

Project Title- Asset Management Plan Risk Assessment

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Areas of Risk and External Pressures

Information to include: Risk areas need to discuss and agree actions (as appropriate)
 Changes in Government Legislation - Linked to impact on Service Delivery
 National, Regional & Local Issues - Linked to Impact on Service Delivery

see comment boxes (red tab in top right hand corner) for notes

complete all sections

Risk Register

ref /item no	Impact - Scale 1 - 4 (with 4 being most severe)	Probability - Scale 1 - 4 with 4 being most probable	Impact x Probability (This will give you the current level of risk)	Current Ranking (High, Medium, Low)	Previous Ranking (High, Medium, Low)	Service Impact	Risk Description	Cost Implications £	Mitigation/ Proposed Action	first Date for Action	On-going Review Notes	last Review Date	next Review Target Date
1	2	1	2	Low	Low	Operational	Budget approvals not granted for PPM work and setting up database.	£ 340,000	Budget Report fully detailed with programme	Feb-06	Report to Executive Feb-06	Jan-06	Mar-06
2	2	2	4	Low	Low	Strategic	Political Support Changes	not known	Lead member advised monthly on progress. Performance report to CMB and Overview & Scutiny on quarterly basis.	Oct-05	AMP for 2006/07. Report to O & S 16 Feb-06 and Executive 09 Mar-06	Jan-06	Feb-06

3	4	3	12	High	High	Operational	Human resources not available to deliver Action Plan	£ 40,000	Undertake resource/capacity analysis of Action Plan. Review recruitment programme. Identify external services. Set team/individual work plans and priorities.	Sep-05	Maintain external valuer Review salary levels of relevant internal posts. Review agents list Set performance targets and Project plans	Dec-05	Mid Mar-06
4	3	2	6	Medium	Medium	Strategic	Action Plan not supported	Not known	Set up regular AMP Group Meetings and quarterly progress meetings with Councillor Project Board	Dec-05	To be established	Feb-06	Mid Mar-06
5	3	3	9	High	High	Operational	Delay in delivery of projects	not known	Establish project plan and allocate adequate resources to project (team)	Dec-05	Training requirements for Asset Team. Review Project protocols. Identify lead officers and brief for projects.	Feb-06	Mid Mar-06

6	3	2	6	Medium	Medium	Operational	Performance indicators not achievable	£ 0	set realistic and few indicators for 2006/07 and review march-07	Jan-06		Jan-06	Apr-06
7	3	2	6	Medium	Medium	Strategic	Disposal/aquisition protocols not complied with	£ 0	Clearer lines of reporting to Corporate Property Officer. Monthly monitoring systems to be established	Jan-06	Proposals included in AMP to review protocols and systems to ensure compliance	Jan-06	Mid Mar-06
8	3	3	9	High	High	Operational	NWLL Works not resourced	?	Agree PPM programme and other targets with Interim NWLL management Team	Nov-06	Meeetings with NWLL required	Feb-06	Mid Mar-06