

# Community Area Award Application Grant Application Form

## Cricklade & Wootton Bassett Community Area (2)

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
Name of Organisation	Purton Institute and Village Hall Charity
Contact Address	
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Purton
What is your project?	<b>Phases 1 and 2 of programme of works to Purton Village Hall to comply with the Disability Act.</b> New disabled WC. New unisex change unit. Alterations to female WC. Alterations to foyer including automatic front doors and relocation of storeroom for play equipment. External front access and ramp.
Where will your project take place?	Purton Village Hall
When will your project take place?	August 2007
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> pages 20,21,23 NO <input type="checkbox"/>
Are you applying for Capital or Revenue Funding?	<input checked="" type="checkbox"/> CAPITAL <input type="checkbox"/> REVENUE
If you are applying for Revenue funding, please confirm that your project will be completed by 31 <sup>st</sup> March 2008	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> The project will ensure Purton Village Hall is compliant with the current Disability Act and remains open and available for use by the community of Purton (population of 4,000). The hall provides a meeting place for many local groups such as the Purton School of Dance, Purton Parent and Toddler Groups, Cotswold Martial Arts, Purton Evening WI, Purton Artists, Purton Amateur Dramatics, Junction 16, Vastern Lodge, Purton Majorettes, local band practice and yoga sessions. Its generous size and adjacent free parking, makes it a popular venue for many local community events arranged by groups including Purton and District Age Concern, Purton Helping Hand (Carnival Committee), Purton Twinning Association, Purton and Lydiard Charity, PTA at St. Mary's School, Purton, and Purton Children In Need. The hall is well used by Purton residents enjoying the wide range of activities available to suit all ages through education, arts, culture, training, sport, recreation and health. The hall is often used for public meetings, informative displays (e.g.WCC Highways) and as a Polling Station. NWDC (Area 2 Committee) holds regular meetings in the hall and Purton Parish Council use it frequently as a Council Chamber. The National Blood Service use it for its regular sessions. The proposed alterations and improvements will greatly enhance the premises creating more user friendly and inclusive facilities. The general public when visiting the hall for local entertainment in theatre (e.g.Rural Arts Wiltshire, PADS pantomime, Junction 16), dances, social evenings, fashion shows, discos, private parties, sales, etc. will be encouraged by the new fresh updated look and continue to support local events and groups and the hall will be an even more desirable venue for all.	
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b> Future running costs will be met from the revenue received from hire charge fees and the rental income received from WCC Library Service.	
Has your organisation received a previous award from this Council?	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No
Date of amount and previous award	19/08/2005 £855 2002 £988
Details of award(s)	New tables Fire Alarm System

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures				
<p><b>Safe Access - Complaints &amp; Incidents</b> - The Trustees have received complaints from the National Blood Service regarding the poor state of the existing external ramp and accessway to the hall. At all times they must consider the health and safety of their workers and have made it clear that they will have to cease using Purton Village Hall for their sessions if improvements are not made. The external ramp hampers their staff when bringing equipment into the hall. The external improvements will provide safe foot, wheelchair, pram and pushchair access to the hall from the hall car park and footway. Sadly, we have had incidents of the elderly tripping on the current ramp due to the poor surface and wheelchair users find difficulty negotiating the steep gradient. <b>Health &amp; Hygiene</b> - The improved toilet facilities and the independent unisex Baby Change Unit will not only benefit the thriving local Parent and Toddler Groups meeting at the hall twice weekly, but also all the parents and carers with babies using the hall at any event. <b>Disability Act</b> - The Trustees are aware the hall is not compliant with the current Disability Act and presumably it will face closure if toilet facilities for the disabled are not provided and the ramp and accessway is not improved to meet the current regulations. The Charity is a non profit organisation. It is not cash rich and barely breaks even with the modern day to day expenses of maintaining and running such a facility for the public good. It, therefore, heavily relies on grant assistance. <b>Financial Reserves</b> - The Trustees endeavour to provide for future expenditure, by setting funds aside from annual income and also from fund-raising events.</p>				
4 - Financial Information				
PROJECT COSTS Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Disabled WC Fittings	£ 1,659	Purton Parish Council	C	£17,125
WC Cubicles & Unisex Baby change Unit	£ 5,675	Awards for All	P	£10,000
Female WC Fittings	£ 6,279	Community First	P	£ 5,000
Foyer Alterations & Automatic Front Doors	£ 7,602	Landfill Tax Credits	P	£ 8,000
Relocate Storeroom for Play Equipment	£ 1,313			£
External Front Access and Ramp	£24,465			£
Site Health & Safety for all of above	£10,500			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£57,493</b>	<b>TOTAL PROJECT INCOME</b>		<b>£40,125</b>
<b>Total Project Income</b>		£40,125		
<b>Total Project Expenditure</b>		£57,493		
<b>Project Shortfall</b>		£17,368		
<b>Award sought from NWDC</b>		£17,125		
<b>Is your organisation able to claim VAT?</b>		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
<input checked="" type="checkbox"/> Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.				
SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....				
<input checked="" type="checkbox"/> the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project. <input checked="" type="checkbox"/> If an award is received that I will complete and return an evaluation sheet <input checked="" type="checkbox"/> That any other form of licence or approval for this project has been received prior to submission of this application <input checked="" type="checkbox"/> That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. <input type="checkbox"/> Child Protection <input checked="" type="checkbox"/> Public Liability Insurance <input type="checkbox"/> Equal Opportunities <input checked="" type="checkbox"/> Access Audit <input checked="" type="checkbox"/> Planning permission applied for (date)07/03/2007 or granted (date) 29/03/2007 <input checked="" type="checkbox"/> That acknowledgement will be given of NWDC support in any publicity or printed material. <input checked="" type="checkbox"/> I give permission for press and media coverage by NWDC in relation to this project.				
<b>Position in organisation:</b> Secretary to the Charity			<b>Date:</b> 26/04/07	
<input type="checkbox"/> Please return your completed application to: Community Partnership Officer, Community & Environment, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail arker@northwilts.gov.uk				