

## **A Local Development Scheme for North Wiltshire**

### **Second Revision 2007 - 2010**

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1. Introduction
2. Resources for the Local Development Framework
3. Risk Assessment
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(Note: Document 2 is a separate publication and is not a formal part of the Local Development Scheme)

## Section 1 - Introduction

### Background

The new system that helps to plan our towns and rural areas has been in operation since September 2004. The original Local Development Scheme for North Wiltshire 2005 – 2008 was designed at the beginning of this new process and approved in May 2005. The First Revision of the Local Development Scheme 2006 – 2009 was approved in May 2006.

However, there is a need for an urgent Second Revision to be made this year in the light of changing circumstances that have recently affected the programming of the Local Development Framework documents:

- The Draft South West Regional Spatial Strategy was published in June 2006 and proposes significant changes that affect this District as well as setting out the timetable for its adoption: proposed to be “early 2008”. This affects the timing of this Authority’s Core Strategy Development Plan Document.
- This Council will be receiving final versions of the following significant research documents at the end of October 2006. Interim results have been received and this suggests that it would be appropriate to undertake joint stakeholder consultations as a result.
  1. The Housing Market Assessment Study
  2. The Employment Land Audit Study
  3. The Gypsy and Traveller Housing Needs Survey
- There are new potential resource shortage issues which impacts upon the risk assessment which requires significant updating and a realignment of the timetable of other Local Development Documents is required.
- The adoption of the North Wiltshire Local Plan 2011 on the 27<sup>th</sup> of June 2006 results in the abandonment of a number of Supplementary Planning Guidance documents which no longer have relevant planning policy support under the new Plan. A new Bath Road/Bridge Centre Development Brief and a new Riverside Development Brief, both in Chippenham, are also proposed.
- New political management arrangements are in place. The Executive Committee of North Wiltshire District Council has delegated all of its responsibilities for the preparation of Local Development Framework Documents to an Authorised Officer: currently the head of Spatial Planning. Full Council approval of Development Plan Documents and the Local Development Scheme is still required.
- New advice, by letter, from the Department of Communities and Local Government issued in August 2006 has resulted in a re-evaluation of the content and evidence base for the North Wiltshire Core Strategy Development Plan Document. It has also prompted a re-evaluation of the remaining DPDs in the First Revision of the Local Development Scheme.
- In the light of the above (and with the imminent publication of Planning Policy Statement 3 on Housing) this Authority will also be commissioning the following additional research:
  1. A Housing Land Assessment
  2. A Retail Study Update

3. A Chippenham Transport Study (modelling traffic flows in the town).

### The Strategic/ Local Dimension

The new planning system requires the South West Regional Assembly to produce a *Regional Spatial Strategy* which has reached an advanced stage of preparation and the first public consultation period began in June 2006 and ended in August 2006. North Wiltshire District Council has also made significant progress in preparing new documents for the *Local Development Framework*. This is linked to the Council's new *Community Strategy* that was issued during November 2005 and therefore ensures that all appropriate aspirations of the community that have a *spatial planning* dimension have been taken into account.

Since the approval of the First Revision LDS last year, the new Alteration to the Wiltshire and Swindon Structure Plan 2016 prepared by Wiltshire County Council has been adopted in February 2006 as part of the Local Development Framework (LDF). This will require, amongst other matters, for a Joint West of Swindon Study with Swindon Borough Council to be undertaken to identify sites for 1000 dwellings. Both Council's have set up a West Of Swindon Joint Study Steering Group which will report its findings in the Autumn of 2006 with a view to beginning work on the consequential West of Swindon Action Area Plan. This is included in the Local Development Schemes of both Swindon Borough Council and North Wiltshire District Council.

The North Wiltshire Local Plan 2011 was adopted on the 27<sup>th</sup> of June 2006. Together these documents will remain in force as the Development Plan for this District over the next few years to ensure that the District continues to have full planning policy coverage. This will ensure that the public, landowners and the developers of land will continue to have the benefit of up-to-date planning policies that support their interests.

### Purpose of the Local Development Scheme.

The document you are reading is the Second Revision of the *Local Development Scheme* for North Wiltshire District to cover the period from 2007 to 2010. Once approved by the Secretary of State, it will be one of the *folder of documents* that will form the Local Development Framework. It sets out:

- which new *local development documents* and other related documents will be produced;
- under what timescale over the next three years they will be produced; and
- how this will be achieved.

The *Regional Spatial Strategy* is being prepared by the South-West Regional Assembly with the assistance of other authorities and is not part of this local development scheme. Also, the Wiltshire County Council is responsible for local development documents for waste and minerals development and a separate Local Development Scheme has been prepared by that Authority for those purposes.

### Relationship with the Existing Development Plan.

This Local Development Scheme has been prepared to follow the requirements of the Planning and Compulsory Purchase Act 2004 and sets out a three year programme for the production of the Local Development Framework.

It is proposed that North Wiltshire District Council will *save for continued use* the policies of North Wiltshire Local Plan 2011, was approved in June 2006. First, all policies will be saved, up to adoption of the South West Regional Strategy when a review will occur (due early 2008). All relevant remaining policies will be saved until June 2009. A review will take place in December 2008 for any policies that need to be saved until January 2010 when the Allocations DPD is due to be adopted.

The Development Plan that applies to North Wiltshire as at December 2006 is the Wiltshire and Swindon Structure Plan Alteration 2016, the North Wiltshire Local Plan 2011, the Wiltshire and Swindon Waste Plan 2005 and the Wiltshire and Swindon Minerals Local Plan 2001. Only development plan policies that are the responsibility of North Wiltshire District Council are the subject of this Local Development Scheme.

#### Current Supplementary Planning Documents

The following Supplementary Planning Guidance documents will remain as material considerations in dealing with planning applications in accordance with the policies of the adopted North Wiltshire Local Plan 2011.

The Housing Needs Survey 2005 which will be incorporated through the operation of this Revised LDS into the proposed Affordable Housing Supplementary Planning Document. Its policy basis is supported by policies H5, H6 and H7 of the North Wiltshire Local Plan 2011.

The North Wiltshire Affordable Housing SPG May 2004. Its policy basis is supported by policies H5 (Affordable Housing in Urban Areas), H6 (Affordable Housing in Rural Areas) and H7 (Affordable Housing on Rural Exceptions Sites) of the adopted North Wiltshire Local Plan 2011.

The North Wiltshire Open Space Study July 2004. This relates to policies C2 (Community Infrastructure Core Policy), CF2 (Leisure Facilities and Open Space) and CF3 (Provision of Open Space) of the adopted North Wiltshire Local Plan 2011.

The St Ivel Factory Development Brief 2004. There remains a current planning application on this site. This also relates to policy H2 (Allocated Residential Sites) and policy BD1 (Employment Land) of the adopted North Wiltshire Local Plan 2011.

The Rowden Lane, Chippenham Development Brief Oct 2000. This relates to policy H2 and other policies within the adopted North Wiltshire Local Plan 2011

A Playing Pitch Strategy for North Wiltshire 2001 – 2007. This relates to policies C2 (Community Infrastructure Core Policy), CF2 (Leisure Facilities and Open Space) and CF3 (Provision of Open Space) of the adopted North Wiltshire Local Plan 2011.

The Little Somerford Village Design and Conservation Area Statement July 2002. It is appropriate to retain this document insofar (and only) where it relates to matters pertaining to policies HE1 (Development in Conservation Areas), HE2 (Demolition in Conservation Areas) and HE4 (Listed Buildings) of the adopted North Wiltshire Local Plan 2011.

The Allington Conservation Area Statement adopted January 2002. It is appropriate to retain this document insofar (and only) where it relates to matters pertaining to policies HE1 (Development in Conservation Areas), HE2 (Demolition in Conservation Areas) and HE4 (Listed Buildings) of the adopted North Wiltshire Local Plan 2011.

The Calne Conservation Area Statement adopted February 2002. It is appropriate to retain this document insofar (and only) where it relates to matters pertaining to

policies HE1( Development in Conservation Areas), HE2 (Demolition in Conservation Areas and HE4 (Listed Buildings) of the adopted North Wiltshire Local Plan 2011.

Other Conservation Area Statements adopted prior to 2001 though remaining relevant in association with various policies within the NWLP 2011 include the following:

Ashton Keynes CAS	adopted 19.07.94
Cherhill CAS	adopted 15.09.98
Corsham CAS	adopted 21.07.98
Cricklade CAS	adopted 22.09.99
Rowden CAS	adopted 21.05.96
Sherston CAS	adopted 05.11.96

#### Cancelled Supplementary Planning Documents

The Flowers Yard and Riverside Development Brief 2001. This related to various policies within the NWLP 2001 now no longer relevant as new policies in that area now apply.

The North Site Cocklebury, Chippenham Development Brief 2003. This related to various policies within the NWLP 2001 now no longer relevant as new policies in that area now apply.

The South Site Cocklebury, Chippenham Development Brief 2003. This related to various policies within the NWLP 2001 now no longer relevant as new policies in that area now apply. The site is now partially developed.

The Concrete Batching Plant, Christian Malford Development Brief Oct 2000. This related to various policies within the NWLP 2001 now no longer relevant as new policies in that area now apply.

### **Section 2 – The Local Development Framework Schedule**

The *Local Development Framework* consists of two different types of *Local Development Documents*, both of which should conform to national *Planning Policy Statements* and should be in general conformity with the *Regional Spatial Strategy*:

- *Development Plan Documents* are spatial planning documents covering a range of policy areas.
- They are subject to independent examination. Within the process for the preparation of a *Development Plan Document* local people will have an opportunity to comment on the Council's preferred options and to have any representations on the submitted document formally considered by an independent inspector at the public examination.
- *Supplementary Planning Documents* will amplify policies and proposals contained in *Development Plan Documents*.
- *Supplementary Planning Guidance* will remain a material consideration in the determination of planning applications where they relate to a saved policy from the adopted local plan, however these will gradually be replaced by *Supplementary Planning Documents*.
- *Supplementary Planning Documents* are not formally subject to independent examination. For *Supplementary Planning Documents* local people will have the opportunity to comment on the draft document before the Council formally adopts it. *Supplementary Planning Documents* can be prepared before *Development Plan Documents* provided there are clear links with 'saved' Development plan policies under the transitional arrangements.

## **Schedule of Proposed Local Development Documents**

The following table overleaf details the documents to be produced within the three year period that this *Local Development Scheme* covers.

The document title has been included, its status to whether it is a *Development Plan Document*, *Supplementary Planning Document*, a 'saved' plan or if it has no status. A brief description as to what the document is intended to cover has been shown. The heading, "Chain of Conformity" shows how the document will conform with other planning documents and guidance. Dates for the formal stages of production are also indicated.

Document Title	Status	Brief Description	Chain of Conformity	Date for Issues and Options	Date for Preferred Options Consultation	Date for publication of Draft	Date for Submission to Secretary of State	Proposed Date for Adoption
Wiltshire and Swindon Structure Plan 2011	Adopted and Saved, until April 2007	Sets out the strategic policy guidance for Wiltshire and Swindon	Regional Spatial Strategy (currently the Regional Planning Guidance for the South West 10 2001	N/A	N/A	N/A	N/A	N/A
Wiltshire and Swindon Structure Plan 2016 (Modifications)	Adopted and Saved, until 2008 then replaced by the Adoption of the South-West RSS 2006 - 2026	Sets out the strategic policy guidance for Wiltshire and Swindon	Regional Spatial Strategy (currently the Regional Planning Guidance for the South West 10 2001	N/A	N/A	N/A	N/A	N/A
North Wiltshire Local Plan 2011	Adopted and saved until June 27 <sup>th</sup> 2009 unless replaced by relevant DPDs	Sets out the policies and proposals for land use in North Wiltshire	Wiltshire and Swindon Structure Plan 2016	N/A	N/A	Nov. 2004	N/A	27th June 2006

Document Title	Status	Brief Description	Chain of Conformity	Date for Issues and Options	Date for Preferred Options Consultation	Date for publication of Draft	Date for Submission to Secretary of State	Proposed Date for Adoption
Statement of Community Involvement	N/A	Document setting standards & approach to involving stakeholders and the community in the production of the LDF.	N/A	N/A	N/A	October 2005	May 2006	March 2007
Core Strategy	DPD	Sets out the vision, objectives and strategy for the spatial development of the area, and will provide the framework for development control.	Currently RPG10 and PPGs to be replaced by later RSS in 2008 and all relevant PPS's  All LDDs to be in conformity with Core Strategy.	January 2006  And as revised  April 2007	Nov 2007	N/A	Apr 2008	Apr 2009
Proposals Map	DPD	Identifies location of proposals and areas where the intention is to prepare an Area Action Plan.	Core Strategy	N/A	N/A	N/A	N/A	To follow each DPD



Document Title	Status	Brief Description	Chain of Conformity	Date for Issues and Options	Date for Preferred Options Consultation	Date for publication of Draft	Date for Submission to Secretary of State	Proposed Date for Adoption
Allocations	DPD	Identifies the locations for site specific development (e.g. housing and employment sites)	W&S Structure Plan 2016, NWLP 2011 and Core Strategy.	Nov 2007	May 2008	N/A	Dec 2008	Jan 2010
West of Swindon Site Allocations and Proposals Map ( <i>to be prepared in partnership with SBC</i> )	DPD	Allocations and Inset Map to meet Structure Plan requirements to 2016 at the West of Swindon Principal Urban Area	Wiltshire and Swindon Structure Plan 2016 and Core Strategy.	March – Sept. 2007	Jun 2008	N/A	Jan 2009	Jan 2010
Affordable Housing	SPD	Sets out guidance for the provision of affordable housing.	Core Strategy, Housing DPD			Jan 2007		Jun 2007
Sustainable Development	SPD	Sets out guidance for sustainable development.	North Wiltshire Local Plan 2011			Jan 2007		Oct 2007
Open Space	SPD	Sets out guidance for the provision of open space.	North Wiltshire Local Plan 2011			Mar 2007		Dec 2007

Document Title	Status	Brief Description	Chain of Conformity	Date for Issues and Options	Date for Preferred Options Consultation	Date for publication of Draft	Date for Submission to Secretary of State	Proposed Date for Adoption
Conservation Area Criteria and Character Guidance	SPD	Set out local policy guidance on conservation area character areas and criteria for designation	Duty under Planning (Listed Buildings & Conservation Areas) Act 1990. Saved Local Plan Policies. North Wiltshire Local Plan 2011			Mar 2007		Nov 2007
Chippenham Conservation Area Management Plan	SPD	Sets out the guidance for development in the Conservation Area	Duty under Planning (Listed Buildings & Conservation Areas) Act 1990. Saved Local Plan Policies. North Wiltshire Local Plan 2011			Jun 2007		April 2008
Wootton Bassett Conservation Area Management Plan	SPD	Sets out the guidance for development in the Conservation Area	Duty under Planning (Listed Buildings & Conservation Areas) Act 1990. Saved Local Plan Policies. North Wiltshire Local Plan 2011			Oct 2007		Mar 2008

Document Title	Status	Brief Description	Chain of Conformity	Date for Issues and Options	Date for Preferred Options Consultation	Date for publication of Draft	Date for Submission to Secretary of State	Proposed Date for Adoption
Malmesbury Conservation Area Management Plan	SPD	Sets out the guidance for development in the Conservation Area	Duty under Planning (Listed Buildings & Conservation Areas) Act 1990. Saved Local Plan Policies. North Wiltshire Local Plan 2011			Mar 2007		Jul 2007
Design	SPD	Sets out guidance on design.	Core Strategy			June 2007		March 2008

**Note 1:** Generally and where appropriate, there will be a pre-examination meeting arranged for a date 3 - 4 months before the Examination. The commencement of the Examination will be on a date 6 – 9 months before the estimated date for adoption.

### **Section 3 – The Local Development Framework Timetable**

(Follows on next page)

Note: The Timetable includes those documents that are due to be commenced within the three year period of the Local Development Scheme. However, in the interests of clarity, other potential DPDs may be programmed beyond that period. However, the need for and timing of those documents will be reviewed at the next review of the Local Development Scheme. It is anticipated that wherever possible, this Authority will align the preparation of documents to reflect policy links or shared preparation processes in accordance with Planning Policy Guidance Note 12 Guidance.

Both the timetable for the period 2006 – 2009 and the timetable contained with the previous Local Development Scheme for 2005 – 2008 have been set out, in order to show the main changes that have occurred.

	2005		2006				2007				2008				2009				2010				2011		
	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	
North Wiltshire Local Plan 2011					Most Saved Until April 2009										Rest Saved until Jan 2010										
Core Strategy DPD	I &O (a) Jan 06		Issues & Options (b) Apr 07				Prf Opt Nov 07		Sub S/S Apr 08		Examin Oct 08		Adopt Apr 09												
Allocations DPD						Issues & Options Nov 07				Prf Opt May 08		Sub S/S Dec 08		Examine Jul 09		Adopt Jan 10									
West of Swindon Site Allocation DPD						Issues & Opts Pub. Sep 07				Preferred Opt Jun 08		Sub S/S Jan 09		Examine Jul 09		Adopt Jan 10									
Affordable Housing SPD					Draft by Jan 07		Ad Mar																		
Sustainable Development SPD			Publish Draft by Jan 2007				Adopt as SPD by Oct 2007																		
Open Space SPD					Publish Draft Mar 07				Adopt as SPD by Dec 07																
Design SPD					Publish Draft by Mar 2007				Adopt as SPD by Mar 2008																
Conservation Area C&C Guide					Pub Draft Mar 07				Adopt Jul 07																
Chippenham CAMP						Draft Jun 07				Adopt Apr 08															
Wootton Bassett CAMP						Draft Oct 07				Adopt Mar 08															
Malmesbury CAMP					Pub Draft Mar 07				Adopt Jul 07																
Annual Monitoring Report																									

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	2005				2006				2007				2008				2009				2010				2011	
	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap	Jy	Oc	Ja	Ap
North Wiltshire Local Plan 2001	Saved Until July 2006																									
North Wiltshire Local Plan 2011					Most Saved Until Jan 2008				Many Saved Until Jul 2009				Rest Saved until Apr 2010													
Core Strategy DPD			I & O Jan 06	PO Jun	Sub. To S/S Jan 07		Examine Jul 07	Adopt Jan 08																		
Housing & Employ't Allocations DPD			Issues & Opts Pub. Apr 06		PO Sep 06		Sub S/S Nov 07		Exam. May 08	Adopt Nov 08																
West of Swindon Area Action Plan				Issues & Opts Pub. Feb 07			PO Jun 07		Examine June 09				Adopt Dec 09													
Bowood Estate Area Action Plan					Iss & Op Sep 06	PO J07	Sub SS May 07	Examine Dec 07	Adopt May 08																	
Rural Area Action Plan DPD					Issues & Opts Pub. April 07		PO Oct 07	Submission to S/S Oct 08		Examine Jul 09		Adopt Apr 10														
Chippenham & NW Towns AAP DPD					Issues & Opts Pub. April 07		PO Oct 07	Submission to S/S Oct 08		Examine Jul 09		Adopt Apr 10														
Affordable Housing SPD			Publish Draft by Jun 2006		Adopt as SPD by Apr 2007																					
Sustainable Development SPD			Publish Draft by Oct 2006		Adopt as SPD by Oct 2007																					
Open Space SPD			Publish Draft by Oct 2006		Adopt as SPD by Oct 2007																					
Design SPD					Publish Draft by Mar 2007		Adopt as SPD by Mar 2008																			
Conservation Area C&C Guide					Pub Draft Sep 06	Adopt Mar 07																				
Chippenham CAMP					Pub Draft Nov 06	Adopt May 07																				
Wootton Bassett CAMP					Pub Draft Mar 07	Adopt Nov 07																				
Malmesbury CAMP					Pub Draft Jan 07	Adopt May 07																				
Annual Monitoring Report																										

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## Section 4 – Local Development Document Profiles

Each of the Local Development Documents that will be produced within the 2007 – 2010 period have been given a profile to assist in the understanding of their content, coverage and timetable for production. Each LDD profile is given a separate page for ease of referral.

Only those documents that are due to be commenced within the three year period of this Local Development Scheme have been profiled and included here.

### The Statement of Community Involvement

<b>Document Details</b>	
Role/Subject matter	Explains who will be involved in the preparation, alteration and review of LDDs and how the Council will consult organisations and people in their preparation. Also explains how the public will be consulted on planning applications. Each LDD will include a Statement of Conformity with SCI.
Geographical Coverage	District Wide
Status	Non Development Plan LDD
Chain of Conformity	Comply with the regulations of the Town and Country Planning (Local Development) (England) Regulations 2004, as well as having regard to the Council's Community and Communications Strategies
<b>Timetable for Production</b>	
Publication of draft	October 2005
Submission to Secretary of State	May 2006
Pre-Examination Meeting	None required
Examination	None required
Estimated date for adoption	March 2007
Justification for Programme	It is intended that as work progresses, the initial LDDs will follow the emerging SCI as far as practically possible.
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG)
Resources	Spatial Planning Team, with input from other Council Departments including those responsible for the Community Strategy. External consultants to carry out some community consultation work.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.

## The Proposals Map

<b>Document Details</b>	
Role/Subject matter	Will show the proposals and policies for North Wiltshire
Geographical Coverage	District Wide
Status	LDD
Chain of Conformity	Comply with the regulations of the Town and Country Planning (Local Development) (England) Regulations 2004.
<b>Timetable for Production</b>	
	The proposals maps will be reviewed, updated and reissued in conjunction with the development of new LDDs. Once those LDDs are adopted, the proposals will replace the equivalent proposals in the saved Local Plan 2011.
Publication of draft	N/A
Submission to Secretary of State	N/A
Pre-Examination Meeting	N/A
Examination	N/A
Estimated date for adoption	N/A
Justification for Programme	N/A
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG)
Resources	Spatial Planning Team, with input from other Council Departments.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.



## The Core Strategy

<b>Document Details</b>	
Role/Subject matter	Explains the vision, objectives and spatial strategy for the future development across the district of North Wiltshire and for individual settlements or areas within the district.
Geographical Coverage	District Wide
Status	LDD
Chain of Conformity	National PPG's/PPS's, RSS (or RPG10), the Wiltshire Structure Plan 2016 (if the RSS has not yet been adopted), Community Strategy and baseline evidence.
<b>Timetable for Production</b>	
Preparatory Work	January 2005 –April 2006
Publication of Preferred Options	Nov 2007
Submission to Secretary of State	April 2008
Pre-Examination Meeting	July 2008
Examination	Oct 2008
Estimated date for adoption	April 2009
Justification for Programme	The NWLP 2011 document includes a Spatial Strategy and a set of Core Policies. Nevertheless, it is necessary to prioritise a Core Strategy DPD to ensure that a Core Strategy is in place before the June 2009 expiry of the three year period of the transitional Local Plan.
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG). Approval of the Final document by full Council
Resources	Spatial Planning Team, with input from other Council Departments including those responsible for the Community Strategy. External consultants to carry out some community consultation work.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.

## The Allocations Development Plan Document

<b>Document Details</b>	
Role/Subject matter	To include site allocations
Geographical Coverage	District Wide
Status	LDD
Chain of Conformity	National PPG's/PPS's, RSS (or RPG10 and the Wiltshire Structure Plan 2016 if the RSS has not yet been adopted) and Core Strategy.
<b>Timetable for Production</b>	
Preparatory Work	September 2006 – November 2007
Publication of preferred options	May 2008
Submission to Secretary of State	Dec 2008
Pre-Examination Meeting	Apr 2009
Examination	Jul 2009
Estimated date for adoption	Jan 2010
Justification for Programme	It is necessary to prioritise this document to set out, in particular, new Housing and Employment allocations for four reasons. Firstly, to reflect the proposals of the Wiltshire and Swindon Structure Plan Alteration to 2016. Secondly, to reflect any likely Regional Spatial Strategy alterations to housing distribution to the period ending 2026. Thirdly, to incorporate the findings of the 2005 Housing Needs Survey, the Housing Market Assessment, the Employment Land Review and the Gypsy and Traveller Needs Survey, Housing Land Assessment Study, Retail Study (update) and the Chippenham Transport Study. In addition, the provision of affordable housing and a buoyant economy are Corporate Priorities within the NWDC Corporate Plan 2007-10 and is reflected in the priorities of the Community Strategy.
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG). Approval of the final document by full Council
Resources	Spatial Planning Team, with input from other Council Departments including those responsible for the Community Strategy. External consultants to carry out some research and some community consultation work.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.

## The West of Swindon Site Allocations DPD

<b>Document Details</b>	
Role/Subject matter	To include site allocations and area specific policies for housing at West of Swindon
Geographical Coverage	The West of Swindon Joint Study Area
Status	LDD
Chain of Conformity	National PPG's/PPS's, RSS (or RPG11 and the Wiltshire Structure Plan 2016 if the RSS has not yet been adopted) and Core Strategy.
<b>Timetable for Production</b>	
Preparatory Work	March – September 2007
Publication of preferred options	Jun 2008
Submission to Secretary of State	Jan 2009
Pre-Examination Meeting	March 2009
Examination	June 2009
Estimated date for adoption	January 2010
Justification for Programme	The Wiltshire and Swindon Structure Plan Alteration 2016 was approved in February 2006. This includes a policy that requires a Joint Study to find sufficient sites for 1000 dwellings on the western edge of Swindon. This Study will feed into this policy document. The current draft RSS incorporates this requirement into a 50 dwl/year requirement over 2006 – 2026.
<b>Arrangements for Production</b>	
Organisational Lead	Swindon Borough Council Forward Planning Officer in association with the North Wiltshire District Council Spatial Planning Team Leader.
Political Management	The respective Executive/Cabinet Committees or Delegated Authority of each Authority and Full Council Resolutions to adopt final document.
Resources	Spatial and Forward Planning Teams of both Authorities with input from other Council Departments.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.

**The Sustainability Appraisal (SA) and  
The Strategic Environmental Assessment (SEA)**

<b>Document Details</b>	
Role/Subject matter	Informs decision-making by providing information on the potential implications of policies and include social, environmental and environmental factors.
Geographical Coverage	An SA/SEA statement will accompany each LDD.
Chain of Conformity	Comply with the regulations.
Resources	Scoping Report completed in-house during October 2005. Updated on a periodic basis.

### The Annual Monitoring Report (AMR)

Document Details	
Role/Subject matter	Review of progress each year (between 1 <sup>st</sup> April and the following 31 <sup>st</sup> March). Will compare progress against milestones for LDD preparation, as set out in the LDS. Will also monitor take-up of land to ensure allocated sites are the best options for North Wiltshire.
Date for Submission to Secretary of State	By 31 <sup>st</sup> December annually
Geographical Coverage	District Wide
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG).
Resources	Spatial Planning Team, with input from other Council Departments.

## The Affordable Housing Supplementary Planning Document

<b>Document Details</b>	
Role/Subject matter	To provide supporting information for providing affordable housing in North Wiltshire
Geographical Coverage	District Wide
Status	SPD
Chain of Conformity	Housing DPD
<b>Timetable for Production</b>	
Preparation	March – Dec 2006
Publication of draft	Jan 2007
Estimated date for adoption	Jun 2007
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG).
Resources	Spatial Planning Team in partnership with officers from Housing section.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties.

## The Sustainable Development Guide – Supplementary Planning Document

<b>Document Details</b>	
Role/Subject matter	To provide supporting information for achieving sustainable development.
Geographical Coverage	District Wide
Status	SPD
Chain of Conformity	Core Strategy
<b>Timetable for Production</b>	
Preparation	March – Dec 2006
Publication of draft	January 2007
Estimated date for adoption	October 2007
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG).
Resources	Spatial Planning Team in partnership with officers from various Council sections.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.

## The Open Space Guide – Supplementary Planning Document

<b>Document Details</b>	
Role/Subject matter	To provide supporting information for open space in North Wiltshire.
Geographical Coverage	District Wide
Status	SPD
Chain of Conformity	Community Facilities DPD
<b>Timetable for Production</b>	
Preparation	March 2006 – Feb 2007
Publication of draft	March 2007
Estimated date for adoption	December 2007
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee (Delegated Authority exercised by Authorised Officer) informed by the Spatial Planning Advisory Group (SPAG).
Resources	Spatial Planning Team in partnership with various officers from other Council sections.
Consultation	Will include consulting SPAG, the Town and Parish Councils, statutory consultees and other interested parties including special consultation workshops.



## The Design Guide – Supplementary Planning Document

<b>Document Details</b>	
Role/Subject matter	To provide supporting information for design in North Wiltshire.
Geographical Coverage	District Wide
Status	SPD
Chain of Conformity	Housing DPD
<b>Timetable for Production</b>	
Preparation	October 2006
Publication of draft	June 2007
Estimated date for adoption	March 2008
<b>Arrangements for Production</b>	
Organisational Lead	Spatial Planning Team Leader
Political Management	Executive Committee informed by Public Spaces and Local Plans Panel. Full Council Resolution to adopt final document.
Resources	Spatial Planning Team in partnership with consultants and officers from Built Environment.
Consultation	Will include consulting the Council's five Area Committees, Town and Parish Councils, statutory consultees and other interested parties. Types of consultation to be decided, taking account of the latest draft of the SCI.

## The Conservation Area Criteria and Character Supplementary Planning Document

<b>Document Details</b>	
Role/Subject matter	To provide supporting information to guide development in Conservation Area.
Geographical Coverage	Chippenham Conservation Area
Status	SPD
Chain of Conformity	Duty under Planning (Listed Building & Conservation Areas) Act 1990. Saved Local Plan Policies
<b>Timetable for Production</b>	
Preparation	October 2006 to February 2007
Publication of draft	March 2007
Estimated date for adoption	November 2007
<b>Arrangements for Production</b>	
Organisational Lead	Design & Estates Team Leader
Political Management	Executive Committee informed by Public Spaces and Local Plans Panel.
Resources	Design and Estates Team, with input from other Council teams and Business Areas impacting on the built environment.
Consultation	Will include consulting the Council's Area 3 Committee, town council, statutory consultees and other interested parties. Types of consultation to be decided, taking account of the latest draft of the SCI.

**The Chippenham Conservation Area Management Plan  
Supplementary Planning Document**

<b>Document Details</b>	
Role/Subject matter	To provide supporting information to guide development in the Conservation Area.
Geographical Coverage	Chippenham Conservation Area
Status	SPD
Chain of Conformity	Duty under Planning (Listed Building & Conservation Areas) Act 1990. Saved Local Plan Policies
<b>Timetable for Production</b>	
Preparation	In progress
Publication of draft	June 2007
Estimated date for adoption	April 2008
<b>Arrangements for Production</b>	
Organisational Lead	Design & Estates Team Leader
Political Management	Executive Committee informed by Public Spaces and Local Plans Panel.
Resources	Design and Estates Team, with input from other Council Teams and Business Areas impacting on the built environment.
Consultation	Will include consulting the Council's Area 3 Committee, town council, statutory consultees and other interested parties. Types of consultation to be decided, taking account of the latest draft of the SCI.

**The Wootton Bassett Conservation Area Management Plan  
Supplementary Planning Document**

<b>Document Details</b>	
Role/Subject matter	To provide supporting information to guide development in the Conservation Area.
Geographical Coverage	Wotton Bassett Conservation Area
Status	SPD
Chain of Conformity	Duty under Planning (Listed Building & Conservation Areas) Act 1990. Saved Local Plan Policies.
<b>Timetable for Production</b>	
Preparation	April 2006 to February 2007
Publication of draft	October 2007
Estimated date for adoption	March 2008
<b>Arrangements for Production</b>	
Organisational Lead	Design & Estates Team Leader
Political Management	Executive Committee informed by Public Spaces and Local Plans Panel.
Resources	Design and Estates Team, with input from other Council Teams and Business Areas impacting on the built environment.
Consultation	Will include consulting the Council's Area 1 Committee, parish council, statutory consultees and other interested parties. Types of consultation to be decided, taking account of the latest draft of the SCI.

**The Malmesbury Conservation Area Management Plan  
Supplementary Planning Document**

<b>Document Details</b>	
Role/Subject matter	To provide supporting information to guide development in the Conservation Area.
Geographical Coverage	Malmesbury Conservation Area
Status	SPD
Chain of Conformity	Duty under Planning (Listed Building & Conservation Areas) Act 1990. Saved Local Plan Policies.
<b>Timetable for Production</b>	
Preparation	April 2006 – February 2007
Publication of draft	March 2007
Estimated date for adoption	July 2007
<b>Arrangements for Production</b>	
Organisational Lead	Design & Estates Team Leader
Political Management	Executive Committee informed by Public Spaces and Local Plans Panel.
Resources	Design and Estates Team, with input from other Council Teams and Business Areas impacting on the built environment.
Consultation	Will include consulting the Council's Area 1 Committee, town council, statutory consultees and other interested parties. Types of consultation to be decided, taking account of the latest draft of the SCI.

## Appendix A – Glossary of Terms

<b>AAP</b>	<b>Area Action Plan</b> The mechanism for ensuring development of an appropriate, scale, mix in a defined area. These Plans will focus upon implementation, providing an important and quality for key areas of opportunity, change or conservation.
<b>AMR</b>	<b>Annual Monitoring Report</b> Authorities are required to produce an AMR to assess the implementation of the LDS and the extent to which policies in LDDs are being achieved.
<b>CS</b>	<b>Community Strategy</b> The Community Strategy is a statement of the needs and aspirations of local communities. NWDC has completed a strategy in association with its partners. Publication took place in November 2005.
<b>DPD</b>	<b>Development Plan Document</b> Any part of the LDF that forms part of the statutory development plan- This includes the Core Strategy, area wide policies, topic policies, area action plans, proposals map and site allocations.
<b>LDF</b>	<b>Local Development Framework</b> The collective name given to all those policies and documents forming the framework for future development in North Wiltshire. The LDF will contain a portfolio of LDDs.
<b>LDD</b>	<b>Local Development Document</b> The individual documents that set out planning policies for specific topics or for geographical areas.
<b>LDS</b>	<b>Local Development Scheme</b> The LDS sets out the programme for preparing the LDDs, what they will contain and proposals for monitoring and review.
<b>LP</b>	<b>Local Plan</b> The existing statutory plan setting out policies for controlling development and proposals for particular areas/sites.
<b>PPS</b>	<b>Planning Policy Statements</b> Government statements of national planning policy, being phased in to supersede Planning Policy Guidance notes (PPG's)
<b>RSS</b>	<b>Regional Spatial Strategy</b> The RSS, incorporating a regional transport strategy, provides a spatial framework to inform the preparation of local development documents, local transport plans and regional and sub-regional strategies and programmes that have a bearing on land-use activities.
<b>SA</b>	<b>Sustainability Appraisal</b> Assessment of the social, economic, and environmental impacts of the policies and proposals contained within the LDF.
<b>SCI</b>	<b>Statement of Community Involvement</b> Document explaining to stakeholders and the community, how and when they will be involved in the preparation of the LDF, and the steps that will be taken to facilitate this involvement.

<b>SEA</b>	<b>Strategic Environmental Assessment</b> Assessment of the environmental impacts of the policies and proposals contained within the LDF (in line with SEA Directive 2002)
<b>Spatial Planning</b>	<b>Spatial Planning</b> An approach to planning that ensures the most efficient use of land by balancing competing needs.
<b>SPD</b>	<b>Supplementary Planning Document</b> SPDs are intended to elaborate upon the policy and proposals in DPDs but do not have their status.
<b>Statement of Conformity</b>	<b>Statement of Conformity</b> This document should explain how the preparation of the DPD has met the requirements for community involvement set out in the SCI (or regulations if the document is not in place)
<b>Folder of Documents</b>	<b>Folder of Documents</b> The collection of individual documents such as the local development scheme, development plan documents, proposals map and other documents that together make up the Local Development Framework.
<b>Transitional Arrangements</b>	<b>Transitional Arrangements</b> The means under legislation that allows the old style structure and plans to remain valid until replaced by local development documents.
<b>Save for Continued</b>	<b>Save for Continued Use</b> The policies of the North Wiltshire Local Plan 2011 will remain in force until the approval of new development plan documents or 2009 whichever is the earlier. There is provision for policies to be saved beyond this time upon application by the local planning authority to the Secretary of State.

## **Appendix B – Further Information**

For further information, contact officers within the Spatial Planning Team of Planning Services, North Wiltshire District Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER.

Telephone: 01249 706444

**Email:** [ldf@northwilts.gov.uk](mailto:ldf@northwilts.gov.uk)

Alternatively, view the North Wiltshire Local Development Framework on our website.

**Go to:-** <http://www.northwilts.gov.uk/ldf>



## Document 2      The Supporting Statement

1. Introduction
2. Resources for the Local Development Framework
3. Risk Assessment
4. Supporting Technical Studies
5. Monitoring, Sustainability Appraisal and Strategic Environmental Assessment

### **1. Introduction**

This document contains detailed supporting information for the Local Development Scheme as set out in Document 1. Whilst it is not therefore part of the Local Development Scheme it will be used to assess the progress of producing the Local Development Framework documents and any necessary review of the Local Development Scheme in the future.

### **2. Resources**

The resources that will be made available throughout the 2006 to 2009 period will comprise principally the staff within North Wiltshire District Council's Planning Services, Spatial Planning Team and such other officers from within the Planning Services Business Area and such other Business Areas as required to support the Local Development Framework. Such support will relate to issues of housing, economic development, countryside, environmental health, community strategy, urban design and historic buildings.

This resource will be supplemented by the use of relevant external Consultants as considered to be necessary.

The resource planning will be monitored and resources reviewed in accordance with the Council's annually published Corporate Priorities and the rolling three year Planning Services Business Plan.

In addition to the normal staff budget and also in addition to the recurring budget available for undertaking Local Development Framework tasks, North Wiltshire District Council has reserved financial resources from the Government's Planning Delivery Grant 2003/04 and 2004/05 that was awarded to this Authority totalling £430,000. This has delivered the North Wiltshire Local Plan 2011 and, as at April 2006, £193,000 of PDG money remained to progress the new LDF documents. This is in addition to the annual £60,000 budget, excluding staff and sundry costs. This will finance the additional evidence gathering and consultation work required in completing the new Local Development Documents as set out in the programme. This programme is contained within Document 1.

However, it is estimated that there will be a shortfall in funds in the 2008/9 and 2009/10 financial years in respect of funding the proposed three Examinations that will be held in the period October 2008 – July 2009. This will be the subject of continuing discussions within North Wiltshire District Council.

### 3. Risk Assessment

Five potential risk areas have been identified that may affect the delivery of this LDS programme. They are the same risks as identified in the last approved Local Development Scheme. These are listed below together with the measures available to minimise the risk.

North Wiltshire District Council is vulnerable to changes of political control which may in consequence lead to changes in priorities. It is considered that the risk to the programme has moved since the last LDS from **low** to **medium** risk. At present, the delivery of the Local Plan, Local Development Documents and this Local Development Scheme is a Council priority but this may change if there is a change in political control as a result of Council elections in May 2007.

There will be a need for special financial provision for the future Local Development Framework documents at the end of the Planning Delivery Grant period, due to end in 2007/08. There is a strong possibility that further PDG grant will be made available by central government, but at present, the allocation to North Wiltshire is unknown and it would be prudent not to rely upon it. It is therefore considered that the risk to the programme is presently unchanged and is considered to be a **medium** risk.

Recruitment difficulties are, in the Country, generally affecting the staffing resources available for the undertaking of Development Plan work. The Spatial Planning Team within North Wiltshire is presently short by 1.5 Full Time Equivalent professional officers or about 33% of its establishment. It can be anticipated that further staff turnover is likely in the next three years. It is considered that this represents a **high** risk. The risk is monitored closely through the operation of the NWDC Planning Services Business Plan and a variety of staff retention and recruitment steps, in combination with the use of external consultants, are in place to reduce this risk.

The emerging North Wiltshire Local Plan 2011 is subject to the **high** risk of increasing divergence from government policy and advice in the wake of the publication of revised Planning Policy Statements, associated guidance and the emerging South West Regional Spatial Strategy. The LDS has included a programme for completing critical Local Development Documents as priority documents during the period up to 2010.

Other risks of an operational nature are considered and planned for through the operation of North Wiltshire District Council's Planning Services Business Plan 2006 - 2009.

### 4. Supporting Technical Studies

The following list of studies, by topic area, have been completed and include material that will inform the future preparation of Local Development Documents, the Annual Monitoring Report, Sustainability Appraisal and Strategic Environmental Impact statements in the period up to 2016. Further research has been commissioned in 2006/07 to update this material in respect of housing and employment issues up to the period of 2021.

**Housing:** The North Wiltshire Urban Capacity Study 2002; the North Wiltshire Review of Urban Capacity Study and Housing Policies Oct 2003 and the North Wiltshire Review of Urban Capacity Study and Housing Policies – Assessment of Housing Sites Dec 2003. The Swindon Housing Market Assessment 2006. The Housing Land Assessment Study 2007.

**Employment:** The North Wiltshire Employment Land Study June 2004; The Employment Land Review 2006.

**Retail:** The North Wiltshire Retail Needs Assessment June 2004. The Retail Study Update 2007.

**Natural Environment:** The North Wiltshire Rural Buffers and Local Rural Buffers Study Oct 2002; the North Wiltshire Landscape Character Assessment June 2004 and the North Wiltshire Landscape Policy Study June 2004.

**Community Facilities:** The North Wiltshire Open Space Study July 2004.

**District Wide Housing Needs Survey 2005** Also, Parish Housing Needs Surveys. North Wiltshire Council is aiming to complete five of these latter studies per annum.

**District Wide Gypsy & Traveller Needs Survey (due to be completed in 2006):** This will be undertaken by consultants and include a planning policy site search methodology.

**The Chippenham Transport Study 2007** – This work is in partnership with local substantial landowners/developers in the Chippenham Area and the Wiltshire County Council Highways department.

A review of these studies and their continuing relevance will be included within the Annual Monitoring Report and such additional studies commissioned as necessary.

## **5. Sustainability Appraisal, Monitoring, and Strategic Environmental Assessment**

### The Sustainability Appraisal

The emerging North Wiltshire Local Plan 2011 has been subject to a Sustainability Appraisal, the results of which are available as a separate document from this Authority. Appraisals take place at each stage of plan preparation in order to ensure that its policies and proposals take us nearer to achieving sustainable development.

Officers within the Spatial Planning Team have completed a Scoping Report for a Sustainability Appraisal in conjunction with its requirements for a Strategic Environmental Assessment. This document will inform the emerging Local Development Documents. The Scoping Report is available on the Council's website <http://www.northwilts.gov.uk>

### The Annual Monitoring Report

An Annual Monitoring Report will be prepared and published in the period September – December of each year. Regular monitoring will be essential to establish how both the Plan and the impending Community Strategy are working in practice, to assess whether the policies set out in them are being sufficiently implemented on the ground and having the desired effect. The results of this monitoring will be used to update policies and to formulate new policies as necessary.

The Community Strategy for North Wiltshire was published in November 2005 and the Local Development Framework will play an important role in delivering the land-

use aspects of this Strategy. Accordingly there will be an opportunity to monitor both documents together and any identified changes in circumstances can be reflected in the policies and proposals of both documents.

The Monitoring process for the North Wiltshire Local Plan 2011 is included within that document. This will also form the basis for preparing specific monitoring processes for each Local Development Document produced and as part of the production of those documents. These will also be included within the Annual Monitoring Report.

### Strategic Environmental Assessment

Strategic Environmental Assessment is a legal requirement that flows from European Directive 2001/42/EC. The European *Strategic Environmental Assessment* directive requires a formal environmental assessment of certain plans and programmes which are likely to have significant effects on the environment, the directive will therefore apply to certain *Local Development Documents*. The relevant UK regulations are contained within The Environmental Assessment of Plans and Programmes Regulations 2004.

Insofar as the Regulations affect the programme as set out in the Local Development Scheme, the timetable is designed such that no SEA will be required for the emerging North Wiltshire Local Plan 2011 as it is intended that that document will be adopted by the due statutory date of 22<sup>nd</sup> July 2006.

All other relevant Local Development Documents will require assessment for the need for an Environmental Assessment. Such assessments will be undertaken accordingly. This Authority will follow such good practice.

*Sustainability Appraisals* include social and economic factors as well as environmental ones covered within the *Strategic Environmental Assessment*. The Council will undertake an integrated approach towards *Sustainability Appraisals* and *Strategic Environmental Assessment* to avoid unnecessary duplication and confusion. *Sustainability Appraisals* will need to be undertaken for each *Local Development Document* to ensure that policies and proposals promote sustainable development.