

## THE AREA BOARDS DEVELOPMENT PROJECT – Project Programme Plan - Wootton Bassett & Cricklade Community

JULY 2008	AUG 2008	SEPT 2008	OCT 2008	NOV 2008	DEC 2008	JAN 2009	FEB 2009	MAR 2009
NCAP	NCAP	NCAP	NCAP	NCAP	NCAP	NCAP	NCAP	NCAP
	Establish sub - group to plan consultation in Community Area	Consultation with public across Community Area	Consultation with public across Community Area	Possibly co-host State of the Area / consultative event to coincide with AB (12 November)	Consultation with public across Community Area	Consultation across Community Area. Review exercise	Consultation across Community Area. First Draft of Community Plan	Publish Plan
<b>PROJECT MANAGER</b>	<b>PROJECT</b>	<b>PROJECT</b>	<b>PROJECT</b>	<b>PROJECT</b>	<b>PROJECT</b>	<b>PROJECT</b>	<b>PROJECT</b>	<b>PROJECT</b>
Community First and Project Manager working with NCAP on Consultation and Review of Community Plan								
Brief County, District, Town and Parish Councillors, Town Clerks and reps from Fire, PCT, Police, RAF and NCAP	Host Town and Parish Council Workshop. Circulate Issues Sheets to T& PCs. Form Task Group to work in between pilot Area Boards to advance the project	Coordinate Pilot Area Board. Identify relevant officers with responsibility for service provision on community issues. Liaise with towns and parishes on issues. Work with NCAP/TG on Consultation sub group	Coordinate Task Group Meeting. Work with NCAP/TG on Visioning Event. Continue liaison with T & PCs and service providers on issues. Work with NCAP/TG on Visioning event	Coordinate Area Board/Visioning Event. Continue to liaise with T & PCs and service providers on issues  <b>POST VACANT</b>	Coordinate Task Group Meeting. Continue to liaise with T & PCs and service providers on issues	Coordinate Pilot Area Board. Continue to liaise with T & PCs and service providers on issues	Coordinate Task Group Meeting. Continue to liaise with T & PCs and service providers on issues. Begin work towards providing evaluation of overall project	Coordinate Pilot Area Board. Agree project evaluation with Task Group
<b>AREA 2 CTTEE 9 JULY</b>	<b>TASK GROUP 21 AUGUST</b>	<b>PILOT AB * 10 SEPTEMBER</b>	<b>TASK GROUP 8 OCTOBER</b>	<b>PILOT AB * 12 NOVEMBER</b>	<b>TASK GROUP 10 DECEMBER</b>	<b>PILOT AB * 14 JANUARY</b>	<b>TASK GROUP 11 FEBRUARY</b>	<b>PILOT AB * 4 MARCH</b>
Update and nomination of District Cllrs to Task Group	Agree ToR Elect Chair/ Vice Chair Discuss test areas/work Discuss agenda for 10 Sept	NCAP (Election/Update) Fire Authority presentation Consider already identified issues	Evaluate previous Board meeting Identify agenda issues for 12 Nov	<b>CANCELLED</b>	Evaluate previous Board meeting Identify agenda issues for 14 Jan Project Update	<i>RAF Update</i>  <i>Address sticky issues with relevant service providers</i>	Evaluate previous Board meeting  Identify agenda issues for 4 March	<i>Address sticky issues with relevant service providers</i> <b>FINAL AREA COMMITTEE (CELEBRATORY OPPORTUNITY!)</b>

\*Running alongside NWDC Area (2) Meeting Entries in *italics* - provisional