

REPORT TO THE MEETING OF COUNCIL

Report No. 14

Date of Meeting	24th April 2007
Title of Report	Calendar of Meetings 2007/2008
Link to Corporate Priorities	None
Public Report	Yes

Summary of Report

To seek the approval of the draft calendar of meetings for the 2007/2008 municipal year

Officer Recommendations

That the draft calendar of meetings for 2007/2008, attached as an appendix to this report, be approved.

Other than those implications agreed with the relevant Officers and referred to below, there are no other implications associated with this report.

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
NONE	YES	YES	NONE	YES

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1. Introduction

1.1 To recommend a draft calendar of meetings for the 2007/2008 municipal year.

2. Options

2.1 Council could decide to approve meeting dates different to those contained in the appendix to the report.

3. Background Information

3.1 At the meeting of the Council held on 22nd February 2007 a decision was deferred on the draft Calendar of Meetings for some of the proposed dates to be revised. A number of suggestions were made at that meeting and these have been incorporated.

3.2 It is recommended that the Annual Council meeting be moved from the previously agreed 15th May to 17th May 2007 this is to allow the statutory notice period to be given following the elections on 3rd May. As a consequence a number of meetings have been rescheduled in the May/June period to accommodate the changes and to allow member training in planning to be undertaken.

3.3 The calendar of meetings has been produced in consultation with senior officers, group leaders and other local authorities. Efforts have been made to avoid meetings within the Liberal Democrat Conference Week (15th to 20th September 2007), Conservative Conference Week (30th September to 3rd October 2007) and school holidays (highlighted in yellow) where possible.

3.4 Committee cycles have been structured to allow easy reporting between Overview & Scrutiny, Executive and Council particularly in respect of the budget process.

4. Legal Implications

4.1 The calendar is approved for administrative planning purposes and will not be formally adopted until the Annual Meeting of the Council in May 2007.

5. Community and Environmental Implications

5.1 Members have expressed the importance of holding Area Committee meetings in their respective communities. Once the calendar has been approved officers will seek to apportion bookings to different communities on a fair basis if practicable.

6. Equality and Diversity Implications

6.1 The avoidance of meetings during school holidays will enable wider attendance at meetings.

Appendices:	<ul style="list-style-type: none">• Draft calendar of meetings 2007/2008 (Appendix 1)
Background Documents Used in the Preparation of this Report:	<ul style="list-style-type: none">• Draft calendar of meetings of other local authorities• List of Wiltshire schools holidays 2007/2008

Previous Decisions Connected with this Report:

Report	Committee & Date	Minute Reference
Calendar of Meetings 2007/2008	Council – 22nd February 2007	C97