

Community Area Award Application Grant Application Form

Corsham Community Area (4)

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Mansion House Pre-School Playgroup.
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Corsham
What is your project?	Extension of Mansion House Pre-School Bungalow to provide new office and private meeting room for parents.
Where will your project take place?	St Patrick's Primary School, Corsham.
When will your project take place?	Starts 28 th July 2008 – ends 3 rd Nov 2008
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> pg.28 childcare for working parents NO <input type="checkbox"/>
Are you applying for Capital or Revenue Funding?	<input checked="" type="checkbox"/> CAPITAL <input type="checkbox"/> REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31st March 2009	YES <input type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit? Mansion House Pre-School (MHPS) has been running for 41 yrs & is the only independent charity run and affordable Pre-School in Corsham. It provides Pre-School education for 2 1/2 yrs olds up to school age. This grant would be used to help build an extension to the new MHPS bungalow premises. The extension will provide a single room, which would be used as a secure office space for storage of confidential information and as a day to day working office for the Pre School Manager, but more importantly as a private meeting space (as required by Ofsted) for staff & parents to discuss sensitive or private 'child development' or 'behavioural' issues. This room will provide an essential facility to help between 56 & 112 working parents as we offer full day care for 28 children or 56 children on a part time am/pm basis.	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future From cost savings. We pay £7,500 p.a rent on current premises.WCC will charge £50 p.a 'peppercorn' rent for the bungalow.	
Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No
Date of amount and previous award	Jan 2008 £20,258
Details of award(s)	Community Area 4 Award

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

To help close the previous funding gap of our relocation project (following receipt of actual returned tenders) we downscaled our project by reluctantly removing the planned office and playground. However, we strongly believe that by omitting the office the day-to-day management of the pre-school will prove extremely challenging for our staff and the opportunity to facilitate a confidential parent/staff meeting is lost. An obvious economy of construction cost saving will also be lost by not carrying out this work at the same time as the main build. Construction materials and building costs will also increase and it is likely that our project may need to also fund additional Planning and Building Control Costs. It is unrealistic to assume that our own necessary fundraising efforts will be achieved within the current 3 year window for our already granted Planning and Building Regulations Approvals. The population of Corsham has increased significantly over past few years. WCC have acknowledged that there is a local requirement to maintain the places that MHPS provides. We offer 'affordable' pre-school childcare for working parents. In our new premises 'access for all' improvements & much better disabled facilities will be provided. Both staff & the management Committee are united & committed to ensure continued development through training of staff and improved external links with special needs teachers and speech therapists. We will be better equipped to take work experience students from local schools & colleges, providing a valuable insight for young people interested in a career in childcare provision. We have full support of Ward Members, County Council, Town Council, local business and the community. Our future revenue stream is sustainable.

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Building materials & labour	£35,250	Awards for All	P	£10,000
		Charity Loan	P	£4,100
TOTAL PROJECT EXPENDITURE	£35,250	TOTAL PROJECT INCOME		£14,100.00

Total Project Income	£14,100.00
Total Project Expenditure	£35,250.00
Project Shortfall	£21,150.00
Award sought from NWDC	£21,150.00
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>


THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit
- Planning permission applied for (date) or granted (date) 19/11/07
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: Position in organisation: _____ Date: _____

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk