

# Community Award Application Form

*North  
Wiltshire  
District  
Council*

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group				
<b>Name of Organisation</b>	Leigh Parish Council			
<b>Contact Name</b>				
<b>Contact Address</b>				
<b>Contact number</b>	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 60%;"></td> <td style="border: none; text-align: center; width: 10%;"><b>e-mail</b></td> <td style="border: none; width: 30%;"></td> </tr> </table>		<b>e-mail</b>	
	<b>e-mail</b>			
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/> Local Authority <input checked="" type="checkbox"/> Other <input type="checkbox"/>			
2 – Your Project				
<b>In which Community Area does your project take place?</b>	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/>			
<b>In which Parish does your project take place?</b>	Leigh			
<b>What is your project?</b>	Replacement of information board at Chancel			
<b>Where will your project take place?</b>	Old Chancel, Waterhay, Leigh			
<b>When will your project take place?</b>	New Year 2009			
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
<b>Please confirm that your project will be completed by 31<sup>st</sup> March 2009</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
<b>What is the Community benefit of your project, and approximately how many people will benefit?</b> <small>(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))</small> A number of visitors during the year visit the site walkers will be able to read about the old Chancel and the various events that are held there as well as the old chancel the site has numerous wildlife and plants there, these will be noted on the board.  This is an old site with hundreds of years history, it is already signed from the highway and we are looking to enhance the image of the site.				
<b>NWDC will not meet future running costs for projects. Please tell us how these will be met in the future</b> Parish Council Funds				
<b>Has your organisation received a previous award from this Council?</b>	<input checked="" type="checkbox"/> Yes (please provide details below) <input type="checkbox"/> No			
<b>Date of amount and previous award</b>	£1,500 Approx			
<b>Details of award(s)</b>	A project by the Parish Council to replace bus shelters approx 5 years ago			

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

(IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES))

We have requested quotations from a number of companies; the best quote has been attached.

Discussions have been sought with the Parish Council and Wiltshire Wildlife as to the design and layout of the sign.

**4 - Financial Information**

PROJECT COSTS Please provide a full breakdown e.g equipment, installation etc.		PROJECT INCOME Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Supply & Install sign with photos and writing	£1,685	Leigh Parish Council	C	£842
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£1,685</b>	<b>TOTAL PROJECT INCOME</b>		<b>£842</b>

<b>Total Project Income</b>	<b>£842</b>
<b>Total Project Expenditure</b>	<b>£1,685</b>
<b>Project Shortfall</b>	<b>£843</b>
<b>Award sought from NWDC</b>	<b>£843</b>
<b>Is your organisation able to claim VAT?</b>	<b>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></b>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

Please tick this box to indicate that you have included a signed off summary of examined accounts, confirming your year end accounts, assets and reserves.

**SECTION 5 – Declaration (on behalf of organisation or group) – I confirm that.....**

- the information on this form is correct, that any award received will be spent on the activities specified that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received that I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance  
 Equal Opportunities  Access Audit  
 Planning permission applied for (date) 24/06/08 or granted (date)
- That acknowledgement will be given of NWDC support in any publicity or printed material.
- I give permission for press and media coverage by NWDC in relation to this project.

Name: \_\_\_\_\_ Date: 25/11/08  
Position in organisation: \_\_\_\_\_



Please return your completed application to: Community Partnerships Team, Community Partnership, Monkton Park, Chippenham, Wiltshire, SN15 1ER or e-mail [community@northwilts.gov.uk](mailto:community@northwilts.gov.uk)