

Community Area Award Application Grant Application from North Wiltshire District Council

Please ensure that you have read the Funding Criteria and Additional Guidance Notes before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 – Your Organisation or Group

Name of Organisation	Wootton Bassett Memorial Hall
Contact Name	
Contact Number	
E-mail	
Organisation type	Non-profit making organisation <input type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>

2 – Your Project

In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Wootton Bassett
What is your project?	To replace rotten panels under kitchen & dressing room windows. This requires replacement also of 5 windows & 2 fire doors.
Where will your project take place?	Memorial Hall, Station Road, Wootton Bassett
When will your project take place?	ASAP
Does your project demonstrate a direct link to the Community Plan for the area? If yes, please provide a reference/page no.	X Yes <input type="checkbox"/> No <input type="checkbox"/> Pp 22 & 23
Are you applying for Capital or Revenue Funding?	<input type="checkbox"/> Capital (over £500) X Revenue
If you are applying for Revenue funding, please confirm that your project will be completed by 31 st March 2007	<input type="checkbox"/> Yes <input type="checkbox"/> No

What is the Community benefit of your project, and approximately how many people will benefit?

Memorial Hall is the largest public hall in Wootton Bassett, serving the town and surrounding villages. It is used by a wide range of groups and private individuals.

The rotten panels mean that the Hall is insecure and the walls are literally rotting away. The work is vital to ensure the continued use of the Hall.

NWDC will not meet future running costs for projects. Please tell us how these will be met in future.

Memorial Hall Management Committee will be responsible for ongoing costs and maintenance

Has your organisation received a previous award from this Council?	X Yes (If yes, please provide details below) <input type="checkbox"/> No
Date & Amount of previous award	Aug 2001 [£5915], May 2004 [£2485], Aug 2005 [£2565]
Details of award	2001 – redecoration following extension, 2004 – new windows & doors to bar annexe, 2005 – fire alarm system

3 - Additional information to support and strengthen your application e.g. consultation & community involvement

As the largest community Hall in the area, Wootton Bassett Memorial Hall is used by a wide range of groups. An After School Club operates daily throughout the school week and during the holidays and regular users include theatre groups, an operatic society [which includes a youth section], Flower and Gardening Clubs, a Tea Dance group, Toy Fair, Craft Fairs, Bingo, Tumble Tots, meetings and private functions. It is a thriving and very well used facility. The Management Committee includes representatives of all main user groups and of the Town Council, ensuring full consultation with all concerned in the area.

4 – Financial information

PROJECT COSTS Please provide a full break down e.g. equipment, installation etc.		PROJECT INCOME Please list sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Replace 5 no casement windows & 2 no fire doors. New brickwork to window apertures including interior plasterwork.	£6645	Memorial Hall funds	c	£ 3325
	£			£
	£			£
	£			£
Total Project Expenditure	£6645	Total Project Income		£3325

Total Project Income	£3325
Total Project Expenditure	£6645
Project Shortfall	£3320
Award sought from NWDC	£3320
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED. FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year-end accounts, assets and reserves

Section 5 - Declaration (on behalf of organisation or group)

X I confirm that the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project

X I confirm if an award is received that I will complete and return an evaluation sheet

I confirm that the necessary any planning permission was granted __/__/__

I confirm that any other form of licence or approval for this project has been received prior to submission of this application

I confirm that the necessary policies and procedures will be in place e.g. Child Protection, Public Liability Insurance , Equal Opportunities etc prior to the commencement of the project outlined in this application

X I confirm that acknowledgement will be given of NWDC support in any publicity or printed material

x I give permission for press and media coverage by NWDC in relation to this project

Name : _____ Date 12.09.06

Position in organisation : _____