

Community Award Application Form

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Chippenham Movie & Video Club
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	All
What is your project?	To purchase new audio & video equipment to present films of daily life in & around Chippenham.
Where will your project take place?	Chippenham & Area 3.
When will your project take place?	Dec.2008 - Mar.2009.
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Please confirm that your project will be completed by 31st March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit? <small>(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))</small>	
<p>Our present equipment is of poor quality and does not allow us to present films to large audiences, eg in the Need Hall, Rotary Hall, etc. The new equipment will enable Club members to enhance their skills in the production of films which will be seen by audiences of up to 200. We have filmed daily life in and around Chippenham, as well as special events such as the Millenium Celebrations, the Queen`s visit in 2001, and the modernisation of the town centre. We have also filmed the rebuild of the town fire engine, the Causeway, the Armistice Day Ceremony at Calne, the Chippenham Carnivals & the Folk Festivals. We convert old cine film to VHS or DVD, & are currently involved in converting to DVD some extremely rare 1924 cine footage from the Westinghouse archives, thus helping to preserve the history of Chippenham & the surrounding areas. The purchase of the new equipment will allow us to publicly show this & others, including interviews we have conducted with some of the town`s older inhabitants.</p>	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future	
By our own funding.	
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
Date of amount and previous award	£
Details of award(s)	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

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The request for an award is to cover new capital equipment for the foregoing tasks. The present Club equipment is ageing & in dire need of modern replacements. Our involvement is with the entire community & is on-going. We currently have requests for films to be made of future events in the town.

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Projector	£1,250	Club funds.	P	£1,100
Amplifier	£200			£
Speakers	£250			£
DVD Player	£50			£
Screen	£200			£
Microphone	£250			£
	£			£
TOTAL PROJECT EXPENDITURE	£2,200	TOTAL PROJECT INCOME		£1,100

Total Project Income	£1,100
Total Project Expenditure	£2,200
Project Shortfall	£1,100
Award sought from NWDC	£1,100
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: _____ Date: 25/08/2008
 Position in organisation: _____

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwiltshire.gov.uk