

**Notes/Action List**  
**Chippenham and Villages Pilot Area Board meeting held on 22 September 2008**

(The meeting was held at Chippenham Town Hall starting at 9.30pm and concluding at 10.20pm)

**Present:**

**District Council Members**

Councillor Desna Allen - Chairman

Councillors Chris Caswill, Patrick Coleman, Paul Darby, John Doubell, Sylvia Doubell, Jeremy Hall, Peter Hutton, Ron McGregor, Sherry Meadows, Andy Phillips, Nina Phillips, Jane Scott, John Scragg, Martin Singlehurst and Jules Whincup

**Parish Representatives**

Councillors Terence Bate (Chippenham Without Parish Council), Alison Butler (Biddestone and Slaughterford Parish Council), Jane Clark (Seagry Parish Council/CHAP), A Bishop (Castle Combe Parish Council), Sylvia Gibson (Chippenham Town Council), Peter Hart (Kington Langley Parish Council), Liz Hodges (Slaughterford Parish Council), Derek Liddell (Sutton Bengier Parish Council), Andrew Noblet (Chippenham Town Council), David Ryall (Castle Combe Parish Council), Mark Packard (Chippenham Town Council), Harry Purdon (Chippenham Town Council), Lesley Palmer (Grittleton Parish Council), Gill Stafford (Biddestone Parish Council), Ray Stockall (Christian Malford Parish Council) and Lance Workman (Sutton Bengier Parish Council)

**Community Representatives**

Mike Braun (Borough Lands), John Clark (CHAP), Mike Franklin (Wiltshire Fire and Rescue Service), Sergeant Steve McGrath (Wiltshire Police), Inspector Kate Pain (Wiltshire Police) and Fiona Safrany (Chippenham Town Partnership of Schools)

**Officers Present**

Pete Barnett (Head of ICT, NWDC), Allan Creedy (Transportation and Development, WCC), Steve Cross (Area Highways Officer, WCC), Andy Inkpen (Principal Environmental Health Officer, NWDC), Ray Lane (Head of Support Services, Chippenham Town Council), Marie Todd (Senior Democratic Services Officer, NWDC), Kristian Price (Area Highways Officer, WCC) and Victoria Welsh (Area Board Project Manager, WCC)

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
CH1	<b>Agenda Item 1 – Area Boards – Development Phase – An Update</b>	<ul style="list-style-type: none"> <li>Councillor Desna Allen reported that the first meeting of the Area Boards Task Group had taken place on 13 August 2008.</li> <li>The new Area Boards would have delegated powers and would enable everyone present to participate in decision making.</li> <li>There would be a planning and visioning event at the Olympiad, Chippenham on 17 November. This event would be entitled “Opportunity Knocks”.</li> </ul>			
CH2	<b>Agenda Item 2 – Town and Parish Council Updates</b>	<ul style="list-style-type: none"> <li><u>Chippenham Without Parish Council</u> – The Parish Council had now submitted a planning application for community use of the Cartshed.</li> <li><u>Seagry Parish Council</u> – The Parish Council would be discussing ideas for improvements to the local play area with a group of local 10 year olds who had contacted members with their ideas. The Council would also be liaising with Richard Munro about devolved powers. There would be a tribute band night to raise funds for the Village Hall.</li> <li><u>Biddestone Parish Council</u> – The Parish Council would pass some local feedback on to the Police.</li> <li><u>Grittleton Parish Council</u> – There was some concern about the role of a Parish Council within a unitary authority. There was also some cynicism regarding the efficiency savings that would be made by the new Wiltshire Council. Councillor J Scott, Leader of Wiltshire County Council responded by stating that the proposed costs and savings of £6m in this year were currently on course to be met.</li> </ul>			

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
		<ul style="list-style-type: none"> <li>• <u>Christian Malford Parish Council</u> – Negotiations were underway with the County Council to acquire land to provide a “pocket park”. It was hoped that this would be concluded by the end of the year. A community meeting had been held regarding flooding of the brook. Some work had been undertaken to prevent future flooding.</li> <li>• <u>Kington Langley Parish Council</u> – A helpful meeting had taken place regarding devolution of powers to the Parish Council.</li> <li>• <u>Chippenham Town Council</u> – The gate to the High Street had now been fixed. Repairs to the High Street were still required. There was concern that the market was currently in decline and that shops in the town centre were also shutting down. The CCTV had still not been installed in the Bath Road Car Park. The bus station toilets would soon be in use and would cost 20p. There were plans to provide a fishing lake and BMX track at Stanley Park.</li> <li>• <u>CHAP (Chippenham Area Partnership)</u> – Work was taking place to prepare for the “Opportunity Knocks” meeting on 17 November. It was important for everyone to work together engage with the new arrangements. CAVE (Chippenham and Village Environmentalists) had held a plastic bag free day which had been very successful. A health and social care questionnaire had been placed in hospitals and GPs’ surgeries. The Perform group had acquired new stage equipment which would be available for performing arts groups. CHAP was keen to be part of the new unitary Council</li> </ul>			

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
		arrangements.			
CH3	Agenda Item 3 – Wiltshire Police Service	<ul style="list-style-type: none"> <li>Inspector Kate Pain presented a crime report covering April to September 2008. The presentation gave details of the crime statistics for the area, anti-social behaviour and police priorities, police contact management, closure of enquiry offices and staff details.</li> <li>It was noted that one arrest had been made under the new DPPO for Chippenham.</li> <li>There was some concern about beat officers being taken away from their core duties to assist other teams.</li> <li>It was also noted that consistency was required for successful community policing.</li> <li>The beat officers were required to patrol their area for at least one hour each day.</li> <li>Inspector Pain stated that she would arrange for regular surgeries to be held to enable members to ask her specific questions following the Area Board meetings.</li> <li>A copy of the report is attached as an Appendix to these minutes.</li> </ul>	Inspector Pain to set up regular surgeries following Area Board meetings.	As recommendation.	Inspector K Pain (Wiltshire Police)
CH4	Agenda Item 4 – Sticky Issues	<p><u>Speeding Issues on Webbington Road</u></p> <ul style="list-style-type: none"> <li>There had been concerns for some time regarding the speed of traffic on Webbington Road, Chippenham.</li> <li>Officers from the County Council explained that it was important to prioritise expenditure and that there were currently</li> </ul>	To report back on the outcome of the survey at the next Pilot Area Board meeting on 17 November 2008.		Allan Creedy (Wiltshire County Council)

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
		<p>200 sites where three or more people had actually been killed or injured. A study was currently taking place and the results should be available in November. This would provide an analysis of the problem.</p> <ul style="list-style-type: none"> <li>The Police explained that enforcement was difficult in this area. Although Webbington Road was not the worst area for speeding or accidents it was regularly mentioned to the Neighbourhood Policing Team as a cause for concern.</li> <li>CHAP surveys had shown that there was congestion in the area.</li> <li>The Highways Authority now had a new transport model for Chippenham and a number of options could be tested. This would also enable options for change to be identified.</li> </ul> <p><u>Inappropriate Parking – Stanton St Quintin</u></p> <ul style="list-style-type: none"> <li>It was noted that there were problems with lorries parking overnight in the lane adjacent to the Murco Garage in Stanton St Quintin.</li> <li>Local residents had complained that engines were often left running all night and that drivers were using the verge as a toilet.</li> <li>Requests had been made for double yellow lines to be provided in this area.</li> <li>Representatives from the County, District and Parish Councils and the Police had met to discuss the problem.</li> <li>Environmental Health were not able to take</li> </ul>	<p>(1) Wiltshire County Council to provide information regarding the process for requesting the provision of double yellow lines.</p> <p>(2) To receive an update on this matter at the next Pilot Area Board meeting on 17 November 2008.</p>		<p>Kristian Price (WCC)</p> <p>WCC Police Environmental Health (NWDC)</p>

Minute Ref. No.	Agenda Item/Subject Area	Issues Discussed	Agreement / Recommendation (if any)	Action(s) Required	Action by Whom
		<p>any action relating to traffic noise. If a refrigeration unit on a particular vehicle was giving rise to problems then an abatement notice could be issued. However this would only relate to that individual vehicle.</p> <ul style="list-style-type: none"> <li>• The Police reported that the Leigh Delamere services now charged lorry drivers to park overnight which had led to some drivers finding alternative locations.</li> <li>• Enforcement in respect of the anti-social behaviour by some drivers was difficult.</li> <li>• No formal request for double yellow lines had been received from residents. This could also simply move the problem elsewhere.</li> <li>• It was noted that Wiltshire County Council planning officers had been looking at the possibility of using laybys for overnight lorry parking.</li> </ul>			