

Community Award Application Form

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Friends of Corsham Guiding
Contact Name	
Contact Address	
Contact number	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Corsham
What is your project?	Convert what is currently a chair store, into a dirty utility/wash room
Where will your project take place?	Guide/Scout Hall, The Laggar, Corsham
When will your project take place?	As soon as funding is available
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Please confirm that your project will be completed by 31st March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit? (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)) Currently the kitchen is used by both the Guide & Scout Assoc.s for cooking, craft activities and for washing cleaning equipment. This is often simultaneous as both assoc.s have meetings most evenings. There are no other facilities available in the building. Using a food preparation area for the preparation and cleaning up of craft activities is a hygiene concern. It is also logistically very difficult and dangerous. Both groups of children are encouraged to think for and look after themselves. However, when one group is cooking and the other is cleaning up after an activity there can be upto 20 children in a small space with a lit stove. It is hoped to convert what is currently a chair store into a utility/wash area. This can be done relatively easily by running a water supply from the toilets, installing a vent, sinks and work surfaces. The purpose of both movements is to foster community spirit in young people through widening their experiences and getting them involved. By this it is hoped that the young people will become more self reliant & better citizens. The Guide movement in Corsham has approx 80 members and the Scouts about 150 members. The hall is also used by other community groups from the area as well as guides and scouts from the surrounding parishes such as Neston and Colerne. The Guides and Brownies from throughout the District would like to hold sleepovers here, in line with their activities programme, but the lack of washing facilities prevent this.	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future There will be no ongoing costs	
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
Date of amount and previous award	£
Details of award(s)	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

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The Guide and Scout Movements have a well established reputation for helping young people reach their full potential. Many of our children do not experience cooking and craft activities anywhere but at our meetings. It would be a shame if these activities had to halt because of either an accident or a food poisoning outbreak, both of which are strong possibilities unless the facilities are improved. Both organisations are run by unpaid volunteers who give their time freely to help the community. This project will help to improve the facilities available to young people and ensure their safety. The hall is used occasionally by other community organisations and youth groups

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Install sinks (see quote)	£686			£
Tile surround (see quote)	£154			£
Supply taps (see quote)	£104			£
Electrical work	£198			£
Redecoration (materials only)	£70			£
Storage Cupboards	£312			£
	£			£
TOTAL PROJECT EXPENDITURE	£1,524	TOTAL PROJECT INCOME		£

Total Project Income	£
Total Project Expenditure	£1,524
Project Shortfall	£1,524
Award sought from NWDC	£1,524
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: _____ Date: _____
 Position in organisation: _____



Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk