

**WORK PROGRAMME
CORSHAM COMMUNITY AREA
DAVE ROBERTS**

The relationship and referral mechanisms between the Community Board and the Community Area Partnership

Made contact with Corsham Town Council, Wiltshire CC members, NWDC members / Corsham Area 4 Committee, Community Area partnership and Unitary Working group to explain my new role and how they can get involved. Have sent out papers to explain 'In a Nutshell' and Areas of work to be tested.

Met with Corsham Area 4 to explain my role, met with Chairman to agree to send out papers to explain my role further and ask for nominated reps to form working group at their next meeting on July 8th.

Met with Community Area Partnership as above and briefed them that we will welcome one of their members to sit on working group. Waiting for them to notify me of their nominated representative.

Attended a Unitary Working Group organised by Corsham Town Council. To explain my role. This was attended by some members of Corsham Town Council and representatives from Box, Lacock and Colerne. I have followed this up with a note to ask for nominated representatives to a working group.

Working group meeting scheduled for week commencing 4th August.

Identifying appropriate Schemes of Delegation for Managers and Members to speed up decision-making processes

Met with Richard Munro. He has set up a meeting scheduled for 22nd July to test out some of the theories for delegation. This meeting will include Corsham Town Council, Lacock, Colerne and Box. Various officers have been invited from Customer Focus, Car Parking & Highways, Project Manager, Streetscene, Finance, Legal, Property and Procurement. I will be assisting this process.

The support role required by the Board from the Democratic Services officer

Have held one meeting with officers from NWDC and their democratic team to begin to explore what resources are needed and what existing team can offer. Agreed to have another meeting 3rd July and invite Steve Milton to explore issues further. Also waiting to hear from WCC what support they intend offering to Proxy Community Boards / Working Groups.

The required support role to the Partnerships through the post of Community Agent

Held meeting with Vicky Welsh and Julia Stacey. Agreed that Julia will look at report from Jim Lynch and work through findings with Community Area Partnership to explore what they need to do in order to be fit for purpose by April 2009. I will support this work where appropriate in the Corsham Community Area.