below) X No
Date & Amount of previous award	___ / ___ / ___      £
Details of award	

### 3 - Additional information to support and strengthen your application e.g. consultation & community involvement

A village meeting held in March 2005 agreed that the parish should produce a Parish Plan. We have formed a steering committee and sub-committees, which are geared to address each of the Wiltshire Planning Themes.

We held meeting with 15 village organisations and manned consultation stalls at 2 village events. From the results of these meetings we identified the issues residents felt most strongly about. We then produced a questionnaire which was delivered to every resident. This achieved a 55% response rate and will form the basis of our Parish Plan. This consultation stage is now largely complete.

The next stage is to produce a draft Parish Plan, which will include a Village Design Statement. This will be submitted to a village meeting, then to consultation with relevant official bodies (Including NWDC). The final agreed plan will be printed and a copy delivered to every household in the Parish, as well being passed to all relevant official bodies. Your grant will help to meet the costs of this stage.

### 4 – Financial information

XPROJECT COSTS Please provide a <u>full</u> break down e.g. equipment, installation etc.		PROJECT INCOME Please list sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Professional assistance, typing etc	£250.00	KSM Parish Council	C	£250.00
Stationery, photocopying etc	£200.00	Local Donations	C	£50.00
Public meetings & display material	£400.00	Community First	C	£2546.00
Consultation with other bodies	£100.00	Interest & donations in kind	C	£104.00
Printing and distribution	£2500.00			
<b>Total Project Expenditure</b>	<b>£3450.00</b>	<b>Total Project Income</b>		<b>£2950.00</b>

Total Project Income £2950.00

Total Project Expenditure £3450.00

Project Shortfall £500.00

Award sought from NWDC £500.00

Is your organisation able to claim VAT? Yes  No

**THE FOLLOWING INFORMATION MUST BE PROVIDED. FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

YES Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year-end accounts, assets and reserves

### Section 5 - Declaration (on behalf of organisation or group)

Yes I confirm that the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project

Yes I confirm if an award is received that I will complete and return an evaluation sheet

I confirm that the necessary any planning permission was granted \_\_\_/\_\_\_/\_\_\_ N/A

I confirm that any other form of licence or approval for this project has been received prior to submission of this application N/A

Yes I confirm that the necessary policies and procedures will be in place e.g. Child Protection, Public Liability Insurance, Equal Opportunities etc prior to the commencement of the project outlined in this application

Yes I confirm that acknowledgement will be given of NWDC support in any publicity or printed material

Yes I give permission for press and media coverage by NWDC in relation to this project

Name :	Date
Position in organisation : Treasurer	

Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail vwelsh@northwilts.gov.uk