

**Draft Minutes of the Chippenham Area (3) Committee Meeting held on Monday 22 September 2008 at Chippenham Town Hall.**

**Present:**

Councillor D.B. Allen (Chairman)

Councillors C.J. Caswill, P.C.B. Coleman, P. Darby, J.P. Doubell, S.K. Doubell, J. Hall, P.J. Hutton, R. McGregor, S.D. Meadows, J.A. Phillips, N.M. Phillips, J. Scott, J.R. Scragg, M. Singlehurst and J. Whincup.

**County/Town/Parish Council Representatives:**

A Butler	Biddestone and Slaughterford Parish Council
G Stafford	Biddestone Parish Council
D Ryall	Castle Combe Parish Council
A Bishop	Castle Combe Parish Council
TC Bate	Chippenham Without Parish Council
S Gibson	Chippenham Town Council
A.Noblet	Chippenham Town Council
M Packard	Chippenham Town Council
H Purdon	Chippenham Town Council
R Stockall	Christian Malford Parish Council
L Palmer	Grittleton Parish Council
P Hart	Kington Langley Parish Council
J Clark	Seagry Parish Council/CHAP
L Hodges	Slaughterford Parish Council
D Liddell	Sutton Benger Parish Council
L Workman	Sutton Benger Parish Council

**Officers Present**

P Barnett (Head of ICT), J Cogswell (Community Partnerships Manager), P Jeremiah (Legal Services Manager), L Robertson (Head of Policy and Performance), D Stirling (Assets, Design and Regeneration Manager), M Todd (Senior Democratic Services Officer) and V Welsh (Project Manager Area Boards)

**CH30. Apologies for Absence**

Apologies for absence were received from Councillors C Dash (Yatton Keynall Parish Council) and P Broadhurst (Nettleton Parish Council).

**CH31. Public Questions/Receipt of Petitions**

No public questions or petitions were received.

**CH32. Minutes**

Consideration was given to the minutes of the Chippenham Area (3) Committee meeting held on 21 July 2008 (circulated with the Agenda).

**Resolved** that the minutes of the Chippenham Area (3) Committee meeting held on 21 July 2008 be approved and signed as a correct record.



INVESTOR IN PEOPLE

### CH33. Chairman's Announcements

(a) Urgent Items

The Chairman announced that In accordance with Section 100B(4) of the Local Government Act 1972, having regard to the special circumstances pertaining in these matters, namely to enable members to feed their views into the process prior to final decisions being made, she had agreed to take the following as matters of urgency:

- The Regional Spatial Strategy; and
- Bath Road Redevelopment

(b) Chippenham College Restaurant Facility

The Chairman stated that following the last meeting the Committee had agreed that a letter should be sent to Wiltshire College expressing concern about the proposed closure of the restaurant facility. It had now been confirmed that the restaurant would remain open.

(c) Launch of Westinghouse Tennis Club New Facility

The Chairman reported that she had recently attended the launch of the new Westinghouse Tennis Club facility.

### CH34. Declarations of Interest

Name	Item	Type of Interest	Nature of Interest	Action
Councillor D Allen	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered
Councillor P Coleman	Funding Distribution 2008/09 – The Rise Trust	Personal	Children attend the centre run by the Rise Trust	Remained in the meeting and spoke on this item
Councillor P Darby	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered
Councillor S Doubell	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered
Councillor P Hutton	Funding Distribution 2008/09 –	Prejudicial	Lives in close proximity to the proposed facility	Remained in the meeting but did not speak or

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	Chippenham Town Council Application			vote
Councillor A Phillips	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered
Councillor N Phillips	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered
Councillor J Scragg	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered
Councillor J Whincup	Funding Distribution 2008/09 – Chippenham Town Council Application	Prejudicial	Member of Chippenham Town Council	Left meeting while the item was considered

**CH35. Chippenham Area (3) Community Area Awards Funding Distribution 2008/09**

Consideration was given to report no. 6 considering 7 applications with recommendations for funding for the 2008/09 Community Area Award Scheme.

The Committee noted that the Executive had given the Area Committee £10,000 additional funding for the Community Awards scheme, this was revenue funding and as such can be spent on either capital or revenue projects as the Committee sees fit, this budget is referred to as the Project Budget. There was also an additional £10,000 to be spent on projects that improve the physical environment or streetscene.

Melanie Pomeroy-Kellinger spoke in support of the Wessex Archaeology funding request.

Sue Hart spoke in support of the Kington Langley Playing Fields Association funding request.

Gill Stafford spoke in support of the Biddestone Parish Council funding request.

Walter Nelson spoke in support of the Chippenham Town Bowls Club funding request.

The following issues were discussed:

**Resolved** that the Committee approve the following funding from the Chippenham Area (3) Community Awards Scheme budget based on the agreed criteria for 2008/09:

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- 1) Wessex Archaeology – Award £2,415 from the project budget towards the cost of a programme of Community Excavation of a Roman Bath House, conditional upon the award being paid to or invoiced by the recipient before 31<sup>st</sup> March 2009;
- 2) Chippenham Young Farmers – Award £463 from the project budget for the purchase of sports equipment and hire of the sports hall conditional upon the award being paid to or invoiced by the recipient before 31<sup>st</sup> March 2009;
- 3) Kington Langley Playing Fields Association – Award £7,753 from the streetscene budget towards resurfacing the children's play area, conditional upon the balance of funding being in place, and the award being paid to or invoiced by the recipient before 31<sup>st</sup> March 2009;
- 4) Biddestone Parish Council – Award £1,216 from the Streetscene budget towards the restoration and improvement of the village pond, conditional upon the balance of funding being in place, and the award being paid to or invoiced by the recipient before 31<sup>st</sup> March 2009;
- 5) The Rise Trust – Award £2,500 from the capital budget for the purchase of an outside shed to be used to store equipment and toys conditional upon the balance of funding being in place, and upon the award being paid to or invoiced by the recipient before 31<sup>st</sup> March 2009;
- 6) Chippenham Town Bowls Club – Award £6,000 from the capital budget towards the extension of the club house by closing in the open veranda and taking out the existing front wall, also providing a block built machinery store, conditional upon the balance of funding being in place, and upon the award being paid to or invoiced by the recipient before 31<sup>st</sup> March 2009;
- 7) Chippenham Town Council – The Committee was unable to make a decision on this item because there were not enough members present to constitute a quorum once those members with a prejudicial interest in the item had withdrawn from the meeting.

The Area Committee Community Award Balances are now as follows:

Capital	£0
Revenue	£0
Project Budget	£1,440
Streetscene	£3,424

**Note:** The Chairman and Vice Chairman left the meeting for the consideration of the Chippenham Town Council funding application because they had prejudicial interests,

it was agreed that Councillor S Meadows should chair the meeting for the consideration of this item.

### **CH36. Regional Spatial Strategy**

This matter was considered as an urgent item and a report had been circulated prior to the meeting.

The following issues were discussed:

- The proposals within the Regional Spatial Strategy were very important for Chippenham, in particular the location of the additional houses to be built.
- It was noted that the consultation responses needed to be returned by 24 October 2008.
- It was noted that the Executive would consider a report on the Regional Spatial Strategy at its meeting on 2 October.
- Officers explained that elected members had been discussing the Strategy over the last four years and that regular meetings of the Spatial Planning Advisory Group had been held.
- The Strategy was still in the early stages and would ultimately be in the control of the new Wiltshire Authority. A programme would be published by the end of the year which would be available to the public.
- A meeting of the Spatial Planning Advisory Group would be taking place on 1 October 2008. The Area Committee was represented on the Advisory Group.
- There was concern that the consultation timescale included the Christmas period as many people would be very busy around this time. Officers agreed to increase any consultation that may extend over the Christmas period by two weeks to facilitate responses.
- Members discussed the arrangements for planning applications during the transition period leading up to the election of the new Wiltshire Council.
- There was also concern about the sustainability of local villages and some members felt that this should be included in the consultation response.
- Density of housing, quality and design were all considered to be important.

**Resolved:** To note the arrangements for consultation on the Regional Spatial Strategy.

### **CH37 Bath Road Redevelopment**

This matter was considered as a matter of urgency and a report was circulated prior to the meeting. The Committee agreed to consider this matter in the open part of the meeting.

The following issues were discussed:

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- Some members were concerned about the eventual quality and design of the Bath Road redevelopment. There was a fear that once the proposals reached the planning stage then it would be too late to influence the decision.
- Officers explained that the Executive would consider a report on this matter at its meeting on 2 October 2008.
- The process would have to take into account the Statement of Community Involvement.
- A planning and highway brief would be produced.
- As the development was within a conservation area and there was a listed building on site some critical planning criteria would apply to the redevelopment.
- The need for alternative parking arrangements.
- Members felt that there should be some form of wider consultation.

**Resolved** to RECOMMEND that the Executive agree that a project brief with design qualities be prepared which could be discussed by Councillors, the Town Council, the Chamber of Commerce and the general public.

The meeting started at 7.00pm and finished at 9.20pm.

There were 48 members of the public present.