

COUNCIL

24th April 2007

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

13th April 2007

Dear Councillor,

Your attendance is requested at a meeting of the Council to be held on **Tuesday 24th April 2007 at 7.00pm in the Council Chamber, Monkton Park, Chippenham**. The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

Yours sincerely

John Watling
Policy and Democratic Services Team Leader

AGENDA

Prayers

1. Apologies for Absence

2. Minutes

To approve as a correct record the Minutes of the Council Meetings held on the 22nd February and 2nd March 2007, **copy included in the Minute Book.**

3. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

4. Chairman's Announcements

5. Public Question Time/Receipt of Petitions

To receive public questions and/or petitions in accordance with Council Procedure Rules 11 and 12.

6. Question Time

To receive questions from Members in accordance with Council Procedure Rule 14.1. Members should submit their questions to the Policy and Democratic Services Team in writing at least 10 minutes before the start of the meeting. Questions will only be accepted if they relate to the Minute Book. When submitting their questions, Members will be required to indicate the Minute Number they relate to. Questions will be taken in the order they are registered. Question Time will be limited to 30 minutes.

7. Smoke Free Regulations

The purpose of Report No. 7, **copy attached**, is to seek delegated authority to spend the £52,173 allocated to North Wiltshire District Council by the Department of Health to support enforcement of smoke free regulations during the 2007/08 financial year. To seek delegated authority to be given to the Team Leader Environmental Health to implement and enforce any and all smoke free regulations made under the Health Act 2006.

8. Council Procedure Rules

The purpose of Report No. 8, **copy attached**, is to consider an amendment to the Council Procedure Rules.

9. Delegation to Officers

The purpose of Report No. 9, **copy attached**, is to consider an amendment to the Scheme of Delegation to Officers and specific delegations to Strategic Managers necessitated by the management restructure. This matter will be also be considered by the Executive on 19 April 2007 in relation to the delegation of Executive matters.

10. Members' Allowances Scheme – Municipal Year 2007/08

The purpose of Report No. 10, **copy attached**, is to consider setting the Members' Allowances Scheme for the municipal year 2007/08.

11. Standards Committee - Independent Members

The purpose of Report No. 11, **copy attached**, is to ask Council to consider the recommendations of the Standards Committee on the appointment and terms of office of Independent Members of the Standards Committee. The Standards Committee considered this matter at its meeting on 7 January 2007 and made the following recommendation:

Recommended:

- (1) That the term of office of each of the current Independent Members of the Standards Committee be extended for a period of 12 months.
- (2) That an additional Independent Member be appointed to the Standards Committee to serve for a three year term expiring in May 2010.

12. Report of the Performance Management Task Group

The purpose of Report No. 12, **copy attached**, is to consider the report of the Performance Management Task Group. The Overview and Scrutiny Committee considered this matter at its meeting on 29 March 2007 and made the following recommendations:

Recommended that:

1. The Council identifies the PIs that align to the Corporate Plan and CPA scorecard.
2. The Council produce revised action plans, for PIs identified above, with clear quarterly targets to achieve realistic improvements during the year 07/08, for those in the lower median.
3. The Council produce an action plan for PIs aligned to the Corporate Plan which at present are in the upper median to ensure these do not deteriorate.
4. The Council agrees which mandatory PIs are not included above and set appropriate targets.
5. The monitoring of these plans should be reported to Overview & Scrutiny within one month of each quarter's end.
6. The new Corporate Plan includes a list of non-priorities to ensure no resources are wasted in developing targets or action plans.
7. The completed action plan attached to the Audit Commission Report on performance Management is presented to O&S, who then decide how the monitoring should be reported.

13. Final Accounts and Audit Committee – Terms of Reference

The purpose of Report No. 13, **copy attached**, is to consider an amendment to the Terms of Reference of the Final Accounts and Audit Committee. The Final Accounts and Audit Committee will consider this report at the meeting on 16 April 2007 and its recommendation will be circulated.

14. Calendar of Meetings 2007/08

The purpose of Report No. 14, **copy attached**, is to agree a draft calendar of meetings for 2007/2008.

15. Quarterly Report on Special Urgency Decisions

The purpose of Report No. 15, **copy attached**, is to inform Council of any Key Decisions taken by the Executive in circumstances of special urgency since 30 November 2006.

16. Report on Decisions Exempt from Call-In Procedure

The purpose of Report No. 16, **copy attached**, is to inform Members of decisions not subject to call-in taken by the Executive since the last Council meeting.

17. Questions from Councillors – Council Procedure Rule 14.2

To receive any written questions asked by Councillors in accordance with Council Procedure Rule 14.2.

18. Notices of Motion – Council Procedure Rule 15

To consider a Notice of Motion, **copy attached**, submitted by Councillor J. Webb in accordance with Council Procedure Rule 15.