

Community Award Application Form

*North
Wiltshire
District
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1 - Your Organisation or Group	
Name of Organisation	Wootton Bassett Museum and Heritage Group
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Local Authority <input type="checkbox"/> Other <input type="checkbox"/>
2 – Your Project	
In which Community Area does your project take place?	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>
In which Parish does your project take place?	Wootton Bassett
What is your project?	Employing photographer to obtain images from donated glass plates and negatives. Preserving current photos on display.
Where will your project take place?	Wootton Bassett Museum
When will your project take place?	2008
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> 10 and 23 NO <input type="checkbox"/>
Please confirm that your project will be completed by 31st March 2009	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
What is the Community benefit of your project, and approximately how many people will benefit? <small>(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))</small>	
<p>Wootton Bassett Museum and Heritage Group consists entirely of volunteers who run the museum based in Wootton Bassett Town Hall owned by the Wootton Bassett Town Trust. The Museum is open two mornings a week. It has been of higher profile than in previous years and more donations have been forthcoming. Recent donations of glass plates from the 1930's and negatives from the 1960's could prove to be of great interest to the public generally and we wish to have photos produced from them. We also need to preserve photos that have been on display for many years and require copying. Subsequent to that we can display them in a more professional way. We would like to start with an initial batch of up to 500 of these pictures. We also need new display material as much of the current display is old and worn out. New material which is acid free would help preserve the photos and professional archive equipment is required. Details are included with the application. The museum is a very valuable resource for local residents, schools and other organisations as well as those interested in family history. There have been more visitors of all ages including those researching family history. At the Dickensian Evening last December, the museum had over 160 visitors and there are regularly 15 - 20 visitors on a Saturday. There are often visitors to the town from elsewhere in the country and throughout the world researching family links to Wootton Bassett.</p>	
NWDC will not meet future running costs for projects. Please tell us how these will be met in the future Donations and grants from other organisations if necessary.	
Has your organisation received a previous award from this Council?	<input type="checkbox"/> Yes (please provide details below) <input checked="" type="checkbox"/> No
Date of amount and previous award	£
Details of award(s)	

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))

Previous displays have included the Home Front commemorations 60 years after VE Day and the 100th anniversary of the sale of the Meux Estate. Obtaining further information and articles are vital for further displays and preserving valuable documents for future generations. The museum has been open since approximately 1972 and for many years the displays were unchanged. The group are planning to enlarge and update what is on display including displaying items that have been in store since they were obtained. Apart from Wootton Bassett, there are exhibits that relate to Lyneham, Broad Town, Tockenham and Bradenstoke.

4 - Financial Information

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Professional photographic costs	£1,438			£
New display and archive equipm't	£1,003			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£2,441	TOTAL PROJECT INCOME		£

Total Project Income	£
Total Project Expenditure	£2,441
Project Shortfall	£2,441
Award sought from NWDC	£2,441
Is your organisation able to claim VAT?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....

- the information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 Equal Opportunities Access Audit
 Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: _____ Date: 07/08/2008
Position in organisation: _____

 Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail community@northwilts.gov.uk