

Date of Meeting	10 September 2008
Title of Report	Area 2 Community Area Awards Funding Distribution 2008/2009
Link to Corporate Priorities	Partnership Working
Public Report	YES
Summary of Report To ask Members to consider 9 applications with recommendations for funding under the 2008/9 Community Area Award Scheme.	
Officer Recommendations To agree funding distribution of the Area 2 Community Area Awards budget based on the agreed criteria for 2008/2009: <ol style="list-style-type: none">1. Wootton Bassett Arts Festival – Award £2,500 from the revenue budget towards the set up and organisation of an arts festival, conditional on the balance of funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009.2. Hook Village Hall – Award £7,366 from the capital budget towards the refurbishment and redecoration of the toilets and entrance hall, conditional on the balance of funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009.3. Wootton Bassett Hockey Club – Award £1,024 from the capital budget towards the purchase and installation of two free standing shelters on the all weather pitch at Wootton Bassett School, conditional on the balance of funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009.4. Cricklade Town Hall – Award £2,495 from the capital budget to purchase new furniture for the hall, conditional on the award being paid to or invoiced by the recipient before 31st March 2009.	

5. **Purton Parish Council** - Award £1,445 from the capital budget towards tarmacing a piece of land to improve the community recycling facility to the rear of Purton Village Hall, conditional on the award being paid to or invoiced by the recipient before 31st March 2009.
6. **Lyneham Village Hall** – Award £1,773 from the capital budget towards refurbishment of the tongue and groove timber flooring in the main hall, conditional on the award being paid to or invoiced by the recipient before 31st March 2009.
7. **Purton and Cricklade Young Farmers** – Award £1,450 from the capital budget for phase 2 of the Club House refurbishment, conditional on the award being paid to or invoiced by the recipient before 31st March 2009
8. **Wootton Bassett Museum and Heritage Group** - Award £2,441 from the capital budget to obtain images from donated glass plates and negatives and preserve current photos on display, conditional on the award being paid to or invoiced by the recipient before 31st March 2009
9. **St Andrew’s Methodist Church** – Award £2,476 from the capital budget for replacement of the carpet and a replacement double glazed window, conditional on the award being paid to or invoiced by the recipient before 31st March 2009

Financial Implications	Legal Implications	Community & Environmental Implications	Human Resources Implications	Equality & Diversity Implications
YES	NONE	YES	NONE	YES
Contact Officer	Jo Cogswell Community Partnership Manager 01249 706455 jcogswell@northwiltshire.gov.uk			

1 Introduction

- 1.1 This report considers 9 applications for 2008/2009 Community Area Award funding and, where appropriate, links them to issues and priorities identified in the Northern Community Area Plan.
- 1.2 Following the funding awards granted at the second funding round on 9th July 2008, the Area 2 Committee has a capital balance of £29,838 and a revenue balance of £1,742.
- 1.3 Appendix 1 provides details of the distribution of awards so far in 2008/9 to assist Members when distributing grants across the whole community area.

2 Funding Levels

- 2.1 The 2008/09 budget made provision for Cash for Communities. An element of that budget was for each of the Area Committees to award funds to local projects. Each Area Committee was allocated a budget of £40,000 for capital projects and £12,000 for revenue projects.
- 2.2 Members of the Executive have agreed that the £50,000 budget set aside for Streetscene and physical environment improvements in 2008/09 can be distributed by the Area Committees through the Community Awards scheme. This budget has historically been managed by the Assets Design and Estates Team in consultation with the Area Committees.
- 2.3 Each Area Committee now has an allocation of £10,000 to be spent on projects that improve the physical environment or streetscene. This £10,000 is not reflected in Appendix One.
- 2.4 At the time of writing this report the Area 2 Committee has an uncommitted balance of £29,838 capital and £1,742 revenue. Some of the other Area Committees have exhausted their original funding allocations, and requested that the Executive consider providing additional funds to allow more projects to be supported.
- 2.5 On September 4 the Executive will consider a report that recommends that each Area Committee is allocated £10,000 from under spending in year budgets. If agreed this £10,000 will be for the Area Committees to administer through the Community Awards Scheme for local projects. Officers will provide a verbal update at the Area 2 Committee meeting.

3 Options and Options Appraisal

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Wootton Bassett Arts Festival Appendix 2	To set up and organise an Arts Festival for Wootton Bassett. Project will be completed by Feb 2009 and the festival will be June 2009	Revenue	£7,050	£2,500 (Approx 35%)

- 3.1 **Wootton Bassett Arts Festival – Award £2,500 from the revenue budget, towards the cost setting up and organising an Arts Festival for Wootton Bassett, conditional on the balance of the funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009.**

- 3.1.2 This application meets the 2007/8 funding criteria and demonstrates a direct link to the Community Area Plan. This is at page 23 under Recreation, Culture and Leisure where it refers to lack of arts and cultural activities.
- 3.1.3 Even though the festival will not take place until after March 31st 2009, the requested grant is to be used for preparatory elements and will be drawn down prior to this date. The applicant has suggested that any award from NWDC will be used to purchase trophies and pay for postage costs.
- 3.1.4 The 3 day festival will offer classes in music, drama, creative writing, art and photography and will encourage all ages and abilities to have a go at competing. Professional feedback will be given in a friendly atmosphere. Local schools are being involved at an early stage to ensure maximum publicity and interest. Entry fees for classes need to be kept low to make them affordable for everyone, as does admission for the winners concert. It is estimated over 1000 people will benefit from this concert either through participation, as a spectator, or through providing goods or services to the festival.
- 3.1.5 Wootton Bassett has had 2 previous small scale music festivals in 2005 and 2007. As well as expanding and developing the range of classes, we have expanded the organising committee to bring in people with relevant skills and knowledge of each section. Initial feedback on the range of classes and the new additions is encouraging. A syllabus will be available by the end of the year, and a media campaign has also been devised to ensure maximum interest.
- 3.1.6 The festival committee are pursuing accreditation to the British Federation of Festivals and will be strictly monitored by them to ensure their very stringent standards on financial accountability, health and safety, child protection etc are met.
- 3.1.7 A decision to fund this project will show support for community arts and music, and allow the festival to keep costs to the public as low as possible.
- 3.1.8 Further background details are set out in the application at appendix 2

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Hook Village Hall Appendix 3	To refurbish and redecorate the toilets and main entrance	Capital	£12,278	£7,366 (Approx 60%)

- 3.2 **Hook Village Hall – Award £7,366 from the capital budget, towards the cost of refurbishing and redecorating the toilets and main entrance conditional on the balance of the funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009.** n
- 3.2.2 This application meets the 2007/8 funding criteria and demonstrates a clear link to the Community Area Plan. This is at page 22 under Recreation, Culture and Leisure where it refers to being proactive in improving recreational facilities.
- 3.2.3 Hook Village Hall is used widely by the general public from Hook and the surrounding areas for all sorts of events and groups, such as children’s parties, Parish Council meetings, Women’s Institute, Wood Turners Association, band practice, martial arts, charity events, amateur dramatics rehearsals, Lydiard Twinning Group, music groups, cat club, polling station, and post funeral teas.
- 3.2.4 The Village Hall Committee has received complaints about the antiquated kitchen and toilets, which may dissuade some from using the hall. If these facilities were

improved, bookings would be increased, leading to increased sustainability for this community facility.

3.2.5 Building regulations have been investigated and are not required.

3.2.6 A decision to fund this project will ensure the long term sustainability of Hook Village Hall, and the viability of groups currently using this facility.

3.2.7 Further background details are set out in the application at Appendix 3.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Wootton Bassett Hockey Club Appendix 4	Purchase and Installation of two Free Standing Shelters on the All Weather Pitch at Wootton Bassett School	Capital	£2,175	£1,024 (Approx 47%)

3.3 Wootton Bassett Hockey Club – Award £1,024 from the capital budget, towards the purchase and installation of two free standing shelters on the all weather pitch at Wootton Bassett School conditional on the balance of funding being in place and the award being paid to or invoiced by the recipient before 31st March 2009.

3.3.2 This application meets the 2008/09 funding criteria for the Area 2 Committee and demonstrates clear links to the Northern Community Area Plan at page 22 under Recreation, Culture and Leisure where it refers to lack of youth facilities throughout Northern Community Area and lack of recreational facilities and playgrounds throughout the Community Area.

3.3.3 Wootton Bassett Hockey Club have their home pitch at the all weather pitch at Wootton Bassett School. Due to the pitches elevated and exposed position, and the lack of a clubhouse on site, there is little protection from the elements for players, officials or supporters.

3.3.4 There are currently over 150 members of the hockey club, including an ever growing junior section, who would benefit from the installation of shelters, as well as visiting teams and supporters, and parents who stay to watch their children being coached. The shelters would also be available for use by the school, and any other groups using the all weather pitch at Wootton Bassett School, while remaining property of Wootton Bassett Hockey Club.

3.3.5 Both Wootton Bassett Hockey Club and Wootton Bassett School have committed their own resources into this project, as well as money from GSL (the private financiers who own the school site). Future costs will be met from fundraising and money from both the hockey club and the school.

3.3.6 A decision to fund this project will help the club to attract younger members to the club and therefore help the long term sustainability of the club.

3.3.7 Further background details are set out in the application at Appendix 4.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Cricklade Town Hall Appendix 5	Purchase of new furniture for the hall	Capital	£2,495	£2,495 (100%)

3.4 Cricklade Town Hall – Award £2,495 from the capital budget, for the purchase of new furniture for the hall conditional on the award being paid to or invoiced by the recipient before 31st March 2009.

3.4.2 This application meets the 2008/09 funding criteria for the Area 2 Committee and demonstrates direct links to the Northern Community Area Plan at page 9 under The Economy where it refers to promotion of historic buildings in Cricklade, and at page 22 under Recreation, Culture and Recreation where it refers to proactively improving recreational facilities.

3.4.3 Cricklade Town Hall is currently using wooden trestle tables which have been in use since the hall was first built in 1933. These tables need urgently to be disposed of for hygiene reasons. There are also a number of old wooden desks which are used for plant sales etc, which are in a poor state of repair and need replacement. The committee room does not have any meeting room tables appropriate for its use. Cricklade Town Hall committee plan to replace all these tables with a combination of polyethylene folding tables, and square stacking tables which will be versatile, durable, and easy to clean.

3.4.4 Cricklade Town Hall is used widely by a great variety of community groups who will benefit from both the use of the tables, and the ease of storage providing greater space within the hall. The proposal to replace the tables was agreed to be the top priority at the last management committee meeting, the committee consisting of representatives from many of the groups that use the hall, including the Garden Club, Ballet Dance Group, Playschool, Cricklade Festival Committee. The tables will also benefit the many hirers of the hall, including the Country Market, the Cricklade Welcome Club (entertainment for the elderly), numerous table top sales, and the North Wiltshire District Council Area 2 Committee.

3.4.5 The tables chosen are heavy duty one piece moulded polyethylene. These are lightweight, versatile, durable, weather resistant for use outdoors, stain resistant, easy to clean, and designed not to chip crack or peel. This will ensure they will be long lasting with minimal maintenance required. The cafe style stacking tables will provide hirers with much more flexibility to use as their needs dictate.

3.4.6 A decision to fund this project will increase the usability of the hall. Having more versatile and attractive facilities will ensure continued sustainability.

3.4.7 Further background details are set out in the application at Appendix 5.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Purton Parish Council Appendix 6	Tarmacing a piece of land to improve the community recycling facility to the rear of Purton Village Hall	Capital	£2,890	£1,445 (Approx 50%)

3.5 Purton Parish Council – Award £1,445 from the capital budget towards tarmacing a piece of land to improve the community recycling facilities, conditional on the balance of funding being in place, and the award being paid to or invoiced by the recipient before 31st March 2009.

3.5.2 The application meets the 2008/09 funding criteria and demonstrates a direct link

3.5.3 to the Northern Community Area Plan at page 18 under Environment, Land Based Issues and Countryside, where it refers to increasing, improving and promoting recycling facilities.

3.5.4 The recycling facility was established some years ago, on a piece of land that had been filled with rubble. At the time it was not thought a good idea to tarmac the area as the collection lorries would damage the surface. Now sufficient time has passed (over 10 years) and the rubble compacted enough to tarmac the surface. The new surface would make it easier to keep the site clean and tidy, and provide a safer surface for those using the facility to walk on. It would also create a flush surface where there is currently a step down onto the site.

3.5.5 A decision to fund this project will support the Parish Council's recycling plans and make it easier for residents to use the recycling facilities.

3.5.6 Further background details are set out in the application at Appendix 6.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Lyneham Village Hall Management Committee Appendix 7	Refurbishment of the tongue and groove timber flooring in the main hall.	Revenue	£1,773	£1,773 (100%)

3.6 Lyneham Village Hall Management Committee – Award £1,773 from the revenue budget for the refurbishment of the tongue and groove timber flooring in the main hall, conditional upon the balance of funding being in place and the award being paid to or invoiced by the recipient before 31st March

3.6.2 This application meets 2008/09 funding criteria and demonstrates direct links to Community Plan for the Northern Community Area at page 22 under Recreation, Culture and Leisure, where it refers to lack of recreational facilities throughout the community area and proactive improvement of facilities.

3.6.3 The hall is utilised by a range of different community groups including Martial Arts groups, fitness classes, the Women's Institute, Housing Association meetings, music training, Wiltshire canals group, and rehearsal space for a local pop band. The floor currently has a number of repairs which are covered in black tape to protect the feet of the two groups who exercise barefoot. The floor requires nail heads to be lowered for the general safety of all users, repairs carried out, and then sealed.

- 3.6.4 The completion of this project will mean that the hall floor will be significantly safer, its life will be extended, and the sealing will offer protection to the floor, which it does not currently have.
- 3.6.5 A decision to fund this project will ensure the groups currently using the hall will be able to continue to do so.
- 3.6.6 Further background details are set out in the application at Appendix 7.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Purton and Cricklade Young Farmers Appendix 8	Phase 2 of Club House Refurbishment, interior	Capital	£1,450	£1,450 (100%)

3.7 Purton and Cricklade Young Farmers – Award £1,450 from the capital budget for phase 2 of the refurbishment of the club house, repairing and refitting the interior, conditional on the award being paid to or invoiced by the recipient before 31st March

- 3.7.2 This application meets 2008/09 funding criteria and demonstrates direct links to the Community Plan for the Northern Community Area, at page 17 under Environment, Land Based Issues and Countryside, where it refers to support of local farmers and at page 22 under Recreation, Culture and Leisure where it refers to being proactive in improving facilities
- 3.7.3 Phase 1 has now been completed, replacing the rotten doors and windows, following extensive fundraising, and a grant from WYPOF. The Young Farmers are now looking to move onto Phase 2 of the project.
- 3.7.4 The hall is utilised by a range of different community groups and the Young Farmers are concerned that current state of repair may discourage other potential users, or current users may feel they are unable to continue with use of the hall. The curtains have been removed after mould from the damp was noticed on the linings, and the yoga group in particular have asked for some form of blinds or curtains to be put up for privacy, as well as to keep heat in during the winter months.
- 3.7.5 All labour will be done by club members and a local seamstress (a former member) adding to a sense of ownership and pride in their clubhouse, returning the hall to a much more attractive and useable state.
- 3.7.6 A decision to fund this project will support the continued use of the facility and by improving the facility, encourage wider use, ensuring the long term sustainability of both the club and the clubhouse.
- 3.7.7 Further background details are set out in the application at Appendix 8.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
Wootton Bassett Museum and Heritage Group Appendix 9	Obtaining images from donated glass plates and negatives. Preserving current photos on display.	Capital	£2,441	£2,441 (100%)

3.8 Wootton Bassett Museum and Heritage Group – Award £2,441 from the capital budget for employing a photographer to obtain images from donated glass plates and negatives, and preserving current photos on display, conditional on the award being paid to or invoiced by the recipient before 31st March

3.8.2 This application meets 2008/09 funding criteria and demonstrates direct links to the Community Plan for the Northern Community Area, at page 11 under Education and Lifelong Learning where it refers to promotion of wider use of educational facilities, and at page 23 under Recreation, Culture and Leisure where it refers to support for local museums.

3.8.3 Wootton Bassett Museum and Heritage Group consists entirely of volunteers who run the museum based at Wootton Bassett Town Hall. Recently, glass plates from the 1930s, and negatives from the 1960s were donated to the group, and they wish to have photos developed from them. There are also a number of photos which have been on display for many years and now require copying so that the pictures can subsequently be displayed in a more professional manner.

3.8.4 Much of the current display equipment is old and worn out. New material which is acid free would help to preserve the photos and professional archive equipment is required. Obtaining further information and articles is vital for further displays and preserving local history for further generations.

3.8.5 The museum is a valuable resource for the local residents, schools and other organisations, as well as those interested in family or local history. At the Dickensian evening last December, the museum had over 160 visitors and there are regularly 15-20 visitors on a Saturday.

3.8.6 The museum has been open since 1972, and for many years the displays were unchanged. The group has produced displays including Home Front commemorations 60 years after VE day, and the 100th anniversary of the sale of the Meux estate. The group is planning to enlarge and update what is on display, including displaying items that have been in storage since they were obtained.

3.8.7 A decision to fund this scheme will ensure the use of the donated plates and negatives and increase the scope of the displayed items. With the improved display equipment, the photographs won't deteriorate at the same rate, leading to reduced running costs in the future.

3.8.8 Further background details are set out in the application at Appendix 9.

Applicant	Proposal	Award Type	Total Project Cost	Funding Requested
St Andrew's Methodist Church Appendix 10	New Carpet and Window for St Andrew's Church Hall, Lyneham	Capital	£2,476	£2,456 (Approx 99%)

3.9 St Andrew's Methodist Church – Award £2,476 from the capital budget for replacement of the carpet and a replacement double glazed window, conditional on the award being paid to or invoiced by the recipient before 31st March 2009

- 3.9.2 This application meets 2008/09 funding criteria and demonstrates direct links to the Community Plan for the Northern Community Area, at page 11 under Health and Social Care where it refers to support for vulnerable people, and at page 22 under Recreation, Culture and Leisure where it refers to being pro-active in improving facilities.
- 3.9.3 St Andrew's Church Hall is mainly used by two community groups, the Twins Group and the Little Jems parents and tots group. The majority of the mothers who attend these groups are married to serving personnel at RAF Lyneham, many of whom find these groups a lifeline, especially when their husbands are serving abroad. They also act as support to newly arrived families who otherwise may feel quite isolated, and help them to settle in as they are often far from their families. The hall and the groups who use it are open to everyone, regardless of religion.
- 3.9.4 The Hall facilities are currently somewhat shabby, and if improved make it a more pleasant place for people to use, and provide a better community resource. The new carpet would be more pleasant for the children to play on, and the double glazed window will make the hall warmer in winter and improve energy efficiency. The Church is unable to fund these improvements having just put in a disabled toilet, and charging only a nominal hire fee to the two main users.
- 3.9.5 This application has the support of the local member.
- 3.9.6 A decision to fund this project will ensure a home for the Twins Group and the Little Jems group, and enable these groups to continue the work they do for the community.
- 3.9.7 Further background details are set out in the application at Appendix 10.

4 Timescales

- 4.1 The Deadlines for the next 2 funding rounds are as follows;
- 12th November 2008 (deadline for receipt of applications – 3rd October 2008)
 - 14th January 2009 (deadline for receipt of applications -19th December 2008)
- 4.2 Applications can be made electronically via the Council's website, www.northwilts.gov.uk or via a paper version. Details about the 2008/9 Community Awards Scheme can also be downloaded which includes information relating to criteria and the application process as well as advice about alternative sources of funding. All enquires should be made to community@northwilts.gov.uk or 01249 706448 (requests for paper versions of the Community Area Awards Funding Pack can made via this number too).
- 4.3 Funding can be drawn down by successful applicants when all award criteria have been met (e.g. match funding is in place) and on confirmation that the project which funding has been awarded to will proceed in the next 3 months. All funding awards must be paid to or invoiced by the recipient prior to 31st March 2009 - it is the recipients responsibility to ensure this condition is met. Failure to do so will result in the award being withdrawn.**

5 Legal Implications

- 5.1 Members of the Area Committee will not be able to make an award to an applicant that exceeds the sum requested on the formal application form. Should Members wish to award a greater sum, the item would need to be deferred until the next funding round and the applicant requested to submit a revised application.

6 Financial Implications

- 6.1 Distribution of awards must fall within the Community Awards budget allocated to Area 2 Committee as set out in Section 1 of this report.

7 Community and Environmental Implications

- 7.1 The majority of the awards can be directly linked to priorities in the Northern Community Area Plan.
- 7.2 Awards made by Area Committee to successful applicants will contribute to the continuance and/or the improvement of cultural, social and community activity and well-being in the Community Area, the extent and specifics of which will be dependent on the individual project.

8 Equality & Diversity Implications

- 8.1 Community Area Awards give local community and voluntary groups, Town and Parish Councils an opportunity to receive funding towards community based projects and schemes.

Appendices:	<ul style="list-style-type: none">• Appendix 1 – 2008/9 Financial Summary• Appendix 2 Application - Wootton Bassett Arts Festival• Appendix 3 Application – Hook Village Hall• Appendix 4 Application – Wootton Bassett Hockey Club• Appendix 5 Application – Cricklade Town Hall• Appendix 6 Application – Purton Parish Council• Appendix 7 Application – Lyneham Village Hall• Appendix 8 Application – Purton and Cricklade Young Farmers• Appendix 9 Application – Wootton Bassett Museum and Heritage Group• Appendix 10 Application – St Andrew’s Methodist Church
Background documents used in the preparation of this Report:	Community Area Award Funding Criteria 2008/9, Corporate Plan, Play Strategy 2007-2012, Northern Community Area Plan 2005 - 2015.

Previous Decisions Connected with this Report

Report	Committee & Date	Minute Reference
Area 2 Community Area Awards	Area Committee -7th May 2008	CR54
Community Area Awards Criteria	Executive 7 th February 2007	E182
2008/9 Budgets	Council 26 th February 2008	C83

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