

THE EXECUTIVE

20th APRIL 2006

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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING

Dear Councillor

7th April 2006

Your attendance is requested at a meeting of the Executive to be held on **Thursday 20th April 2006** at 7.00pm, or at the rise of the Overview & Scrutiny Committee (whichever is the later) in the Council Chamber, Level -1, Council Offices, Monkton Park, Chippenham.

The items for decision and information at the meeting are as listed on the attached Agenda.

Any papers listed as "to follow", urgent items or supplementary papers will be made available as soon as possible and in any event no later than 30 minutes before the start of the meeting.

The briefing for Executive Members only will be held on Tuesday 18th April 2006 at 6.00pm in Committee Rooms A & B, Level -1, Council Offices, Monkton Park, Chippenham.

Yours sincerely

John Watling
Policy & Democratic Services Team Leader

To Councillors:

C. R. Coleman
A. L. Davis
H. M. Dixon
S. K. Doubell

D. J. E. Evans
D. M. Moore
G. Offord

C. O'Gorman
C. Reid
O. J. Thomas

Note: *Executive Members are invited to attend the meeting of the Overview & Scrutiny Committee to be held at 6.00pm on 20th April 2006. Representatives from the Audit Commission will be in attendance at that meeting to present the Annual Audit & Inspection Letter.*

AGENDA

1. Apologies for Absence

2. Public Question Time/Receipt of Petitions

To receive questions and petitions from members of the public. All questions and petitions should be submitted in writing before 5.00pm on Tuesday 18th April 2006.

3. Questions from Non-Executive Councillors

To receive questions from Non-Executive Councillors. Members are requested to submit in writing all questions, including those in respect of items on this Agenda, before 5.00pm on Tuesday 18th April 2006.

4. Minutes (pages 5 – 20)

To approve and sign as a correct record the Minutes of the meeting of the Executive held on 9th March 2006 (**copy attached**).

5. Declarations of Interest

To receive declarations of interest from Members in respect of any item contained in this Agenda.

6. Leader's Announcements (if any)

7. Annual Audit & Inspection Letter March 2006 (pages 21 – 60)

(Lead Member: Councillor C. O'Gorman)
(Executive Workplan Reference: B269)

The purpose of Report No.7 (**copy attached**) is to provide the Annual Audit and Inspection Letter (March 2006) and an overview action plan (and progress update) in response to recommendations made in the Annual Audit and Inspection Letter.

8. Draft Audit and Inspection Plan 2006/07 (pages 61 – 86)

(Lead Member: Councillor C. O'Gorman)
(Executive Workplan Reference: B270)

The purpose of Report No.8 (**copy attached**) is to present the Draft Audit and Inspection Plan for 2006/07 and to invite Members to make any appropriate comments about the draft Plan.

9. Policy & Budget Framework (pages 87 – 94)

(Lead Member: Councillor C. O'Gorman)
(Executive Workplan Reference: None)

The purpose of Report No.9 (**copy attached**) is to set out proposals for revising the policy and budget framework, to improve the robustness of the process and the inclusiveness of the linked consultation. The report also invites the Executive to propose a revised Policy and Budget framework to the Council.

This issue was considered by the Overview & Scrutiny Committee at its meeting on 23rd March 2006. The Committee made the following recommendation to the Executive:

"The membership of Budget and Strategic Planning Working Group include a representative of the Overview & Scrutiny Committee who will report back to the Committee. (Minute O150 (2) refers.)"

- 10. Draft Corporate Plan 2006/09** (pages 95 – 140)
 (Lead Member: Councillor C. O’Gorman)
 (Executive Workplan Reference: B51)

The purpose of Report No.10 (**copy attached**) is to set out the draft Corporate Plan for 2006/09 and to invite the Executive to recommend its adoption to the Council.

- 11. Revenue Budget Monitoring 2005/06** (pages 141 – 150)
 (Lead Member: Councillor C. O’Gorman)
 (Executive Workplan Reference: Not Applicable)

The purpose of Report No.11 (**copy attached**) is to provide the Council’s forecast outturn position, based on its income and expenditure to the end of February 2006.

- 12. The Clean Neighbourhoods and Environment Act 2005** (pages 151 – 162)
 (Lead Member: Councillor S. K. Doubell)
 (Executive Workplan Reference: Not Applicable)

The purpose of Report No.12 (**copy attached**) is to summarise the new powers given to Councils under the Clean Neighbourhoods and Environment Act 2005 to deal more effectively with litter, nuisance vehicles, fly-tipping, waste, noise and dogs and to seek delegated authority for officers to exercise these new powers and, where appropriate, existing powers.

- 13. Housing Act 2004** (pages 163 – 180)
 (Lead Member: Councillor O. J. Thomas)
 (Executive Workplan Reference: B247)

The purpose of Report No.13 (**copy attached**) is to advise the Executive of the changes made by the new Housing Act 2004 and to request that the necessary powers to enforce these new regulations be delegated to the relevant Council Officers.

- 14. Exclusion of Press and Public**

To consider and, if appropriate, pass the following resolution:

That in accordance with Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and public be excluded from the remainder of the meeting on the grounds that the following items of business involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 as defined below and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

Agenda item/Report name	Paragraph(s) of the Act / Schedule describing the exemption
Item 15 – Housing Advice Review	Paragraphs 3 & 4
Item 16 – Cotswold Water Park Society	Paragraph 3
Item 17 – Rudloe Community Centre	Paragraph 3
Item 18 – Future of Public Conveniences	Paragraph 4

- 15. Housing Advice Review** (*pages 181 – 204*)
(Lead Member: Councillor O. J. Thomas)
(Executive Workplan Reference: 24 – Key Decision)

The purpose of Report No.15 (**copy attached**) is to inform the Executive of the outcome of the Housing Advice Review and to seek a decision on implementing the recommendations.

- 16. Cotswold Water Park Society** (*pages 205 – 206*)
(Lead Member: Councillor C. O’Gorman)
(Executive Workplan Reference: Not Applicable)

The purpose of Report No.16 (**copy attached**) is to seek delegated authority to postpone the Council’s charge over part of the Society’s land and property.

- 17. Rudloe Community Centre**
(Lead Member: Councillor C. Reid)
(Executive Workplan Reference: B36)

The purpose of Report No.17 (**to follow**) is to advise the Executive of the current position at Rudloe Community Centre, consider an options appraisal and seek approval for future action.

- 18. Future of Public Conveniences**
(Lead Member: Councillor C. Reid)
(Executive Workplan Reference: B275)

The purpose of Report No.18 (**to follow**) is to advise the Executive of options for the future of selected public conveniences, as resolved at the Executive meeting of 9th March 2006.