

Community Award Application Form

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Hook Village Hall Committee
Contact Name	
Contact Address	
Contact number	
Organisation Type	Non profit organisation <input type="checkbox"/> Local Authority <input type="checkbox"/> Other <input checked="" type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Lydiard Tregoz
What is your project?	To totally refurbish the Ladies and Gents toilets and add hot water and extractor fan to disabled toilet, tile and paint entrance
Where will your project take place?	In Situ, Hook Village Hall
When will your project take place?	As soon as the funds are available
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> p22 NO <input type="checkbox"/>
Please confirm that your project will be completed by 31st March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit? (IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))	
This is the only Community Hall in the village and is used by the general public from Hook and surrounding villages, for events such as Childrens Parties, Parish Council meetings, Womens Institute, Wood Turners Association, Band Practice, Martial Arts, Auction Sales, Furniture Sales, Table Top Sales, Charity Events, Amateur Dramatic Rehearsals, Lydiard Twinning Group, Music Groups, Cat Club, Polling Station and after funeral teas. This is a good idea of what the hall is used for.	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future Increased bookings and fund raising events.	
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
Date of amount and previous award	£
Details of award(s)	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

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The Village Hall Committee have received complaints about the antiquated kitchen and toilets, if these facilities were improved, bookings would substantially be increased.

The Parish Council are now holding joint meetings with the Village Hall Committee with a view to improve the current hall.. The local W.I. have in the past helped in acquiring furniture, fridge, tables and a Notice Board.

The Trustees acknowledge that sufficient funds are available for the above project, but urgent repairs to the roof and hall floor will be required in the near future and extra funding will be necessary. Every day running costs of the hall are proving to be expensive, the floor will require replacing in the near future and we estimate the cost of the roof alone will be in the region of £15,000 to £20,000 as the roof contains cement asbestos needing special removal.

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Refurbish Toilets & Main Entrance	£8,500	Village Hall Funds	c	£3,912
VAT	£1,487	Parish Council	p	£1,000
Redecoration to Toilets etc	£1,950			£
VAT	£341			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£12,278	TOTAL PROJECT INCOME		£4,912

Total Project Income	£4,912
Total Project Expenditure	£12,278
Project Shortfall	£7,366
Award sought from NWDC	£7,366
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>


THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance Equal Opportunities Access Audit Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: _____ Date: 16.7.08
Position in organisation: _____

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk