

# Community Award Application Form

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
<b>Name of Organisation</b>	St Andrew's Methodist Church
<b>Contact Name</b>	
<b>Contact Address</b>	
<b>Contact number</b>	<b>e-mail</b>
<b>Organisation Type</b>	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
<b>In which Community Area does your project take place?</b>	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
<b>In which Parish does your project take place?</b>	Lyneham and Bradenstoke
<b>What is your project?</b>	New carpet and window for St Andrew's Church Hall, Lyneham
<b>Where will your project take place?</b>	St Andrew's Church Hall, Lyneham
<b>When will your project take place?</b>	Autumn 2008 - Spring 2009
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> p. 20 & p. 22 NO <input type="checkbox"/>
<b>Please confirm that your project will be completed by 31<sup>st</sup> March 2009</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> <small>(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))</small>	
<p>Our Hall is used by two community groups. The Twins Group and Little Jems parent and tots group. The aim of the Twins Group is to provide support and reassurance for their growing group of 11 mums and 22 children, two of the children have disabilities. Little Jems has 20 mums and 26 children aged under 3. About 30% of these mums are from the local village (one is a single parent) and 70% are married to serving personnel at RAF Lyneham. We are unable to upgrade the facilities at present, having just put in a disabled toilet. The money would be used for a new carpet which would be more pleasant for the children to play on and a double glazed window would make the Hall warmer in winter and improve energy efficiency. The Hall is used for serving coffee after the Sunday Service, and other social events which are open to everyone. The Hall can be hired by anyone from the local community, and is a popular venue for birthday parties etc. We also provide an annual meal for the volunteers of the village charity shop. As part of our service to the local community we only charge a nominal rent for the two groups, and the suggestion to apply for a Community Award came from the Twins Group. We hope you will look favourably on this request.</p>	
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b>	
The groups charge their members a small cost for refreshments, heating and lighting costs are met by the Church.	
<b>Has your organisation received a previous award from this Council?</b>	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
<b>Date of amount and previous award</b>	£
<b>Details of award(s)</b>	

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

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Statement of support from Mrs Margaret Boyd (Chaplaincy Community Worker at RAF Lyneham, 01249 896453). "The two groups meeting in the Hall provide vital support for new mums, especially mums of multiple births. The Under 3s Barnardos representative from the Ask Children's Service makes visits to offer help and advice and "Little Jems" have received help from her to introduce healthy snacks and borrow play equipment. The twins group helps mums to cope with the extra pressures, both physical and mental, of having twins. The groups have the use of a notice board to inform parents of other agency support available to them. I have spoken to many of the RAF wives, who find the group a lifeline, especially when their husbands are serving abroad. The groups also are a source of support to newly arrived RAF wives, who often enjoy visiting a group which helps them to settle into the area more easily, especially as they are often far from family and can be living in quite an isolated situation. The Hall facilities are somewhat shabby; and if improved, would make it a more pleasant place for people to use and provide a better community resource. The Hall is available for use by people of all faiths and people without faith. Our local District Councillor, Mrs Allison Bucknell has kindly visited the Twins Group and has pledged her support for this application."

**4 - Financial Information**

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Fit new flooring - vinyl/carpet	£1,672	Donation	C	£20
Fit PVCu window and safety glass	£804			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£2,476</b>	<b>TOTAL PROJECT INCOME</b>		<b>£20</b>

<b>Total Project Income</b>	£20
<b>Total Project Expenditure</b>	£2,476
<b>Project Shortfall</b>	£2,456
<b>Award sought from NWDC</b>	£2,456
<b>Is your organisation able to claim VAT?</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  
 Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: \_\_\_\_\_ Date: 04/08/2008  
Position in organisation: \_\_\_\_\_

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)